International Transcript Evaluation

Evaluated by:  Associate Registrar

Fee:  No fee

- Student must first have the transcript evaluated by recognized International Education Service Company such as:
  - World Education Services (WES)
  - Foreign Credentials Services of America
  - Education Evaluators International
  - American Evaluations and Translation Services Inc.
  - Educational Credential Evaluations
  - Josef Silny & Associates Inc.
  - Global Credential Evaluations Inc.

- Student must supply:
  - The original evaluated international transcript
  - A curriculum plan from an academic advisor for the student’s program of study
  - A letter of request identifying each course for which credit is requested

- The associate registrar will review international coursework on a course-by-course basis and make the evaluation decision.

- Deadline for submission of documents:
  - 16-week term:  No earlier than the beginning of the third week and no later than the beginning of the twelfth week
  - Summer 8-week term: No earlier than the beginning of the second week and no later than the beginning of the sixth week