



**Tulsa Community College
Regular Meeting of the Board of Regents**

MINUTES

The regular meeting of the Board of Regents of Tulsa Community College was held on **Monday, August 28, 2017 at 1:00 p.m. at the Conference Center.**

Board Members Present: Paul Cornell, Robin Ballenger, Ronald Looney, Bill McKamey, Wesley Mitchell, Caron Lawhorn and Samuel Combs

Board Members Absent: None

Others Present: President Leigh B. Goodson
Clerk for the Board
College Administrators
Faculty and Staff
Legal Counsel

CALL TO ORDER

Board Chair, Paul Cornell, called the meeting to order at 1:00 p.m.

President Goodson confirmed compliance with the Open Meetings Act.

ROLL CALL

The clerk called the roll and the meeting proceeded with a quorum.

APPROVAL OF THE MINUTES

A **motion** was made by Regent Ballenger and seconded by Regent Looney to approve the minutes of the *special* meeting of the Tulsa Community College Board of Regents held on Thursday, June 15, 2017 as presented. The Chair called for a vote. **Motion carried unanimously by voice vote.**

A **motion** was made by Regent Looney and seconded by Regent Mitchell to approve the minutes of the *regular* meeting of the Tulsa Community College Board of Regents held on Thursday, June 15, 2017 as presented. The Chair called for a vote. **Motion carried unanimously by voice vote.**

CARRYOVER ITEMS

There were no carryover items.

INDUCTION OF REGENT

Mr. Wesley Mitchell was administered the Oath of Office by Board Chair Paul Cornell. Mr. Mitchell was appointed by Governor Mary Fallin for a seven-year term beginning July 1, 2017.

PRESIDENT'S REPORT

- President Goodson shared with *Tulsa World* how TCC had absorbed the cuts to higher education as a new study showed our state had the deepest cuts to higher education over the last five years.
- TCC students attended the Phi Beta Lambda National Leadership Conference in California. In fact, we have a national champion, Madeline Soukup, who took first in Financial Analysis & Decision Making and was presented \$1,200. She graduated in May and is attending University of Tulsa. President Goodson announced that Tyrance Billingsley placed third in Management Analysis & Decision Making and was presented \$200. Philip Sutton, Luke Schula and J.K. Chai placed 9th in Global Analysis and Decision Making. Rachel Robertson & Anastasia Robertson placed fourth in Human Resource Management.
- President Goodson introduced four students who received Outstanding Accounting Student awards from the Oklahoma Society of Certified Public Accountants, J.K. Chai, Milton Barr and Jana Durant, and Brandi Olsen.
- Dr. Bryan Coppedge, Assistant Professor of Biology, School of Science & Mathematics, received the Friend of Education Award presented by the Sand Springs Education Association at their final district-wide teachers' meeting in May.
- Interest in the drone education program through Workforce Development and Continuing Education remains strong as the second class was launched. Pat Green and Beth Wild discussed with *Tulsa Business and Legal News* how the program is meeting a demand in the community for drone education. The reporter was so

impressed with TCC's Aviation programs, he featured Air Traffic Control in a separate story. That got the attention of an FAA official in Washington D.C. who sent a congratulatory email.

- The Riverside Community Campus and Aviation Center hosted nearly 100 educators for the Flight Night Drone Institute with great exposure for teachers and the community.
- The Corrections Education program at Dick Conner Correctional Center had a record number of graduates in July thanks to our participation in the Second Chance Pell Grant Pilot program. Jeff Horvath and the faculty and staff of the Corrections Education deserve a thank you for the hard work this past year in expanding the program.
- While hosting a Rusty Pilots seminar at the Tulsa Community College Riverside Community Campus and Aviation Center, we showcased our wonderful facility and gained 10 new students to log flying hours which will generate several thousands of dollars for our program. Aviation Director Matt Wise and faculty member Austin Walden were instrumental in hosting the event.
- A May graduate in our LPN/Paramedic to RN program was featured in a recent article. Danny Aery has made three major career changes and each time he has come to TCC for his education and degree.
- A *Tulsa World* editorial called Oklahoma's concurrent enrollment program a big success - applauding TCC's impact by serving nearly 4,000 students and calling on the Legislature to provide sustainability for the program.
- For a recent article about the cost of college in Oklahoma, a new TCC student talked about commuting from Claremore because TCC was less expensive than RSU. She is one of the thousands of students who attended New Student Orientation leading up to the fall semester.

STUDENT SUCCESS COMMITTEE REPORT

Presented by Regent Ballenger

There was no report.

COMMUNITY RELATIONS COMMITTEE REPORT

Presented by Regent McKamey

Marketing, Communications and Social Media

- A Rusty Pilots promotional event at the Riverside Community Campus and Aviation Center resulted in 10 new students taking advantage of TCC's flight training operations. Rusty Pilots is a program targeting pilots who may need to brush up on their pilot skills.
- TCC's annual Paint the Zoo Blue event was at the Tulsa Zoo on Saturday, August 26. Marketing & Communications heavily promoted this event. Approximately 3,200 students, faculty and staff participated.
- A Campus Safety video was developed in conjunction with TCC's Emergency Operations Director, Campus Police and the Vice President for Administration. The video was distributed on the first day of school to TCC employees and was shown in class for students. The video provides students with guidelines for what to do in an on-campus emergency. Regent Lawhorn commended the idea.

TCC Foundation

- The TCC Foundation surpassed its goal for the 2017 Vision in Education Leadership Award Dinner scheduled for Thursday, Sept. 14. The goal was \$320,000 and the Dinner is topping \$350,000 as of today. The Dinner will honor Alison Anthony in her roles with Williams and the community to support educational attainment and equity. The evening will feature a focus on the success of Tulsa Achieves and individual students who have gained personally and professionally as a result of the opportunity to attend Tulsa Community College.

Grants

- TCC was awarded \$17,600 for a Dept. of Education Carl Perkins supplemental grant to support our Career Services program under the direction of Cheryl Elias. Funds will provide professional development for TCC Career Services staff, as well as student assessments and an interview program to improve employability skills.
- TCC received its annual OK-INBRE sub award from OU-HSC for \$74,437 to support TCC's biotechnology program.
- TCC's Scholars for Excellence in Child Care program awarded by the State Regents was renewed for \$162,766.

Workforce Development

- A Corrections Educations Certificate for detention officers in partnership with Tulsa County Sheriff's Office was announced with a news conference.
- Patrick Green's article, "Pathways to Degree, Pathways to Promotion", was accepted for publication in the Council for Adult and Experiential Learning's (CAEL) fall journal. The article examines TCC and Arvest's partnership and applies Pathways principles to employee development for businesses.

PERSONNEL REPORT

President Goodson gave the report.

1. Information Items

President Goodson introduced recently appointed faculty and professional staff.

- Aaron Kennedy, Assistant Professor of Design and Technical Theatre
- Chief Downs, Assistant Professor of CVT Program
- Janet Pitt, Associate Professor/Coordinator Health Sciences Simulation Technology
- Jason Powers, Web Manager
- Heather Wilburn, Assistant Professor of Humanities
- Corinice Wilson, Associate Dean of Liberal Arts & Communications
- Courtney Wayland, Assistant Professor of Nursing
- Leann Fiore, Assistant Professor of Biology

2. Consent Agenda

Approval was requested for the following personnel consent agenda items:

Recommendation for Approval of Professional Staff Appointments

Appointments of full-time faculty and full-time professional grade 18 and above made since the last meeting of the Board of Regents of Tulsa Community College.

Retirement of Professional Staff Members

Retirements of full-time faculty and professional employees submitted since the last meeting of the Board of Regents of Tulsa Community College.

Resignations of Professional Staff Members

Retirements of full-time faculty and professional employees submitted since the last meeting of the Board of Regents of Tulsa Community College.

A **motion** was made by Regent McKamey and seconded by Regent Looney to approve the consent agenda. The Chair called for a vote. **Motion carried unanimously by voice vote.**

FACILITIES COMMITTEE REPORT

Presented by Regent Combs

1. Sale of the Conference Center

A motion was made to declare the following real estate located at 6111 East Skelly Drive, Tulsa, Oklahoma (the "Property") to be surplus to the needs of Tulsa Community College and authorizing and directing the President to have the Property appraised and offered for public sale in cooperation with Tulsa Technology Center pursuant to *Okla. Stat. tit. 70, § 5-117(11): Lot One (1), Block One (1) Tulsa Scottish Rite Subdivision Amended, a subdivision in the City of Tulsa, Oklahoma according to the recorded plat thereof.* Proposed by the Facilities Committee.

President Goodson made a statement on the proposal to sell the Conference Center. The decision is based on the College's Strategic Plan to evaluate the sustainability and cost-effectiveness of offering courses at all of TCC's locations. Conference Center administration staff will relocate to the campuses to be closer to students and faculty. The original intent to purchase the Conference Center was made in conjunction with Tulsa Technology Center in 1993 to house administrative offices and the Eighth Floor learning facility. Institutional and community needs have changed over time, and a six-month evaluation process was conducted by the President, facilities staff and the Facilities Board Committee. A full analysis of potential consequences and other variables were thoroughly evaluated such as impact to students and employees, total available and needed square footage for relocation to the campuses, the fair market value of the existing building, deferred maintenance needs of the existing building, lease property management options, total cost of ownership on each campus versus the Conference Center, environmental sustainability, and several others. Approximately 97 TCC employees work in the Conference Center. The overall square footage of the Conference Center is 107,632; TCC only uses 17,000 square feet of office space, which could be easily found at our campuses. Selling the building will allow TCC to reallocate \$300,000 in operating expenses annually.

A **motion** was made by the Facilities Committee to approve the sale of the Conference Center. The Chair called for a vote. **Motion carried unanimously by voice vote.**

FINANCE, RISK AND AUDIT COMMITTEE REPORT

Presented by Regent Lawhorn

1. Purchase Item Agreements (>\$100K)

1.1 Purchase of Contractual Services

Authorization was requested to enter into a contract for the purchase of professional services, research support, and other content related to the College's diversity initiative.

The Finance Committee recommended award of the contract to Center for Urban Education in the amount of \$102,500. This purchase is an acquisition of professional services.

Eunice Tarver, Associate Vice President of Diversity and Exclusion, explained that the equity scorecard is a two-year partnership with University of Southern California Center for Urban Education. They will provide a personalized best practice model that will guide TCC to implement institutional changes needed in practices, policies, routine and culture. The ultimate goal is to obtain equitable education outcomes for our historically marginal and minority populations. Expected outcomes include increased course completion, retention and graduation rates for under-represented minority students, ultimately eliminating the equity gap. The resources and knowledge received will ultimately benefit all TCC students.

President Goodson added that the program is relevant to Pathways pillars: learning, completion, equity across outcomes, and labor outcomes.

A **motion** was made by the Finance, Risk and Audit Committee to approve the purchase of contractual services. The Chair called for a vote. **Motion carried unanimously by voice vote.**

2. Consent Agenda (Between \$50k and \$100k)

2.1 Purchase of Software Services

Authorization was requested to enter into a contractual agreement with Kaltura Inc. for hosted video streaming services. Total purchase: \$50,142.

2.2 Purchase of Software Services

Authorization was requested to enter into a contractual agreement with Jaggaer/SciQuest Inc. for contract management software services. Total purchase: \$68,513.

A **motion** was made by the Finance, Risk and Audit Committee to approve the consent agenda. The Chair called for a vote. **Motion carried unanimously by voice vote.**

3. **Monthly Financial Report for June 2017**

Fiscal Year 2017 was a challenging year as Oklahoma leads the nation in funding cuts. The College has managed through the process well considering. Sustainability is a primary focus.

Audited financial statements will be presented to the Board in the October meeting, which will close out the fiscal year.

A **motion** was made by the Finance, Risk and Audit Committee to approve the monthly financial report for June 2017. The Chair called for a vote. **Motion carried unanimously by voice vote.**

4. **Monthly Financial Report for July 2017**

Accounts receivables are tracking as expected. Financials show a positive variance for tuition and a favorable variance for labor.

The cigarette tax recently deemed unlawful would impact the budget significantly. No further information is available as the legislature has not returned to session. The full impact is unknown at this time.

A **motion** was made by the Finance, Risk and Audit Committee to approve the monthly financial report for July 2017. The Chair called for a vote. **Motion carried unanimously by voice vote.**

NEW BUSINESS

There was no new business.

PERSONS WHO DESIRE TO COME BEFORE THE BOARD

No requests to appear were received prior to this meeting.

EXECUTIVE SESSION

There was no Executive Session.

ADJOURNMENT

The meeting adjourned August 28, 2017 at 1:30 p.m.

The next meeting of the Tulsa Community College Board of Regents is a special meeting in the form of a Regent's retreat and will be held on Thursday, September 21, 2017, 8:30 a.m., in Room *212* at Metro Campus, 909 South Boston, Tulsa, Oklahoma.

Respectfully submitted,



Leigh B. Goodson
President & CEO



Paul H. Cornell, Chairman
Board of Regents

ATTEST:



Samuel Combs, Secretary
Board of Regents



Mary Fallin
Governor

FILED

MAR 29 2017

OKLAHOMA SECRETARY
OF STATE

ORDER OF APPOINTMENT

TO: **SECRETARY OF STATE
OKLAHOMA STATE CAPITOL
OKLAHOMA CITY, OKLAHOMA**

Please file for record the following executive order. By virtue of the authority vested in me as Governor of the State of Oklahoma, I hereby appoint:

Wesley G. Mitchell
Owasso, Oklahoma

as a member of the **Board of Regents for Tulsa Community College** as provided in 70 O.S. Section 4413 for a seven year term beginning July 1, 2017 and expiring June 30, 2024. Wesley G. Mitchell is replacing Martin D. Garber, Jr. and will serve in Position 7 on the board. Senate confirmation is required for this appointment.

BY THE GOVERNOR OF THE STATE OF OKLAHOMA

Mary Fallin

MARY FALLIN

ATTEST
[Signature]

SECRETARY OF STATE
1907

048506

ADDENDUM FOR PERSONNEL CONSENT ITEMS:

Items listed under Personnel Consent Items will be approved by one motion without discussion. If discussion on an item is desired, the item will be removed from the "Consent Agenda" and considered separately at the request of a Board member.

APPOINTMENTS:

Amanda Bailey, Assistant Professor, Biology, 9 month, Metro Campus
August 16, 2017 Salary: \$51,300

Chief Downs, Assistant Professor, CVT Program, 11 month, Owasso
August 1, 2017 Salary: \$57,426

Tracy Jackson, Assistant Professor Mathematics, 9 month, Metro Campus
August 16, 2017 Salary: \$46,000

Johnathan Marlow, Assistant Professor, Communication, 9 month, Southeast Campus
August 16, 2017 Salary: \$57,000

Janet Pitt, Assistant Professor/Coordinator Health Sciences Simulation Technology
11 month, Metro Campus
August 1, 2017 Salary: \$62,400

Jason Powers, Web Manager, Conference Center
July 5, 2017 Salary: \$70,000

Landon Schurtz, Assistant Professor, Humanities, 9 month, Metro Campus
August 16, 2017 Salary: \$52,000

Angela Sivadon, Dept. of Nursing Associate Dean/Endowed Chair, Metro Campus
August 1, 2017 Salary: \$87,000

Heather Wilburn, Assistant Professor, Humanities, 9 month, Southeast Campus
August 16, 2017 Salary: \$54,000

Corinice Wilson, Associate Dean, Liberal Arts & Communication
Southeast Campus/varies
August 1, 2017 Salary: \$71,500

RETIREMENTS:

Robert Allen, Assistant Professor/Coordinator, Engineering/Applied Technology
Northeast Campus Date: January 1, 2018

James Morrow, Associate Professor, Liberal Arts, Metro Campus Date: January 1, 2018

RESIGNATIONS:

Leaugeay Barnes, Assistant Professor, Engineering/Applied Technology,
Northeast Campus Date: August 25, 2017

Marsais Broadway, Director Enrollment Services
Southeast Campus Date: August 16, 2017

Nina Dulabaum, Assistant Professor, Liberal Arts/Communication
Metro Campus

Date: July 31, 2017

Christina George, Assistant Professor, Nursing Services
Southeast Campus

Date: July 31, 2017

Joo-Hee Han, Assistant Professor, Nursing Services
Metro Campus

Date: June 30, 2017

Amanda Kuhns, Library Director, West Campus

Date: June 30, 2017

Jeanine Nowell, Business Intelligence Manager,
Conference Center

Date: June 24, 2017

ADDENDUM FOR PURCHASING CONSENT ITEMS:

Items listed under Purchasing Consent Items will be enacted by one motion with no separate discussion. If discussion on an item is desired, the item will be removed from the “Consent Agenda” and considered separately.

1. Purchase of Software Services

Authorization to enter into a contractual agreement with Kaltura Inc. for hosted video streaming services.

Renewal of existing software as a service.

Total Purchase: **\$50,142.00**

2. Purchase of Software Services

Authorization to enter into a contractual agreement with Jaggaer/SciQuest Inc. for contract management software services.

Extension of existing software as a service.

Total Purchase: **\$68,513.00**

TULSA COMMUNITY COLLEGE

FINANCIAL REPORT

MONTH ENDING JUNE 2017

TULSA COMMUNITY COLLEGE

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TULSA COMMUNITY COLLEGE
STATEMENT OF REVENUE AND EXPENDITURES COMPARISON
FOR THE PERIOD ENDING JUNE 30, 2017 AND JUNE 30, 2016

	JUNE FY17			JUNE FY16			\$ Change	Percent Change
	Budget	Year to date	Percent of Budget	Budget	Year to date	Percent of Budget		
Revenue								
Education & General								
State Appropriations	\$ 30,408,023	\$ 30,949,600	101.8%	\$ 36,600,023	\$ 32,936,000	90.0%	\$ (1,986,399)	-6.0%
Revolving Fund	2,336,458	4,116,314	176.2%	2,839,046	3,896,245	137.2%	220,069	5.6%
Resident Tuition	28,523,326	28,563,759	100.1%	27,636,535	27,795,304	100.6%	768,455	2.8%
Non-Resident Tuition	2,467,093	2,642,736	107.1%	2,578,634	2,577,260	99.9%	65,477	2.5%
Student Fees	5,634,788	5,793,173	102.8%	6,180,408	6,153,293	99.6%	(360,121)	-5.9%
Local Appropriations	39,167,963	34,500,000	88.1%	37,683,613	39,800,000	105.6%	(5,300,000)	-13.3%
Total	<u>\$ 108,537,651</u>	<u>\$ 106,565,583</u>	<u>98.2%</u>	<u>\$ 113,518,259</u>	<u>\$ 113,158,101</u>	<u>99.7%</u>	<u>\$ (6,592,518)</u>	<u>-5.8%</u>
Auxiliary Enterprises								
Campus Store	\$ 6,500,000	\$ 6,883,248	105.9%	\$ 8,816,213	\$ 7,396,756	83.9%	\$ (513,508)	-6.9%
Student Activities	2,035,500	2,201,626	108.2%	2,471,419	2,290,774	92.7%	(89,149)	-3.9%
Other Auxiliary Enterprises	8,464,500	4,243,570	50.1%	7,745,885	4,153,222	53.6%	90,348	2.2%
Total	<u>\$ 17,000,000</u>	<u>\$ 13,328,443</u>	<u>78.4%</u>	<u>\$ 19,033,517</u>	<u>\$ 13,840,752</u>	<u>72.7%</u>	<u>\$ (512,309)</u>	<u>-3.7%</u>
Restricted								
Institutional Grants	\$ 4,576,625	\$ 5,435,996	118.8%	\$ 7,732,911	\$ 6,390,603	82.6%	\$ (954,607)	-14.9%
State Student Grants	2,277,003	3,731,913	163.9%	4,392,014	3,561,068	81.1%	170,845	4.8%
Total	<u>\$ 6,853,628</u>	<u>\$ 9,167,909</u>	<u>133.8%</u>	<u>\$ 12,124,925</u>	<u>\$ 9,951,672</u>	<u>82.1%</u>	<u>\$ (783,763)</u>	<u>-7.9%</u>
TOTAL REVENUE	<u>\$132,391,279</u>	<u>\$129,061,935</u>	<u>97.5%</u>	<u>\$144,676,701</u>	<u>\$136,950,525</u>	<u>94.7%</u>	<u>\$ (7,888,590)</u>	<u>-5.8%</u>
Expenditures								
Education & General								
Instruction	\$ 44,743,446	\$ 41,777,426	93.4%	\$ 47,642,238	\$ 41,775,903	87.7%	\$ 1,523	0.0%
Public Service	687,735	233,757	34.0%	544,020	137,258	25.2%	96,499	70.3%
Academic Support	19,888,729	14,746,160	74.1%	20,099,642	18,724,049	93.2%	(3,977,889)	-21.2%
Student Services	8,359,380	9,667,862	115.7%	9,029,409	8,491,463	94.0%	1,176,399	13.9%
Institutional Support	13,073,440	13,455,663	102.9%	14,079,500	15,018,968	106.7%	(1,563,305)	-10.4%
Operation/ Maintenance of Plant	16,128,554	13,895,004	86.2%	16,307,411	16,448,393	100.9%	(2,553,389)	-15.5%
Tuition Waivers	3,544,500	4,246,701	119.8%	3,375,756	3,438,654	101.9%	808,047	23.5%
Scholarships	4,350,000	4,651,694	106.9%	4,145,100	4,371,040	105.5%	280,654	6.4%
Total	<u>\$ 110,775,784</u>	<u>\$ 102,674,267</u>	<u>92.7%</u>	<u>\$ 115,223,076</u>	<u>\$ 108,405,729</u>	<u>94.1%</u>	<u>\$ (5,731,462)</u>	<u>-5.3%</u>
Auxiliary Enterprises								
Campus Store	\$ 6,355,000	\$ 6,986,034	109.9%	\$ 7,241,877	\$ 7,255,370	100.2%	\$ (269,335)	-3.7%
Student Activities	2,385,500	2,254,467	94.5%	2,439,017	2,271,127	93.1%	(16,660)	-0.7%
Other Auxiliary Enterprises	8,626,500	4,209,307	48.8%	7,736,844	4,455,942	57.6%	(246,635)	-5.5%
Total	<u>\$ 17,367,000</u>	<u>\$ 13,449,808</u>	<u>77.4%</u>	<u>\$ 17,417,738</u>	<u>\$ 13,982,438</u>	<u>80.3%</u>	<u>\$ (532,630)</u>	<u>-3.8%</u>
Restricted								
Institutional Grants	\$ 4,576,625	\$ 5,429,946	118.6%	\$ 7,732,911	\$ 7,603,897	98.3%	\$ (2,173,951)	-28.6%
State Student Grants	2,277,003	3,717,581	163.3%	4,392,014	3,783,158	86.1%	(65,577)	-1.7%
Total	<u>\$ 6,853,628</u>	<u>\$ 9,147,527</u>	<u>133.5%</u>	<u>\$ 12,124,925</u>	<u>\$ 11,387,056</u>	<u>93.9%</u>	<u>\$ (2,239,529)</u>	<u>-19.7%</u>
TOTAL EXPENDITURES	<u>\$ 134,996,412</u>	<u>\$ 125,271,602</u>	<u>92.8%</u>	<u>\$ 144,765,739</u>	<u>\$ 133,775,222</u>	<u>92.4%</u>	<u>\$ (8,503,620)</u>	<u>-6.4%</u>

**TULSA COMMUNITY COLLEGE
EXPENDITURE SUMMARY BY CATEGORY
FOR THE PERIOD ENDING JUNE 30, 2017 AND JUNE 30, 2016**

	JUNE FY17			JUNE FY16			\$ Change	Percent Change
	Budget	Year to date	Percent of Budget	Budget	Year to date	Percent of Budget		
<u>EDUCATION AND GENERAL</u>								
Salaries & Wages								
Faculty	\$ 17,550,232	\$ 17,296,011	98.6%	\$ 18,288,189	\$ 17,560,925	96.0%	\$ (264,915)	-1.5%
Adjunct Faculty	11,700,000	9,897,436	84.6%	12,893,590	9,867,202	76.5%	30,234	0.3%
Professional	12,405,669	10,680,926	86.1%	11,599,149	11,569,790	99.7%	(888,864)	-7.7%
Classified Exempt	4,158,105	3,500,209	84.2%	4,479,153	4,177,098	93.3%	(676,889)	-16.2%
Classified Hourly	13,316,054	13,743,358	103.2%	14,440,059	13,817,916	95.7%	(74,558)	-0.5%
TOTAL	\$ 59,130,060	\$ 55,117,940	93.2%	\$ 61,700,140	\$ 56,992,931	92.4%	\$ (1,874,991)	-3.3%
Staff Benefits	\$ 21,569,019	\$ 20,072,919	93.1%	\$ 22,047,079	\$ 21,229,807	96.3%	(1,156,888)	-5.4%
Professional Services	2,835,900	2,025,274	71.4%	3,522,742	3,036,158	86.2%	(1,010,884)	-33.3%
Operating Services	14,527,578	12,901,196	88.8%	16,759,682	14,633,463	87.3%	(1,732,267)	-11.8%
Travel	452,420	473,228	104.6%	750,533	535,175	71.3%	(61,947)	-11.6%
Utilities	1,908,500	1,656,355	86.8%	2,015,900	1,754,340	87.0%	(97,986)	-5.6%
Tuition Waivers	3,544,500	4,246,701	119.8%	3,375,756	3,438,654	101.9%	808,047	23.5%
Scholarships	4,350,000	4,651,694	106.9%	4,145,100	4,371,040	105.5%	280,654	6.4%
Furniture & Equipment	2,457,807	1,528,960	62.2%	906,144	2,414,159	266.4%	(885,200)	-36.7%
TOTAL	\$ 110,775,784	\$ 102,674,267	92.7%	\$ 115,223,076	\$ 108,405,729	94.1%	\$ (5,731,462)	-5.3%

TULSA COMMUNITY COLLEGE
EXPENDITURE SUMMARY BY CATEGORY
FOR THE PERIOD ENDING JUNE 30, 2017 AND JUNE 30, 2016

	JUNE FY17			JUNE FY16			\$ Change	Percent Change
	Budget	Year to date	Percent of Budget	Budget	Year to date	Percent of Budget		
<u>CAMPUS STORE</u>								
Salaries & Wages								
Professional & Classified Exempt	\$ 258,122	\$ 303,075	117.4%	\$ 306,629	\$ 327,462	106.8%	\$ (24,388)	-7.4%
Classified Hourly	447,291	581,194	129.9%	599,206	567,449	94.7%	13,745	2.4%
Total Salaries & Wages	\$ 705,413	\$ 884,268	125.4%	\$ 905,835	\$ 894,911	98.8%	\$ (10,643)	-1.2%
Staff Benefits	\$ 224,587	\$ 258,127	114.9%	\$ 320,542	\$ 284,919	88.9%	\$ (26,792)	-9.4%
Professional Services	-	-	0.0%	-	8,048	0.0%	(8,048)	-100.0%
Operating Services	590,000	42,289	7.2%	180,500	49,451	27.4%	(7,162)	-14.5%
Travel	5,000	1,139	22.8%	15,000	3,724	24.8%	(2,585)	-69.4%
Utilities	85,000	22,980	27.0%	40,000	24,365	60.9%	(1,385)	-5.7%
Items for Resale - Campus Store	4,745,000	5,777,231	121.8%	5,780,000	5,989,953	103.6%	(212,722)	-3.6%
Furniture & Equipment	-	-	0.0%	-	-	0.0%	-	0.0%
TOTAL	\$ 6,355,000	\$ 6,986,034	109.9%	\$ 7,241,877	\$ 7,255,370	100.2%	\$ (269,335)	-3.7%
<u>STUDENT ACTIVITIES</u>								
Salaries & Wages								
Professional	\$ 613,385	\$ 511,820	83.4%	\$ 564,340	\$ 566,559	100.4%	\$ (54,739)	-9.7%
Classified Hourly	686,230	605,292	88.2%	808,166	633,844	78.4%	(28,552)	-4.5%
Total Salaries & Wages	\$ 1,299,615	\$ 1,117,112	86.0%	\$ 1,372,506	\$ 1,200,402	87.5%	\$ (83,290)	-6.9%
Staff Benefits	\$ 520,385	\$ 417,993	80.3%	\$ 396,565	\$ 480,659	121.2%	\$ (62,665)	-13.0%
Professional Services	46,181	52,054	112.7%	39,260	18,963	48.3%	33,091	174.5%
Operating Services	369,319	494,409	133.9%	435,766	378,244	86.8%	116,165	30.7%
Travel	40,000	37,356	93.4%	104,920	78,154	74.5%	(40,798)	-52.2%
Furniture & Equipment	10,000	69,099	691.0%	-	54,151	0.0%	14,948	27.6%
Items for Resale	100,000	66,443	66.4%	90,000	60,553	67.3%	5,890	9.7%
TOTAL	\$ 2,385,500	\$ 2,254,467	94.5%	\$ 2,439,017	\$ 2,271,127	93.1%	\$ (16,660)	-0.7%
<u>OTHER AUXILIARY ENTERPRISES</u>								
Salaries & Wages								
Professional	\$ 120,789	\$ 115,713	95.8%	\$ 82,000	\$ 135,713	165.5%	\$ (20,000)	-14.7%
Adjunct Faculty	188,132	181,045	96.2%	146,713	211,377	144.1%	(30,332)	-14.3%
Classified Hourly	304,705	319,659	104.9%	320,000	342,353	107.0%	(22,694)	-6.6%
Total Salaries & Wages	\$ 613,626	\$ 616,417	100.5%	\$ 548,713	\$ 689,443	125.6%	\$ (73,026)	-10.6%
Staff Benefits	\$ 98,374	\$ 100,749	102.4%	\$ 65,613	\$ 110,529	168.5%	\$ (9,780)	-8.8%
Professional Services	447,082	362,588	81.1%	398,000	328,124	82.4%	34,464	10.5%
Operating Services	4,813,558	1,304,543	27.1%	3,847,418	1,690,266	43.9%	(385,723)	-22.8%
Travel	-	32,877	0.0%	-	24,158	0.0%	8,719	36.1%
Utilities	750,000	653,382	87.1%	870,000	657,878	75.6%	(4,496)	-0.7%
Scholarship & Refunds	-	4,340	0.0%	-	-	0.0%	4,340	100.0%
Bond Principal and Expense	1,800,000	1,120,222	62.2%	2,000,000	865,391	43.3%	254,831	29.4%
Furniture & Equipment	100,000	12,512	12.5%	-	88,551	0.0%	(76,039)	-85.9%
Items for Resale	3,860	1,677	43.4%	7,100	1,602	22.6%	75	4.7%
TOTAL	\$ 8,626,500	\$ 4,209,307	48.8%	\$ 7,736,844	\$ 4,455,942	57.6%	\$ (246,635)	-5.5%

TULSA COMMUNITY COLLEGE

FINANCIAL REPORT

MONTH ENDING JULY 2017

TULSA COMMUNITY COLLEGE

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TULSA COMMUNITY COLLEGE
STATEMENT OF REVENUE AND EXPENDITURES COMPARISON
FOR THE PERIOD ENDING JULY 31, 2017 AND JULY 31, 2016

	JULY FY18			JULY FY 17			\$ Change	Percent Change
	Budget	Year to date	Percent of Budget	Budget	Year to date	Percent of Budget		
Revenue								
Education & General								
State Appropriations	\$ 28,585,126	\$ 2,496,110	8.7%	\$ 30,408,023	\$ 2,518,956	8.3%	\$ (22,846)	-0.9%
Revolving Fund	2,622,269	532,037	20.3%	2,336,458	511,682	21.9%	20,355	4.0%
Resident Tuition	29,975,268	11,205,296	37.4%	28,523,326	10,033,853	35.2%	1,171,444	11.7%
Non-Resident Tuition	2,324,228	900,914	38.8%	2,467,093	865,965	35.1%	34,949	4.0%
Student Fees	6,815,789	2,049,070	30.1%	5,634,788	1,959,671	34.8%	89,399	4.6%
Local Appropriations	39,951,322	2,500,000	6.3%	39,167,963	2,500,000	6.4%	0	0.0%
Total	\$ 110,274,002	\$ 19,683,426	17.8%	\$ 108,537,651	\$ 18,390,127	16.9%	\$ 1,293,300	7.0%
Auxiliary Enterprises								
Campus Store	\$ 6,000,000	\$ 23,515	0.4%	\$ 6,500,000	\$ 50,087	0.8%	\$ (26,572)	-53.1%
Student Activities	2,645,000	759,338	28.7%	2,035,500	716,444	35.2%	42,894	6.0%
Other Auxiliary Enterprises	4,565,000	1,018,077	22.3%	8,464,500	970,681	11.5%	47,396	4.9%
Total	\$ 13,210,000	\$ 1,800,929	13.6%	\$ 17,000,000	\$ 1,737,212	10.2%	\$ 63,717	3.7%
Restricted								
Institutional Grants	\$ 3,306,747	\$ 162,244	4.9%	\$ 4,576,625	\$ 204,373	4.5%	\$ (42,129)	-20.6%
State Student Grants	3,250,000	8,040	0.2%	2,277,003	0	0.0%	8,040	#DIV/0!
Total	\$ 6,556,747	\$ 170,284	2.6%	\$ 6,853,628	\$ 204,373	3.0%	\$ (34,089)	-16.7%
TOTAL REVENUE	\$130,040,749	\$21,654,639	16.7%	\$132,391,279	\$20,331,711	15.4%	\$ 1,322,928	6.5%
Expenditures								
Education & General								
Instruction	\$ 47,953,401	\$ 1,504,000	3.1%	\$ 44,743,446	\$ 2,016,981	4.5%	\$ (512,981)	-25.4%
Public Service	491,681	9,871	2.0%	687,735	1,558	0.2%	8,313	533.6%
Academic Support	18,036,190	1,053,539	5.8%	19,888,729	1,175,697	5.9%	(122,157)	-10.4%
Student Services	9,280,778	730,456	7.9%	8,359,380	722,561	8.6%	7,895	1.1%
Institutional Support	11,652,083	1,492,359	12.8%	13,073,440	1,393,828	10.7%	98,530	7.1%
Operation/ Maintenance of Plant	15,048,069	492,418	3.3%	16,128,554	476,243	3.0%	16,174	3.4%
Tuition Waivers	3,720,000	219,599	5.9%	3,544,500	755,903	21.3%	(536,305)	-70.9%
Scholarships	4,567,500	45,472	1.0%	4,350,000	45,165	1.0%	307	0.7%
Total	\$ 110,749,702	\$ 5,547,713	5.0%	\$ 110,775,784	\$ 6,587,937	5.9%	\$ (1,040,224)	-15.8%
Auxiliary Enterprises								
Campus Store	\$ 6,000,000	\$ 55,657	0.9%	\$ 6,355,000	\$ 100,216	1.6%	\$ (44,559)	-44.5%
Student Activities	2,645,000	89,139	3.4%	2,385,500	145,471	6.1%	(56,332)	-38.7%
Other Auxiliary Enterprises	4,565,000	117,051	2.6%	8,626,500	87,752	1.0%	29,299	33.4%
Total	\$ 13,210,000	\$ 261,847	2.0%	\$ 17,367,000	\$ 333,439	1.9%	\$ (71,593)	-21.5%
Restricted								
Institutional Grants	\$ 3,306,747	\$ 164,926	5.0%	\$ 4,576,625	\$ 205,826	4.5%	\$ (40,900)	-19.9%
State Student Grants	3,250,000	3,394	0.1%	2,277,003	9,734	0.4%	(6,340)	-65.1%
Total	\$ 6,556,747	\$ 168,320	2.6%	\$ 6,853,628	\$ 215,560	3.1%	\$ (47,240)	-21.9%
TOTAL EXPENDITURES	\$ 130,516,449	\$ 5,977,880	4.6%	\$ 134,996,412	\$ 7,136,936	5.3%	\$ (1,159,056)	-16.2%

**TULSA COMMUNITY COLLEGE
EXPENDITURE SUMMARY BY CATEGORY
FOR THE PERIOD ENDING JULY 31, 2017 AND JULY 31, 2016**

	JULY FY18			JULY FY17			\$ Change	Percent Change
	Budget	Year to date	Percent of Budget	Budget	Year to date	Percent of Budget		
<u>EDUCATION AND GENERAL</u>								
Salaries & Wages								
Faculty	\$ 16,799,091	\$ 8,487	0.1%	\$ 17,550,232	\$ 39,037	0.2%	\$ (30,550)	-78.3%
Adjunct Faculty	11,199,246	1,185,461	10.6%	11,700,000	1,111,864	9.5%	73,597	6.6%
Professional	9,632,198	815,513	8.5%	12,405,669	945,319	7.6%	(129,806)	-13.7%
Classified Exempt	4,800,733	206,903	4.3%	4,158,105	307,755	7.4%	(100,852)	-32.8%
Classified Hourly	15,374,028	527,199	3.4%	13,316,054	590,898	4.4%	(63,699)	-10.8%
TOTAL	\$ 57,805,296	\$ 2,743,563	4.7%	\$ 59,130,060	\$ 2,994,873	5.1%	\$ (251,310)	-8.4%
Staff Benefits	\$ 21,015,421	\$ 1,208,619	5.8%	\$ 21,569,019	\$ 1,193,370	5.5%	15,249	1.3%
Professional Services	2,399,350	47,101	2.0%	2,835,900	48,265	1.7%	(1,164)	-2.4%
Operating Services	17,173,135	1,213,763	7.1%	14,527,578	1,412,224	9.7%	(198,461)	-14.1%
Travel	443,700	10,566	2.4%	452,420	10,914	2.4%	(348)	-3.2%
Utilities	1,745,700	58,457	3.3%	1,908,500	32,051	1.7%	26,406	82.4%
Tuition Waivers	3,720,000	219,599	5.9%	3,544,500	755,903	21.3%	(536,305)	-70.9%
Scholarships	4,567,500	45,472	1.0%	4,350,000	45,165	1.0%	307	0.7%
Furniture & Equipment	1,879,600	573	0.0%	2,457,807	95,171	3.9%	(94,598)	-99.4%
TOTAL	\$ 110,749,702	\$ 5,547,713	5.0%	\$ 110,775,784	\$ 6,587,937	5.9%	\$ (1,040,224)	-15.8%

TULSA COMMUNITY COLLEGE
EXPENDITURE SUMMARY BY CATEGORY
FOR THE PERIOD ENDING JULY 31, 2017 AND JULY 31, 2016

	JULY FY18			JULY FY17			\$ Change	Percent Change
	Budget	Year to date	Percent of Budget	Budget	Year to date	Percent of Budget		
<u>CAMPUS STORE</u>								
Salaries & Wages								
Professional & Classified Exempt	\$ 232,800	\$ 19,638	8.4%	\$ 258,122	\$ 21,132	8.2%	\$ (1,494)	-7.1%
Classified Hourly	388,000	21,030	5.4%	447,291	24,804	5.5%	(3,774)	-15.2%
Total Salaries & Wages	\$ 620,800	\$ 40,669	6.6%	\$ 705,413	\$ 45,936	6.5%	\$ (5,267)	-11.5%
Staff Benefits	\$ 349,200	\$ 14,153	4.1%	\$ 224,587	\$ 13,297	5.9%	\$ 856	6.4%
Professional Services		-	0.0%	-	-	0.0%	-	0.0%
Operating Services	545,211	-	0.0%	590,000	-	0.0%	-	0.0%
Travel	15,000	-	0.0%	5,000	49	1.0%	(49)	-100.0%
Utilities	85,000	835	1.0%	85,000	445	0.5%	390	87.5%
Items for Resale - Campus Store	4,384,789	-	0.0%	4,745,000	40,489	0.9%	(40,489)	-100.0%
Furniture & Equipment		-	0.0%	-	-	0.0%	-	0.0%
TOTAL	\$ 6,000,000	\$ 55,657	0.9%	\$ 6,355,000	\$ 100,216	1.6%	\$ (44,559)	-44.5%
<u>STUDENT ACTIVITIES</u>								
Salaries & Wages								
Professional	\$ 598,300	\$ 26,642	4.5%	\$ 613,385	\$ 44,385	7.2%	\$ (17,743)	-40.0%
Classified Hourly	636,900	23,351	3.7%	686,230	24,971	3.6%	(1,620)	-6.5%
Total Salaries & Wages	\$ 1,235,200	\$ 49,993	4.0%	\$ 1,299,615	\$ 69,356	5.3%	\$ (19,363)	-27.9%
Staff Benefits	\$ 694,800	\$ 19,526	2.8%	\$ 520,385	\$ 24,024	4.6%	\$ (4,499)	-18.7%
Professional Services	59,319	4,738	8.0%	46,181	-	0.0%	4,738	100.0%
Operating Services	474,387	14,745	3.1%	369,319	50,334	13.6%	(35,588)	-70.7%
Travel	40,000	136	0.3%	40,000	1,757	4.4%	(1,621)	-92.2%
Furniture & Equipment	12,845	-	0.0%	10,000	-	0.0%	-	0.0%
Items for Resale	128,449	-	0.0%	100,000	-	0.0%	-	0.0%
TOTAL	\$ 2,645,000	\$ 89,139	3.4%	\$ 2,385,500	\$ 145,471	6.1%	\$ (56,332)	-38.7%
<u>OTHER AUXILIARY ENTERPRISES</u>								
Salaries & Wages								
Professional	\$ 107,726	\$ 4,643	4.3%	\$ 120,789	\$ 11,309	9.4%	\$ (6,667)	-58.9%
Adjunct Faculty	167,786	24,585	14.7%	188,132	18,060	9.6%	6,525	36.1%
Classified Hourly	271,752	1,563	0.6%	304,705	-	0.0%	1,563	100.0%
Total Salaries & Wages	\$ 547,264	\$ 30,791	5.6%	\$ 613,626	\$ 29,370	4.8%	\$ 1,421	4.8%
Staff Benefits	\$ 87,735	\$ 6,954	7.9%	\$ 98,374	\$ 7,191	7.3%	\$ (237)	-3.3%
Professional Services	115,010	8,683	7.5%	447,082	1,950	0.4%	6,733	345.3%
Operating Services	1,238,273	4,201	0.3%	4,813,558	37,223	0.8%	(33,021)	-88.7%
Travel	-	116	0.0%	-	-	0.0%	116	100.0%
Utilities	750,000	22,541	3.0%	750,000	12,019	1.6%	10,522	87.5%
Scholarship & Refunds	-	-	0.0%	-	-	0.0%	-	0.0%
Bond Principal and Expense	1,800,000	43,765	2.4%	1,800,000	-	0.0%	43,765	100.0%
Furniture & Equipment	25,725	-	0.0%	100,000	-	0.0%	-	0.0%
Items for Resale	993	-	0.0%	3,860	-	0.0%	-	0.0%
TOTAL	\$ 4,565,000	\$ 117,051	2.6%	\$ 8,626,500	\$ 87,752	1.0%	\$ 29,299	33.4%

