

## **CLINICAL COMPLIANCE GUIDELINES**

School of Health Sciences (SoHS) students, faculty, and appropriate staff are encouraged to use this document as a guide to complete the requirements for clinical/lab participation. Failure to provide the appropriate documentation for the required immunizations, certifications, training, and/or other required evidence will prevent entry into clinical rotations and may result in probation.

---

### **1. Criminal Background Check**

The following are examples of information that may be examined:

- a. Residency History Check, Social Security Number Search, County Criminal Records Search, National Criminal Database Search, National Wants and Warrants Search, National Sexual Offender Database Search, Healthcare Fraud and Abuse, International Screening, U.S. Treasury, Office of Foreign Assets Control, List of Specially Designated Nationals.

**BGC NOTES:** Visit <https://www.tulsacc.edu/documents/health-sciences-background-check-procedure> for a full copy of the current policies and procedures. A Social Security Number is required. The background check is scheduled by the SoHS and conducted by a SoHS-approved vendor. Background checks completed previously or through alternate vendors are not accepted.

### **2. Drug Screening**

All individuals will be required to complete a 10-panel screening for the following:

- a. Oxycodone, Cocaine, Benzodiazepines, Methadone, Barbiturates, Marijuana, Opiates, Phencyclines (PCP), Amphetamines, Propoxyphene.

**DS NOTES:** Visit <https://www.tulsacc.edu/documents/health-sciences-drug-screening-procedure> for a full copy of the current policies and procedures. The drug screening is scheduled by the SoHS and conducted by a SoHS-approved vendor. Drug screenings completed previously or through alternate vendors are not accepted.

Additional information regarding drug and alcohol policies can be found in the TCC Student and Employee Handbooks at:

<https://guides.library.tulsacc.edu/policiesandprocedures>

---

**CLINICAL/LAB PARTICIPATION WILL NOT BE APPROVED FOR  
ANY INDIVIDUALS WITH INCOMPLETE RECORDS.**

**Please note that the following Clinical Compliance Requirements may vary slightly by program and are subject to periodic updates in accordance with clinical affiliation agreements and CDC guidelines.**

---

### **1. Tuberculosis (TB)**

One of the following is required annually:

- a. Evidence of a current TB Skin Test (PPD) showing negative results
  - i. Record must show date administered and a read date 48-72 hours after placement.
- b. QuantiFERON®-TB Gold Plus (QFT-Plus)
  - i. Lab report or licensed physician verification of negative results required
- c. T-SPOT®.TB test (T-Spot)
  - i. Lab report or licensed physician verification of negative results required

**TB NOTES:** If test results are positive or for individuals with a history of positive TB tests, a clear chest X-ray or a letter of Approval for Public Contact from the licensed physician or health department is required.

### **2. Varicella (chickenpox)**

One of the following is required:

- a. Evidence of two varicella immunizations received at least 28 days apart
- b. Positive varicella titer (IgG blood test) showing evidence of immunity
- c. Signed verification from a licensed physician confirming a medical history of chickenpox

### **3. Rubeola (Measles), Mumps, & Rubella (German Measles) (MMR)**

One of the following is required:

- a. Evidence of two-dose series for MMR vaccinations received at least 28 days apart
- b. Positive MMR titer (IgG blood test) showing evidence of immunity

### **4. Tetanus, diphtheria toxoids, and acellular pertussis (Tdap)**

One of the following is required:

- a. One adult dose of Tdap dated within the last ten years
  - i. Childhood DTaP is not accepted in place of an adult Tdap.
- b. Td booster dated within the last ten years
  - i. Documentation of original adult Tdap is required if submitting Td booster.

## **5. Hepatitis B (Heb B)**

One of the following is required:

- a. Evidence of a complete Hepatitis B series per CDC guidelines
- b. Positive Hepatitis B titer (blood test) showing evidence of immunity
- c. TCC SoHS Hepatitis B Declination Request form submitted for review and approval.
  - i. Exemption requests may be subject to additional documentation or requirements as determined by clinical partners for review and approval.

## **6. Seasonal Influenza Vaccine (Flu)**

One of the following is required annually:

- a. Evidence of the current annual seasonal flu vaccine
  - i. Record must note the name of the facility administering the vaccine (e.g. Walgreens)
- b. TCC SoHS COVID-19 & Influenza Vaccination Exemption Request Form
  - i. Pages 1 and 2 of the form must be completed and submitted for review.
    - Medical Exemption: The individual must complete Sections A and D; a licensed physician must complete Section B.
    - Religious Exemption: The individual must complete Sections A, C, and D.
  - ii. Exemption requests may be subject to additional documentation or requirements as determined by clinical partners for review and approval.

**FLU NOTES:** Flu season begins on September 1 each year. Vaccination records must reflect the current flu season in order to be considered valid. The deadline for annual flu vaccine submission is October 15.

## **7. SARS-COVID-19 Vaccine (COVID-19)**

One of the following is required:

- a. Evidence of COVID vaccination/series per current CDC guidelines
- b. TCC SoHS COVID-19 & Influenza Vaccination Exemption Request Form
  - i. Pages 1 and 2 of the form must be completed and submitted for review.
    - Medical Exemption: The individual must complete Sections A and D; a licensed physician must complete Section B.
    - Religious Exemption: The individual must complete Sections A, C, and D.
  - ii. Exemption requests may be subject to additional documentation or requirements as determined by clinical partners for review and approval.

## **8. Physical Exam**

One of the following is required:

- a. TCC SoHS form, completed and signed by a licensed physician, dated within one year of the program start date.
- b. Signed letter from a licensed physician, on official letterhead, stating medical clearance to participate in clinical courses, dated within one year of the program start date.

**EXAM NOTES:** A physical exam is not required for SoHS Faculty, EMT student, or Paramedic students. Dental Hygiene students must use program-specific forms for required exams.

## **9. American Heart Association (AHA) Basic Life Support (BLS) Provider Certification**

The following certification is required:

- a. Copy of valid (non-expired) AHA BLS Provider certification card

**CPR NOTES:** AHA BLS or higher healthcare provider certification is accepted. EMT students will gain BLS certification as part of their coursework. Training must be completed in person or through a blended format. Online-only training and Red Cross certification are not accepted.

## **10. Health Sciences Mandatory Compliance Exam**

The following must be completed annually:

- a. TCC SoHS Mandatory Compliance Exam with a score of 90% or higher.
  - i. The training materials and exam are located on SoHS Blackboard organization pages.
  - ii. Training covers bloodborne pathogens, fire safety, HIPAA, tuberculosis, OSHA, and hazardous communications.

---

## **Clinical Compliance Documentation Management**

### **STUDENTS:**

All requirements must be completed as instructed. Students are responsible for maintaining, monitoring, and updating their records while enrolled in a SoHS program.

The SoHS uses SurPath for secure clinical compliance monitoring. Instructions for creating, submitting documentation, and managing a SurPath account are provided only after students have been accepted into a SoHS program and have attended their assigned program's orientation. Most compliance records are securely housed in each student's SurPath account.

All Nursing, Radiography, Respiratory, & Dental Hygiene students must be fully compliant at the start of each semester for the entirety of the semester.

Due to the nature of the program, Veterinary Technology requirements will be provided separately to the appropriate individuals.

### **FACULTY/STAFF:**

All requirements must be completed as instructed. Faculty are responsible for maintaining, monitoring, and updating their records while employed by the SoHS. Clinical compliance documentation is securely housed in the SoHS office.

---

## **Submitting Records**

### **STUDENTS/FACULTY/STAFF:**

The individual's full legal name and date of birth (DOB) must be listed on the immunization record. Additional documentation (e.g., marriage license, divorce decree) may be required if the name on the immunization record does not match the individual's current legal name.

If an individual has a documented allergy to any required vaccine(s), documentation from a licensed healthcare physician must be submitted for approval. Individuals participating in clinicals may be required to meet additional requirements as specified by the clinical agency.

A history of having the disease will not fulfill any requirements except for Varicella. A signed document from a licensed physician confirming a medical history of chickenpox is required for verification.

All Nursing, Radiography, Respiratory, & Dental Hygiene students must be fully compliant at the start of each semester for the entirety of the semester.

Due to the nature of the program, Veterinary Technology requirements are provided separately to the appropriate individuals.

### **Tips for Student's in SurPath:**

- If multiple vaccinations are listed on the same document, the document will need to be uploaded separately for each immunization.
- It is highly recommended that documents be uploaded as PDFs. Photo files (jpeg/heic) are often rejected due to being inaccessible or illegible.
- It is best practice to access your SurPath account from a personal computer rather than a mobile device, as some features may not be fully accessible on a phone screen.
- See the *SurPath Account Information and Registration Instructions* document provided at program orientations for more detailed information.