ACCOUNTING ASSOCIATE
Workforce Development Degree

Program Description
This program is designed to provide the student with an effective working knowledge of the various accounting principles and accounting practices. The student will develop the skills necessary to communicate in a business environment utilizing Generally Accepted Accounting Principles (GAAP), double entry accounting, accounts receivable, and accounts payable management, reconciling, budgeting, cost accounting, and compiling and analyzing reports. This program also provides training for those people who need accounting for effective business operations such as owners, managers, or employees. The degree requires a total of 60 credit hours of which 27-30 are in accounting.

Degree Awarded: Associate in Applied Science
General Education Requirements Credit Hours: 18

Economics 3 hours
ECON 2013 Principles of Macroeconomics

English 6 hours
*ENGL 1113 Composition I
And select one course from the following:
*ENGL 1213 Composition II
*ENGL 2333 Technical/Professional Writing
*ENGL 2343 Business Communication I

Mathematics 3 hours
**MATH 1513 College Algebra

Social Science 6 hours
POLS 1113 American Federal Government
And select one course from the following:
HIST 1483 U.S. History 1492 to Civil War Era
HIST 1493 U.S. History Civil War Era to Present

Specialized Course Requirements Credit hours: 42

Accounting 15 hours
*ACCT 2213 Financial Accounting
*ACCT 2223 Managerial Accounting
*ACCT 2243 Payroll Administration
*ACCT 2363 Income Tax I
*ACCT 2393 Accounting Information Systems

Computer Information Systems 9 hours
CSCI 1203 Computer Concepts and Applications
*CSCI 2033 Excel
*CSYS 2073 MS Office

Accounting 15 hours
*ACCT 2253 Peachtree
*ACCT 2263 QuickBooks Pro Comprehensive
*ACCT 2523 Accounting Software Applications
*ACCT 2363 Income Tax I
*ACCT 2393 Accounting Information Systems

Select one of the following options:
1) Accounting Specialist
   18 hours
   Accounting 12 hours
   *ACCT 2313 Intermediate Accounting I
   *ACCT 2323 Intermediate Accounting II
   *ACCT 2333 Cost Accounting
   *ACCT 2403 Income Tax II
   Business 6 hours
   BUSN 2313 Business Law I
   **BUSN 2213 Small Business Management

2) Accounting Software Application Specialist Option 18 hours
   Accounting 15 hours
   *ACCT 2253 Peachtree
   *ACCT 2263 QuickBooks Pro Comprehensive
   *ACCT 2523 Accounting Software Applications
   *ACCT 2433 Computerized Business Income Taxes
   *ACCT 2563 Accounting Internship
   Business 3 hours
   **BUSN 2213 Small Business Management

Total Credit Hours: 60
*Course has prerequisite (see course description section of catalog).
** Recommended to be taken during first term.