DENTAL HYGIENE PROGRAM

DENTAL HYGIENE

PROGRAM PACKET

THE APPLICATION PROCESS MUST BE COMPLETED BY MARCH 1ST OF EACH YEAR.

ALLIED HEALTH DIVISION, MP458
909 S. BOSTON AVE.
TULSA, OKLAHOMA 74119
918-595-7002

OFFICE HOURS
MONDAY – FRIDAY
8:00 A.M. TO 5:00 P.M.

Rev 2.20.14
DENTAL HYGIENE PROGRAM

DENTAL OFFICE EXPERIENCE VERIFICATION FORM
Due Date: March 1

Applicant Name: ________________________________

Applicant Instructions: Points are awarded based on your dental office experience or number of hours of observation of a dental hygienist. In order to receive points, each applicant is required to provide proof of experience or hours of observation. Points range from 0-5 and are only awarded in one category. Please make additional copies of this form, if needed. As our application requirements/processes change from time-to-time, please review this form for updates each year you apply. It is not necessary to submit verification each year you apply unless new information would affect your point total.

Dear Doctor, Hygienist/Dental Assisting Program Director, please complete the following information to verify the experience of the applicant listed for his/her admission file.

<table>
<thead>
<tr>
<th>Experience Level</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chairside assistant at least 1 year</td>
<td>1</td>
</tr>
<tr>
<td>Front office at least 1 year</td>
<td>1</td>
</tr>
<tr>
<td>Both chairside &amp; front office at least 1 year</td>
<td>2</td>
</tr>
<tr>
<td>Chairside assistant less than 1 year</td>
<td>0.5</td>
</tr>
<tr>
<td>Front office less than 1 year</td>
<td>0.5</td>
</tr>
<tr>
<td>Both chairside &amp; front office less than 1 year</td>
<td>1</td>
</tr>
<tr>
<td>Internship hours accrued through a Dental Assisting Program (verification must be signed by the Dental Assisting Program Director)</td>
<td>1</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Observation Hours with RDH:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Less than 10</td>
</tr>
<tr>
<td>10-19 hours</td>
</tr>
<tr>
<td>20-39 hours</td>
</tr>
<tr>
<td>40+ hours</td>
</tr>
</tbody>
</table>

Date of observation/employ/intern
Signature of DDS:
Signature of Hygienist:
Signature of Dental Assisting Director:
Office/School Name
Address: ____________________________
Phone: ____________________________
Current Date: ______________________

Please mail this form directly to: Tulsa Community College
Allied Health Services Division MP 458
Attention: Pat Welch
909 S. Boston Ave.
Tulsa, Ok 74119-2095

This form is not valid if returned by the applicant. It must be mailed by the office/school completing the form. Please mail back in an office/school envelope. We reserve the right to call and verify this information. Thank you for your assistance.

Revised 2.20.14
APPLICATION FOR ADMISSION

Application Materials Must Be Received By March 1st of Each Year

New application or Re-applying. Please circle one.

Please fill out form completely. Please TYPE or PRINT. College Wide ID Number: ____________________________

NAME: _______________________________________________________________________________________________________________________

PRESENT ADDRESS: ____________________________________________________________

PERMANENT ADDRESS: _________________________________________________________

CELL PHONE: (     )____________________ HOME PHONE: (     )____________________ WORK PHONE: (     )____________________

TCC EMAIL ADDRESS: __________________________________________________________

LIST ALL COLLEGES PREVIOUSLY ATTENDED IN ORDER OF LAST TO FIRST

<table>
<thead>
<tr>
<th>College Name</th>
<th>City</th>
<th>State</th>
<th>Hrs. Attended</th>
<th>Month/Year</th>
<th>Degree Earned</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
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</tr>
</tbody>
</table>

HIGH SCHOOL GRADUATE?

1. ☐ Yes Mo. ___ Yr. ___
2. ☐ No (See GED Box)

NAME OF HIGH SCHOOL LAST ATTENDED

HAVE YOU TAKEN THE GED?

1. ☐ Yes Mo. ___ Yr. ___
2. ☐ No

INDICATE WHERE YOU TOOK THE GED

(High School Equivalency Test)

I certify that the information given is complete and correct to the best of my knowledge. I understand that submission of false information is grounds for denial of admission or immediate suspension if enrolled. If accepted as a Dental Hygiene student at TCC, I agree to abide by the rules and regulations of the program and college regarding conduct and other obligations.

I also understand that I must maintain an overall grade point average (GPA) of 2.0 or better by the date of my acceptance and entrance into the Dental Hygiene Program.

I understand that communication regarding the application status will be via my TCC Email.

Signature: ____________________________ Date: ____________________________

Verification form enclosed: Yes ☐ No ☐

Revised 2.20.14
The following costs are only an estimation and do not take into consideration any increases in tuition or fees or changes in the fees associated with boards or other increase in costs in supplies and instruments. These costs do not reflect tuition and fees for prerequisite courses. These costs do not reflect living expenses and other individual financial obligations. It is highly recommended that you have a financial plan in place before you are accepted into the program.

<table>
<thead>
<tr>
<th>Item (Note that costs are approximate costs)</th>
<th>Cost $</th>
</tr>
</thead>
<tbody>
<tr>
<td>Refer to the TCC website for Allied Health student tuition costs and fees (~$7000.00)</td>
<td>student specific</td>
</tr>
<tr>
<td>Textbooks (~$2500.00)</td>
<td>student specific</td>
</tr>
<tr>
<td>Immunizations/titers</td>
<td>student specific</td>
</tr>
<tr>
<td>Medical, dental, and vision examinations</td>
<td>student specific</td>
</tr>
<tr>
<td>American Heart Association Healthcare Provider Basic Life Support Training (CPR)</td>
<td>cost varies</td>
</tr>
<tr>
<td>Recertification if necessary 2nd year</td>
<td></td>
</tr>
<tr>
<td>Clinic attire (scrubs, lab coats, clinic shoes, safety glasses)</td>
<td>600.00</td>
</tr>
<tr>
<td>Treatment gloves approximately 1 case</td>
<td>200.00</td>
</tr>
<tr>
<td>Masks – approximately 5 boxes</td>
<td>40.00</td>
</tr>
<tr>
<td>Instrument kit</td>
<td></td>
</tr>
<tr>
<td>1st year – fall kit</td>
<td>1700.00</td>
</tr>
<tr>
<td>1st year – spring kit</td>
<td>1400.00</td>
</tr>
<tr>
<td>2nd year – fall kit</td>
<td>300.00</td>
</tr>
<tr>
<td>Miscellaneous supplies (clinic supplies, Table Clinic supplies, pediatric office lab jacket, etc.)</td>
<td>550.00</td>
</tr>
<tr>
<td>Magnification eyewear and light</td>
<td>1500.00</td>
</tr>
<tr>
<td>Student ADHA Membership ($65.00 per year)</td>
<td>130.00</td>
</tr>
<tr>
<td>Travel expenses for required service learning/assignments/etc. (lodging, transportation, food, etc.)</td>
<td>cost varies</td>
</tr>
<tr>
<td>National Board Examination fee</td>
<td>400.00</td>
</tr>
<tr>
<td>Western Regional Board Examination fee</td>
<td>1000.00</td>
</tr>
<tr>
<td>Process of Care Examination fee</td>
<td>75.00</td>
</tr>
<tr>
<td>Jurisprudence Examination fee/Oklahoma License fee</td>
<td>100.00</td>
</tr>
<tr>
<td>Physical examination as required by the State for licensure</td>
<td>student specific</td>
</tr>
<tr>
<td>Dental hygiene pin</td>
<td>40.00</td>
</tr>
<tr>
<td>Graduation expenses (cap, gown, announcements, etc.)</td>
<td>student specific</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>~$21000.00+</td>
</tr>
</tbody>
</table>
INTRODUCTION
Tulsa Community College's Allied Health Programs are designed to prepare students to enter exciting and rewarding health care fields. All courses have been developed with the assistance of the dental and dental hygiene communities.

PROGRAM DESCRIPTION
Dental Hygiene is an allied health profession which is concerned with the prevention and control of oral disease. This program prepares the student to be a dental hygienist, whose primary duties are to care for patients with an individualized oral health regimen which includes gathering of information about health status, and providing appropriate periodic oral prophylaxis, dental x-rays, oral health instruction, and other prevention services. The dental hygienist is also prepared to apply preventive measures in community health programs. The Dental Hygiene program is accredited by The Commission on Dental Accreditation, Chicago, Illinois. The graduate will receive an Associate Degree in Applied Science and will be eligible to take national and state licensing and certifying examinations. After passing these examinations, the graduate may practice dental hygiene under the supervision of a licensed dentist.

PROGRAM GOALS
The Tulsa Community College Dental Hygiene Program is based upon the concept that quality education through a balanced variety of learning experiences will enhance an individual’s potential to achieve personal satisfaction and contribute to society. Toward this end, the purpose of this Program is to provide students with opportunities to acquire the skills necessary to function successfully as a dental hygienist. The Dental Hygiene Program curriculum is therefore designed to enable the graduate to:

1. Develop the scientific basis, understanding, methodology and technical skills necessary for recognition and treatment of disease of the oral cavity and related structures within the recognized and legal scope of dental hygiene practice.
2. Develop a philosophy, commitment and methodologies for maintenance of general and oral health and for prevention of disease.
3. Provide preparation for effective service as a member of a dental health professional team.
4. Develop an attitude and ability of self-assessment, critical evaluation and inquiry as well as application of evidence-based knowledge.
5. Advance the profession through service activities, affiliation with professional organizations and continued education.
6. Prepare the graduate for entry into the profession, for employment in a dental office or alternative practice setting and for service as an ethical and productive dental hygienist.
7. Exhibit minimal competence upon graduation as defined in the TCC Dental Hygiene Competencies Document.

PROGRAM INFORMATION
The Dental Hygiene Program at Tulsa Community College selects fourteen (14) new students during the spring semester to begin in the fall semester (August) of each year.

Once admitted into the program, the student must follow the remainder of the prescribed curriculum. The specialized courses are not offered out of sequence. They are offered in the day time only, on a full-time basis, and will take a total of FOUR (4) semesters to complete.

Meeting the minimum criteria for admission does not guarantee admission to the program. Students not admitted must reapply each year to be considered for another class. Students chosen as alternates are not guaranteed a position in the next class.

PREREQUISITE COURSES & DH CURRICULUM PATTERN
Science prerequisite course work for the Dental hygiene program must be completed the semester before the application deadline; the other prerequisite coursework must be completed before the end of the Spring term in which the application is reviewed. No substitution of any course will be accepted unless approved through the Allied Health Division.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIOL 1314</td>
<td>Human Anatomy &amp; Physiology</td>
</tr>
<tr>
<td>BIOL 1323</td>
<td>Basic Microbiology</td>
</tr>
<tr>
<td>CHEM 1114</td>
<td>Principles of Chemistry</td>
</tr>
<tr>
<td>CHEM 1124</td>
<td>Introductory Organic &amp; Biochemistry</td>
</tr>
<tr>
<td>ENGL 1113</td>
<td>Freshman Composition I</td>
</tr>
<tr>
<td>HIST 1483</td>
<td>American History 1492 to 1865 or</td>
</tr>
<tr>
<td>HIST 1493</td>
<td>American History 1865 to Present</td>
</tr>
<tr>
<td>MATH 1513</td>
<td>College Algebra</td>
</tr>
<tr>
<td>POLS 1113</td>
<td>American Federal Government</td>
</tr>
</tbody>
</table>

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DENTAL HYGIENE PROGRAM

NOTE: Higher level course of the same subject matter may be substituted for the required prerequisites. For example: BIOL 2134 Human Anatomy and BIOL 2154 Human Physiology may be substituted for BIOL 1314 Human Anatomy and Physiology; and CHEM 2145 Organic Chemistry and CHEM 2353 Introduction to Biochemistry can be substituted for CHEM 1124 Introductory Organic and Biochemistry.

**DENTAL HYGIENE CURRICULUM PATTERN**

Any courses not designated by a “DHYG” may be taken prior to entrance into the dental hygiene program

**FIRST YEAR - FALL SEMESTER**
- DHYG 1012 – Dental and Oral Anatomy
- DHYG 1022 – Head and Neck Anatomy
- DHYG 1302 – Oral Embryology and Histology
- DHYG 1363 – Dental Hygiene Theory I
- DHYG 1384 – Clinical Dental Hygiene I
- DHYG 1412 - Dental Radiography Foundation
- DHYG 1421 - Dental Radiography Techniques

**FIRST YEAR - SPRING SEMESTER**
- DHYG 1333 – Pathology, Etiology, and Immunology
- DHYG 1353 - Periodontology
- DHYG 1373 - Dental Hygiene Theory II
- DHYG 1394 - Clinical Dental Hygiene II
- DHYG 1512 - Dental Pain Management (8 week course)
- DHYG 1532 - Dental Hygiene Pharmacology

**SECOND YEAR - FALL SEMESTER**
- BIOL 1383 - Nutrition
- SPCH 1113 - Speech Communication
- DHYG 2312 - Community Dental Health I
- DHYG 2343 – Dental Materials, Techniques and Supportive Services
- DHYG 2385 - Clinical Dental Hygiene III
- DHYG 2362 - Dental Hygiene Theory III

**SECOND YEAR - SPRING SEMESTER**
- PSYC 1113 - General Psychology
- SOCI 1113 - Introduction to Sociology
- DHYG 2321 - Community Dental Health II
- DHYG 2382 – Ethics, Law and Dental Practice Management
- DHYG 2395 - Clinical Dental Hygiene IV

APPLICATION INSTRUCTIONS (No Exceptions) – The following application process must be completed by MARCH 1 of each year.

1. Applicant must go online and submit an application to Tulsa Community College at the college’s website, www.tulsacc.edu. If you are or have been enrolled at Tulsa Community College, no TCC application is needed. Any name change, address and/or telephone change must be updated with the Registrar’s Office.
2. Send Official High School Transcript or GED Scores to the Registrar’s Office.
3. Send Official College transcript(s) to the Registrar’s Office. Official Transcript(s) are needed from EACH/ALL college(s) attended. Failure to submit all transcripts is grounds for dismissal from the dental hygiene program, if accepted.
4. Send Official ACT Scores to the Metro Registrar’s Office. Each applicant applying to the Dental Hygiene Program must have ACT scores to be considered for the program, regardless of age or educational background. The ACT scores are part of the selection process.
5. Send completed application for admission to the Dental Hygiene Program to the Allied Health Division Office. Once an application is received, you will be notified by your TCC Email regarding your status in the selection process. All TCC students receive a designated college email address (example: jane.doe@tulsacc.edu). You may access the college email at http://www.tulsacc.edu/. It is the responsibility of the applicant to verify that all application materials have been received by the March 1st deadline.
6. Provide verification of dental experience or observation using the official verification form.
7. Do not submit letters of recommendation, as these are not considered in the selection process.

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**DENTAL HYGIENE PROGRAM**

**STUDENT SELECTION**
The Dental Hygiene Program is a rigorous, demanding two-year program. Acceptance into the Program is competitive and requires the commitment and ability to successfully complete the two years. The average overall science G.P.A of accepted students is approximately $\geq 3.4$ and the average composite and science ACT scores is $\geq 20$. This varies each year and is dependent on the applicant pool. Each applicant receives points based on their academic performance in each of the following categories:

- Cumulative Grade Point Average
- (Retention GPA will be considered)
- Science GPA
- ACT Composite Score
- ACT Science Score

Additional points towards selection are also given based on the following categories:

- Dental office Experience/Observation (verified)
- GPA $\geq 3.0$ for 35 or more college credits
- BS/BA degree or advanced degree

Based on the points received from all the above categories, applicants are ranked and the top 28 applicants are invited to a group orientation and group interview with the dental hygiene faculty.

**Interview Process:**
A general information orientation, written assignment, and interview delineate the remaining steps in the selection process. Once all qualified applicants have completed the interview process, the applicants’ scores are ranked from highest to lowest according to accrued points. Additional points are given for 2\textsuperscript{nd} and 3\textsuperscript{rd} applicants interviewed. Class positions are assigned in order of rank.

**TRANSFER APPLICANTS**
Students who are in or have previously been in a dental hygiene program in another institution must fulfill all admission requirements. Transfer students must not have earned a “D” or “F” in any required dental hygiene course of any accredited dental hygiene program. The transfer student must meet with the Program Director and/or other program faculty prior to consideration. A letter of recommendation from the Program Director of the previous program may also be required.

**PROGRAM ESTIMATED COSTS**
The estimated cost for the dental hygiene program is approximately $21,000 for the two years. This includes normal student expenses (textbooks, tuition, school fees, etc.) as well as costs related to the dental hygiene program (instrument kit, scrubs, shoes, personal protective equipment, fees for licensing examinations, liability insurance, etc.). See next page for breakdown of costs.

**CRIMINAL BACKGROUND CHECK**
In order to be admitted to the Dental Hygiene Program, the applicant must receive clearance on a criminal background check (including sex offender registration) or provide documentation of a security clearance from another state or country (international students).

**DEGREE/LICENSURE**
The graduate will receive an Associate Degree in Applied Science and is eligible to take national and state licensing and certifying examinations. After passing these examinations, the graduate may practice dental hygiene under the supervision of a licensed dentist.

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DENTAL HYGIENE PROGRAM

Individuals who have:
• been addicted to narcotics or alcohol
• received treatment for the habitual use of narcotics or alcohol
• been convicted for a narcotics-related offense
• ever been reprimanded, disciplined, disqualified or suspended from the practice of dentistry or another health-related field
• ever been a patient in a sanitarium or institution for the treatment of mental illness
• been arrested/convicted of any felony offense, including a deferred sentence
may not be eligible for dental hygiene licensure in the state of Oklahoma. If any of these circumstances exist, it is advised that the prospective student discuss this with the Oklahoma Board of Dentistry, prior to making application to the program.

Oklahoma Board of Dentistry
2920 N. Lincoln Blvd., Suite B
Oklahoma City, OK 73105
(405) 522-4844

JOB DESCRIPTION
A dental hygienist is a preventive oral health professional licensed to provide educational, clinical and therapeutic services to the public. A dental hygienist's primary duties are to care for patients using an individualized oral health regimen. Each state outlines those procedures that can be legally performed by a licensed registered dental hygienist. Listed below are examples of services that registered dental hygienists may be able to perform:

• health history assessment
• dental hygiene exam & charting of intra-oral and extra-oral conditions which include periodontal charting, dental charting, and classifying occlusion
• dental hygiene assessment and treatment planning
• remove hard and soft deposits (calculus, biofilm/plaque, stain) from tooth surfaces
• Periodontal scaling and root planning
• Risk assessments (perio, caries, and oral cancer)
• Administration of local anesthesia for pain control
• Administration of nitrous oxide/oxygen sedation for anxiety and pain control
• apply tooth-decay preventive agents (fluoride, sealants) to the teeth
• dental hygiene nutritional and dietary evaluation
• placement of subgingival prescription drugs for prevention and treatment of periodontal disease
• expose, process and interpret dental x-rays
• place and remove temporary fillings and periodontal dressings

EMPLOYMENT OPPORTUNITIES
The employment outlook is good, especially in rural communities. The starting salary range of a new graduate in the Tulsa area is approximately $185.00 + a day. Salaries vary with geographic location and the clinical practice setting.

The dental hygienist has a variety of career options. Depending upon state laws and supervision requirements, dental hygienists can work in
• private/corporate practice (dental office)
DENTAL HYGIENE PROGRAM

- community health programs
- school systems; military bases
- hospitals; long term care facilities
- forensics; correctional facilities
- insurance companies; HMO's
- foreign countries
- professional associations
- veterinary dentistry
- dental hygiene and dental school programs
- dental supply and product companies
- universities and other research centers
- government agencies like the U.S. Public Health Service, the Indian Health Service and the Veteran's