Tulsa Community College
Regular Meeting of the Board of Regents
Thursday, November 18, 2021
Southeast Campus
VanTrease Performing Arts Center for Education
10300 East 81st Street, Tulsa, OK
3:00 p.m.

Attendees to the board meetings should enter through the Studio Theatre doors.

<u>**AGENDA**</u>

1.   Call to Order

   1.1   <u>Open Meeting Compliance Statement</u>

   "Statement of Compliance with the Oklahoma Open Meeting Act
   (Regular meeting scheduled on November 18, 2021 at 3:00 p.m.)

   This regular meeting of the Tulsa Community College Board of Regents has been convened in accordance with the Oklahoma Open Meeting Act.

   This meeting was preceded by advance notice of the date, time, and place, filed with the Oklahoma Secretary of State on October 1, 2020, and change in location on May 5, 2021.

   Notice of this meeting was also given at least twenty-four (24) hours in advance of the meeting by posting notice of the date, time, place, and agenda of the meeting in the glass window adjacent to room 618 on the sixth floor of the Tulsa Community College Metro Campus, located at 909 South Boston Ave, Tulsa, OK, Academic Building 1, and in the first floor lobby's glass case at the Tulsa Community College Conference Center, 6111 East Skelly Drive, Tulsa, OK.

   1.2   Roll Call

2.   Old Business and Possible Discussion and Action

   2.1   Recommendation for Approval of the Minutes for the Regular Meeting of the Tulsa Community College Board of Regents held on Thursday, October 21, 2021.

Motion for Approval: _____
Second Motion for Approval: _____

2.2 Carry Over Items

3. **Academic Affairs and Student Success Committee Report and Possible Discussion and Action**
Presented by Regent Mitchell

3.1 <u>Overview of Committee Meeting Topics</u>

- Admissions and Prospective Student Services Update
- New Student Orientation Update

3.2 <u>Recommendation for Approval of Changes in Academic Programs</u>

The Committee recommends approval of the following curriculum changes:

- AAS Nursing – Modify Program
- AAS Information Technology, Systems Support Technician Option – Suspend Program
- AAS Information Technology, Web Development Option – Suspend Program
- Certificate Information Technology, Business Application Specialist Option – Suspend Program
- Certificate Information Technology, Web Development Option – Suspend Program
- AAS Information Technology, Information Technology Option – Suspend Program
- AAS Information Technology, Programming Option – Modify Program
- AAS Surgical Technology - Reactivate Suppressed Program
- CER Business – Modify Program
- AAS Child Development, Early Childhood Option – Modify Program
- AS Computer Information Systems – Modify Program
- AAS Electronics Technology, Biomedical Equipment Option – Delete Program
- AAS Electronics Technology, Electrical Substation Option – Delete Program
- AAS Electronics Technology, Electronics Technologist Option – Modify Program
- CER Electronics Technology, Biomedical Equipment Technology Option – Delete Program

- CER Electronics Technology, Electrical Substation Technology Option – Delete Program
- CER Electronics Technology, Electronics Technician Option – Modify Program
- AS Engineering, Mechanical Engineering Option – Modify Program
- AAS Engineering Technology, Drafting and Design Engineering Technology Option – Modify Program
- CER Engineering Technology, Drafting and Design Engineering Technology Option – Modify Program
- AAS Engineering Technology Manufacturing Technology Option – Modify Program
- AS Engineering, Computer Engineering Option – Modify Program
- AS Engineering, Electrical Engineering Option – Modify Program
- CER Health Information Technology, Coding and Reimbursement – Modify Program
- AAS Health Information Technology – Modify Program
- AAS Business, Management Option – Modify Program
- AS Marketing – Modify Program
- AAS Business, Marketing Option – Modify Program
- AS Pre Professional Health Sciences, Pre Occupational Therapy Option – Delete Program
- AS Pre Professional Health Sciences, Pre Physical Therapy Option – Delete Program
- AS Pre Professional Health Sciences, Pre Medical Imaging Option – Modify Program
- AS Biology – Modify Program
- AS Business Administration – Modify Program
- AA World Language Spanish Option – Modify Program
- AS Child Development, Non-Teacher Certification Transfer Option – Modify Program
- AS Child Development, Teach Certification Transfer Option – Modify Program
- AA World Languages, Japanese Option – Modify Program
- AA World Languages, French Option – Modify Program
- AA American Sign Language, Interpreter Option – Modify Program
- CER, American Sign Language, Interpreter Education Option – Delete Program
- AS Chemistry – Modify Program
- AA Communication Arts and Technologies, Communication Option – Modify Program
- AA Communication Arts and Technologies, Electronic and Broadcast Communication Option – Suspend Program
- AA Communication Arts and Technologies, Strategic Communication Option – Suspend Program

- CER Secure Infrastructure Specialist Certificate – New Program
- AS Human Services, Pre Social Work – Modify Program
- AS Marketing – Modify Program
- AA Music – Modify Program
- AS Physics – Modify Program
- AA Theatre – Modify Program
- AS Engineering, Electrical Engineering Technology Option – Modify Program
- AA American Sign Language, ASL Studies Option – Modify Program
- AAS Air Traffic Control – Modify Program

Motion for Approval from the Academic Affairs and Student Success Committee. No Second Needed.

(Attachment 3.2)

3.3   Enrollment Trends and Strategic Priorities
Presented by Eunice Tarver, Vice President of Student Success and Equity, and Eileen Kenney, Associate Vice President of Enrollment and Retention

An update on current enrollment trends and related plans regarding the College's strategic priorities.

4.   Personnel Report and Possible Discussion and Action
Presented by President Goodson

4.1   Introductions of Recently Appointed Staff

4.2   Consent Agenda (Attachment 4.2)

- Appointments of full-time faculty and full-time professional staff at a pay grade 18 and above made since the last meeting of the Board of Regents of Tulsa Community College.
- Retirements of full-time faculty and professional employees submitted since the last meeting of the Board of Regents of Tulsa Community College
- Separations including resignations, terminations, deaths, and transition to disability status of full-time faculty and professional employees submitted since the last meeting of the Board of Regents of Tulsa Community College.

Motion for Approval: _____
Second Motion for Approval: _____

5. **Facilities and Safety Committee Report and Possible Discussion**
Presented by Regent Adwon

5.1 Overview of Committee Meeting Topics

- Long-term Facilities Planning Update
- Major Projects Update
- Facilities Dashboard

6. **Community Relations Committee Report and Possible Discussion**
Presented by Regent McKamey

6.1 Overview of Committee Meeting Topics

- Legislative Updates
- TCC Work Ready Campaign Update

7. **Finance, Risk and Audit Committee Report and Possible Discussion and Action**
Presented by Regent Cornell

7.1 Purchase Item Agreements over $50,000

7.1.1 Professional Services

Agreements with Robert W. Evans (Windsor, CO) and Glenda S. Edwards (Fort Worth, TX) totaling **$104,400** were approved at the June 2021 Board meeting to provide financial aid support services. Authorization is requested to increase the combined amount of these agreements in the amount of $60,000 to provide necessary additional services. The revised total agreements will total **$164,400**. The services will be funded from HEERF budget.

Motion for Approval from the Finance, Risk and Audit Committee. No Second Needed.

7.1.2 Mobile Hotspots

Ratification is requested for an agreement with Mobile Beacon/Educational Broadband (Johnston, RI) in the amount of **$94,950** to purchase mobile hotspots with annual service for student use. The purchase was funded from HEERF budget.

Motion for Approval from the Finance, Risk and Audit Committee. No Second Needed.

7.1.3 Laptop Computers

Ratification is requested for an agreement with GovConnection (Rockville, MD) in the amount of **$85,058** to purchase laptop computers for student use under NCPA consortium contract. The purchase was funded from HEERF budget.

Motion for Approval from the Finance, Risk and Audit Committee. No Second Needed.

7.1.4 Electrical Services

Authorization is requested to enter an agreement with Houchin Electric Company (Tulsa, OK) in the amount of **$56,475** to provide materials and labor to improve exit lighting in the PACE Theater. The agreement will be awarded under RFP-20011-KS and will be funded from general budget.

Motion for Approval from the Finance, Risk and Audit Committee. No Second Needed.

7.1.5 Plumbing Services

Authorization is requested to enter an agreement with C-It-All Leak Detectors and Plumbing (Tulsa, OK) in the amount of **$54,480** to provide materials and labor to repair broken steam lines at the Northeast Campus. The agreement will be awarded under RFP-20001-KS and will be funded from general budget.

Motion for Approval from the Finance, Risk and Audit Committee. No Second Needed.

7.2 Monthly Financial Report

7.2.1 Financial Statements for October 2021

The Finance, Risk and Audit Committee recommends approval of the monthly financial report for October 2021.

Motion from the Finance, Risk and Audit Committee for Approval. No Second Needed.

(Attachment 7.2.1)

8. New Business

[Pursuant to Title 25 Oklahoma Statutes, Section 311(A)(9), "…any matter not known about or which could not have been reasonably foreseen prior to the time of posting." 24 hours prior to meeting]

9. Persons Who Desire to Come Before the Board

Any person who desires to come before the Board shall notify the board chair or his or her designee in writing or electronically at least twelve (12) hours before the meeting begins. The notification must advise the chair of the nature and subject matter of their remarks and may be delivered to the president's office. All persons shall be limited to a presentation of not more than two minutes.

10. President's Report and Possible Discussion
Presented by President Goodson and Nicole Burgin, Media Relations Manager

10.1 Overview of President's Highlights

- Five TCC Faculty and Staff Earn 2021 OACC Awards
- TCC Reveals 2021 Holiday Card and Recognizes Artist
- TCC Grad Featured by Forbes Magazine
- TCC Receives $625K to Help with Mental Health Training and Awareness
- What the Ale: TCC Exhibit Showcases Oklahoma Beer Labels
- TCC's United Way Campaign
- TCC Selected as Bellwether Finalist
- TCC Physical Therapist Assistant Students Sponsor Day of Service
- Sweet Feature on TCC Graduate Turned Cake Baker
- TCC Hosts New York Times Bestselling Author Scott Ellsworth
- TCC Hosts In-Person December Commencement
- TCC Holds News Conference to Announce Major Grant

10.2 President's Comments on Previous Agenda Items

11. Executive Session

[Proposed vote to go into executive session Pursuant to Title 25 Oklahoma Statutes, Section 307(B)(4), for confidential communications between a public body and its attorneys concerning pending investigations, claims or actions.]

Motion for Approval to <u>Recess</u>:   _____
Second Motion for Approval: _____

11.1 Confidential Report by College Legal Counsel Concerning Pending Litigation, Investigations and Claims.

Motion for Approval to <u>Reconvene</u>:   _____
Second Motion for Approval: _____

12.   **Adjournment**

    12.1   Next Meeting Date:

    The next meeting of the Tulsa Community College Board of Regents will be held on Thursday, January 20, 2022 with a 2:00 p.m. working board meeting and a 3:00 p.m. regular board meeting. The meeting will be held at Metro Campus, 909 South Boston Avenue, Tulsa, OK, Academic Building, Boardroom, Ste. 617.

November 2021-2022 AA/SS Curriculum Changes		
AAS Nursing	Modify Program	Change our total hours from 73 to 69 (5.5% decrease)Change our total nursing hours from 35 to 34 (3% decrease)Change our total clinical hours from 336 to 368 (9.5% increase) by changing some ratios. Change our total Lab/Simulated Learning Environment hours from 144 to 140 (2.5% decrease) by changing some ratios. Combine NURS 2222 Peds and NURS 2232 Maternal Newborn to create NURS 2234 Maternal/Child. Combine NURS 2221 Peds Clinical and NURS 2231 Maternal Newborn Clinical to create a new NURS 2231 Maternal/Child Clinical. Delete PSYC 2023 (Dev Psych)Add one hour to NURS 1113 and NURS 1212 Delete one hour from NURS 1143 and NURS 1136.
AAS Information Technology, Systems Support Technician Option	Suspend Program	Persistent low enrollment and graduates indicate a streamlined pathway may best serve learners in the community.
AAS Information Technology, Web Development Option	Suspend Program	Persistent low enrollment and graduates indicate a streamlined pathway may best serve learners in the community.
Certificate Information Technology, Business Application Specialist Option	Suspend Program	Persistent low enrollment and graduates indicate learners in the community may best be served by similar training options offered through Continuing Education.
Certificate Information Technology, Web Development Option	Suspend Program	Persistent low enrollment and graduates indicate a streamlined pathway may best serve learners in the community.
AAS Information Technology, Information Technology Option	Suspend Program	Persistent low enrollment and graduates indicate a streamlined pathway may best serve learners in the community.
AAS Information Technology, Programming option	Modify Program	This revised and renamed AAS degree replaces two AAS degrees that were suppressed due to persistent low enrollment (IT AAS, Information Technology Option and IT AAS, Web Development Option). This single IT AAS degree should better meet the needs of our students and should have better enrollment and graduation results. New name will be Information Technology AAS, Application Development Option. Hours will remain at 60 hours.
AAS Surgical Technology	Reactivate Suppressed Program	Reactivating TCC's Surgical technology program.
CER Business	Modify Program	Computer Concepts is being replaced with a new course: Business Data Science Technologies. Principles of Human Resources is being replaced with a newly reinstated course: Human Resources Management. Number of hours remain the same.
AAS Child Development, Early Childhood Option	Modify Program	COMM 2073 has been added as an option to meet the 3 hours of Communication on the degree. Number of hours will remain the same.
AS Computer Information Systems	Modify Program	Remove COMM 1113 Public Speaking as a requirement and replace with 3 hours of Liberal Arts and Sciences electives.
AAS Electronics Technology, Biomedical Equipment Option	Delete Program	The Electronics Technology program option will be combined into an Electronics Technology AAS with four areas of emphasis. This provides student flexibility within a general Electronics Technology AAS that can meet a variety of employment needs. The program requirements can be more easily adapted to specific student, job, or market needs without limiting a student to a specialization or courses that do not apply.
AAS Electronics Technology, Electrical Substation Option	Delete Program	The Electronics Technology program option will be combined into an Electronics Technology AAS with four areas of emphasis. This provides student flexibility within a general Electronics Technology AAS that can meet a variety of employment needs. The program requirements can be more easily adapted to specific student, job, or market needs without limiting a student to a specialization or courses that do not apply.
AAS Electronics Technology, Electronics Technologist Option	Modify Program	Remove designation as program option and combine two other Electronics Technology AAS options into this program. Change name of "Electronics Technology AAS, Electronics Technologist Option" to "Electronics Technology, AAS." Update the curriculum to include courses that combine several options into the following areas of emphases: Electronics Design, Industrial Maintenance, Biomedical Technician, and Electrical Substation Technician. Credit hours will be 60-64.

CER Electronics Technology, Biomedical Equipment Technology Option	Delete Program	The courses in this Electronics Technology certificate option will be combined with other certificate options into an Electronics Technology, Electronics Technician Certificate. This provides student flexibility within a general Electronics Technology Certificate that can meet a variety of employment needs. The program requirements can be more easily adapted to specific student, job, or market needs without limiting a student to a specialization or courses that do not apply.
CER Electronics Technology, Electrical Substation Technology Option	Delete Program	Courses in this Electronics Technology certificate option will be combined with courses in other certificate options into the Electronics Technology, Electronics Technician Certificate. This provides student flexibility within a general Electronics Technology Certificate that can meet a variety of employment needs. The program requirements can be more easily adapted to specific student, job, or market needs without limiting a student to a specialization or courses that do not apply.
CER Electronics Technology, Electronics Technician Option	Modify Program	Change name of "Electronics Technology Certificate, Electronics Technician Option" to "Electronics Technology, Electronics Technician Certificate." Update the curriculum to delete ELET 1523, ELET 2514, and ENGT 1213 as electives. Update curriculum to add MATH 2114 as a math option and add ELET 2232, BMET 1304, BMET 2343, ELET 1232, ELET 2112, ELET 2132, PHYS 1114, and CHEM 1365 as electives. This revision combines two other Electronics Technology certificate options into this combined Electronics Technology, Electronics Technician Certificate. Two existing options will be deleted. This provides students flexibility within a general Electronics Technology Certificate that can meet a variety of employment needs. The program requirements can be more easily adapted to specific student, job, or market needs without limiting a student to a specialization or courses that do not apply.
AS Engineering, Mechanical Engineering option	Modify Program	This adjustment aligns with 4-year transfer partner institution options for chemistry, which allow CHEM 1315 and CHEM 1415 to replace CHEM 1365. CHEM 1415 is not currently on the TCC degree plan. Unless added, students who start with CHEM 1315 cannot use financial aid to complete the second chemistry course required by some transfer partners. Credit hours will be 69-74 because of the Chemistry differences between transfer partners.
AAS Engineering Technology, Drafting and Design Engineering Technology Option	Modify Program	The degree is targeted to the Civil & Architectural drafting field using AutoCAD/Autodesk software products and adds an Autodesk architectural CAD class requirement. The additional REVIT content increases the emphasis on drafting and design topics within the degree and embedded certificate. Credit hours will change from 63 to 62-64 to allow for two separate math options.
CER Engineering Technology, Drafting and Design Engineering Technology Option	Modify Program	Addition of REVIT increases emphasis on drafting-related content in the certificate. Removal of ENGR 1132 Engineering Design w/ CAD and ENGT 1223 Industry Print Reading to eliminate redundancy in the certificate requirements. Credit hours will change from 26-29 to 27-29. The range is due to math option.
AAS Engineering Technology Manufacturing Technology Option	Modify Program	Changes reflect the restoration of content necessary to satisfy industry needs/trends in quality control by returning ENGT 2153 to the quality concentration in addition to ENGT 1543 Manufacturing Maintenance. Additional changes include moving ENGT 1513 Safety to the concentration sections. Hours remain the same.
AS Engineering, Computer Engineering option	Modify Program	Add CHEM 1365 Chemistry for Engineers as a chemistry option. Credit hours change from 65 to 60-65 credit hours.
AS Engineering, Electrical Engineering option	Modify Program	Add CHEM 1365 Chemistry for Engineers as a chemistry option. Credit Hours change from 69 to 64-69.
CER Health Information Technology, Coding and Reimbursement	Modify Program	Removed MATH 2193 Elementary Statistics and added HITC 1353 Legal Aspects of Health Records.
AAS Health Information Technology	Modify Program	Reduced hours in program while keeping needs of students and accrediting bodies in mind. Hours changed from 69 to 64.
AAS Business, Management Option	Modify Program	Replaced CSCI 1203 Computer Concepts with MSIS 2103 Business Data Science Technologies. Replaced HRES 2113 Principles of Human Resources with MGMT 2453 Human Resources Management. Removed BUSN 2633 Industrial and Organizational Psychology. Removed HRES 2233 Talent Management Increased Controlled Electives from 6 hours to 12 hours. Number of hours stay the same.
AS Marketing	Modify Program	Remove COMM 1113 Public Speaking as a requirement and replace with 3 hours of Liberal Arts and Sciences electives. Replace Computer Concepts as a General Education elective with Business Data Science Technologies. Numbers of hours remain the same.

AAS Business, Marketing Option	Modify Program	Replaced CSCI 1203 Computer Concepts with MSIS 2103 Business Data Science Technologies. Replaced HRES 2113 Principles of Human Resources with MGMT 2453 Human Resources Management Removed HRES 2233 Talent Management Increased Controlled Electives from 6 hours to 9. Number of hours remain the same.
AS Pre Professional Health Sciences, Pre Occupational Therapy Option	Delete Program	This Program, along with the Pre-Professional Health Sciences AS, Pre-Physical Therapy Option and Pre-Medical Imaging Option Programs, are being collapsed into a single Pre-Professional Health Sciences AS, Rehabilitation Sciences and Medical Imaging Program. When the 3 separate degree programs were created in 2014, they met a need for students to meet pre-requisite requirements for the University of Oklahoma. There is now a need for a more flexible degree with a greater ease of transfer to area universities. The combination of the three options into a single degree will allow students interested in allied health careers more flexibility in decision-making about their major at the beginning of their college experience and will result in more graduates overall. Students and their TCC advisors will be able to customize their degree plan according to their desired transfer university. When changes to university degree programs in these fields of study occur, Tulsa Community College can change required courses or program outcomes with a single program more efficiently than with three separate programs. Marketing, assessing, creating reports, and conducting program reviews for a single program is also more cost-effective for Tulsa Community College.
AS Pre Professional Health Sciences, Pre Physical Therapy Option	Delete Program	This Program, along with the Pre-Professional Health Sciences AS, Pre-Occupational Therapy Option and Pre-Medical Imaging Option Programs, are being collapsed into a single Pre-Professional Health Sciences AS, Rehabilitation Sciences and Medical Imaging Program. When the 3 separate degree programs were created in 2014, they met a need for students to meet pre-requisite requirements for the University of Oklahoma. There is now a need for a more flexible degree with a greater ease of transfer to area universities. The combination of the three options into a single degree will allow students interested in allied health careers more flexibility in decision-making about their major at the beginning of their college experience and will result in more graduates overall. Students and their TCC advisors will be able to customize their degree plan according to their desired transfer university. When changes to university degree programs in these fields of study occur, Tulsa Community College can change required courses or program outcomes with a single program more efficiently than with three separate programs. Marketing, assessing, creating reports, and conducting program reviews for a single program is also more cost-effective for Tulsa Community College.
AS Pre Professional Health Sciences, Pre Medical Imaging Option	Modify Program	When the 3 separate degree programs were created in 2014, they met a need for students to meet pre-requisite requirements for the University of Oklahoma. There is now a need for a more flexible degree with a greater ease of transfer to area universities. The combination of the three options into a single degree will allow students interested in allied health careers more flexibility in decision-making about their major at the beginning of their college experience and will result in more graduates overall. Students and their TCC advisors will be able to customize their degree plan according to their desired transfer university. When changes to university degree programs in these fields of study occur, Tulsa Community College can change required courses or program outcomes with a single program more efficiently than with three separate programs. Marketing, assessing, creating reports, and conducting program reviews for a single program is also more cost-effective for Tulsa Community College The program name will change to Pre-Professional Health Sciences AS, Rehabilitation Sciences and Medical Imaging Option.
AS Biology	Modify Program	COMM 1113 - Public Speaking was removed from the Communication Requirements section. This drops this section to only six hours. It was moved to the General Education Recommended Electives section. This move brings this section to 6 hours. Credit hours remain the same.
AS Business Administration	Modify Program	Remove COMM 1113 Public Speaking as a requirement and replace with 3 hours of Liberal Arts and Sciences electives. Replace Computer Concepts as a requirement with new Business Data Science Technologies course. Number of hours remain the same.
AA World Language Spanish Option	Modify Program	Number of Specialized Core requirements will be decreased from 18 to 15 hours. Number of Controlled electives will be increased from 5 to 8-9 hours and will offer several courses that are not Spanish courses. To align our curriculum with our transfer partners. Number of hours remain the same.
AS Child Development, Non-Teacher Certification Transfer Option	Modify Program	Added two courses as options to the controlled electives. Total credit hours remain the same.
AS Child Development, Teacher Certification Transfer Option	Modify Program	Added courses to the curriculum that are required to transfer to partner Universities.
AA World Languages, Japanese Option	Modify Program	Number of Specialized Core requirements will be decreased from 18 to 15 hours. Number of Controlled electives will be increased from 5 to 8-9 hours and will offer several courses that are not Japanese courses. Number of hours will go from 60 to 60-61.

Program	Action	Description
AA World Languages, French Option	Modify Program	Number of Specialized Core requirements will be decreased from 18 to 15 hours. Number of Controlled electives will be increased from 5 to 8-9 hours and will offer several courses that are not French courses. Number of hours will go from 60 to 60-61.
AA American Sign Language, Interpreter Option	Modify Program	Restructured program to set students up for success they need a more solid foundation in competencies that are required to begin interpretation studies. Identifying this need has led toward a revision in curriculum and a new university partnership. Several new courses were created and suppressed to make this change. Hours changed from 69 to 62.
CER, American Sign Language, Interpreter Education Option	Delete Program	The "certificate" does not prepare students for basic professional interpreting competencies. Effective American Sign Language/English interpreting requires competencies in general knowledge, culture, and languages. Offering a certificate does not equip students for all areas of competency required for a successful career. To become nationally certified pre-professionals must complete an undergraduate degree. For these reasons we are revising the program curriculum for a seamless university transfer and suspending the certificate.
AS Chemistry	Modify Program	Removed COMM 1113 from required course and added an extra elective in the gen ed.
AA Communication Arts and Technologies, Communication Option	Modify Program	Suppressing options in mass communication and integrating communication and mass communication into a single program with options of emphasis for students depending on their graduation goals. Aligning our program to help students to easily transfer to primary transfer partners so that they can do so with as little duplication as possible. The proposed change specifically helps our program to support students transferring to OSU, RSU, and NSU among others. Number of hours will remain the same.
AA Communication Arts and Technologies, Electronic and Broadcast Communication Option	Suspend Program	This action is being taken to combine the Communication AA degree options into one degree. Doing so will facilitate transfer from TCC to 4-year programs.
AA Communication Arts and Technologies, Strategic Communication Option	Suspend Program	This action is being taken to combine the Communication AA degree options into one degree. Doing so will facilitate transfer from TCC to 4-year programs.
CER Secure Infrastructure Specialist Certificate	New Program	This program will prepare students with the skills to analyze business operations, support hardware and software systems, and protect against internal and external threats. Throughout the program, you will have the opportunity to validate your skills by earning IT industry recognized CompTIA credentials, including A+, Network+, and Security+. Completion of the certificate program with these credentials will equip you with skillset necessary for employment or advancement in the IT field. This program will have two courses that have a six week part of term.
AS Human Services, Pre Social Work	Modify Program	Modified courses to align with NSU Pre Social Work. Number of hours remain the same.
AS Marketing	Modify Program	COMM 1113 Public Speaking is no longer a required course for AS degrees. Replacing it with 3 hours of Liberal Arts and Sciences electives will provide students with greater flexibility. Number hours remain the same.
AA Music	Modify Program	All changes will improve students' transferability to our transfer partners. Piano and Aural Theory classes moved from 2 hours to 1 hour. Number of hours changed from 63-71 to 60-64.
AS Physics	Modify Program	The proposed change is to move COMM 1113 from a general education requirement to a recommended elective. This will reduce the general education requirement hours to 24 and increase the specialized course requirement hours to 36. Total credit hours remains at 60.
AA Theatre	Modify Program	Removed COMM 1113 from required course and added an extra elective in the gen ed. Also moved THEA 1093 into humanities requirements.
AS Engineering, Electrical Engineering Technology option	Modify Program	Move COMM 1113 from Required Communication section to an option under the General Education Required Elective section. Add ENGR 1111 to the Specialized Course Requirements Section. Add the option of replacing General Physics I with Physics I with Calculus. Remove requirement to take both chemistry and physics II, and replace with option to select one from the following: CHEM 1315, CHEM 1365, PHYS 1214, or PHYS 21245. Add CSCI 1203, which is a prerequisite to the required CSCI 2473. This is to align with transfer partner. Credit hours change from 65-66 to 64-65.
AA American Sign Language, ASL studies Option	Modify Program	Removed ASLE 2443 Introduction to ASL Linguistics, move ASLE 1413 to a gen ed requirement , and added a new course to the program and added a gen ed elective. The number of hours will remain the same.

AAS Air Traffic Control	Modify Program	Removing a course AVST1232, adding one course AVST 2293, and changing the credit hours of AVST 2226, AVST 2246, and AVST 2262 to AVST 2225, AVST 2245, and AVST 2263. The removal of AVST1232 will make room for the AVST 2293 which will better meet the needs of our students. The new course credit changes for AVST 2226, AVST 2246, and AVST 2262 to AVST 2225, AVST 2245, and AVST 2263 (respectively) will better reflect the hours of instruction received, and help make room for another class to be offered within the program. Number of hours will remain at 60.

ADDENDUM FOR PERSONNEL CONSENT ITEMS:
Items listed under Personnel Consent Items will be approved by one motion without discussion. If discussion on an item is desired, the item will be removed from the "Consent Agenda" and considered separately at the request of aBoard member.

APPOINTMENT:

Laurie Tilley, Director of Marketing & Communications   Salary: $106,000
External Affairs
Conference Center
November 1, 2021

     Laurie earned her Bachelor of Science in Marketing and Advertising from the University of Tulsa. She has over 20 years of experience in Marketing. She was the former Marketing Chair and Chairman of the Board of Leadership Oklahoma and currently serves as a board member. She also served as Interim Director of Marketing and Communications with TCC since January 2021.

RETIREMENT:

Lynnda Brown, Associate Professor/Instructional Designer   August 1, 2022
Engaged Learning
Southeast Campus

Catherine Campbell, Associate Professor, Spanish   August 1, 2022
Communication, English, and World Languages
Southeast Campus

Pam Kannady, Professor, English   August 1, 2022
Communication, English, and World Languages
Southeast Campus

Robert Katz, Associate Professor, Music   June 1, 2022
Visual & Performing Arts
Southeast Campus

Lisa Leifield, Associate Professor, Child Development   July 1, 2022
Liberal Arts & Public Service
West Campus

Chrystie Meziere, Associate Professor, Psychology   August 1, 2022
Liberal Arts & Public Service
Northeast Campus

Gay Phillips, Associate Professor, Sociology   August 1, 2022
Liberal Arts & Public Service
Metro Campus

Sarah Plunkett, Associate Professor, Nursing   July 1, 2022
Health Sciences
Southeast Campus

(Evelyn) Diane Potts, Professor, Human Services   August 1, 2022
Liberal Arts & Public Service
Northeast Campus

SEPARATION:

None.

TULSA COMMUNITY COLLEGE

FINANCIAL REPORT

MONTH ENDING OCTOBER 2021

TULSA COMMUNITY COLLEGE
STATEMENT OF REVENUE AND EXPENDITURES COMPARISON
FOR THE PERIOD ENDING OCTOBER 31, 2021 AND OCTOBER 31, 2020

	OCTOBER FY22			OCTOBER FY21				
	Budget	Year to date	Percent of Budget	Budget	Year to date	Percent of Budget	$ Change	Percent Change
Revenue								
Education & General								
State Appropriations	$ 31,022,199	$ 12,539,361	40.4%	$ 29,708,507	$ 9,549,060	32.1%	$ 2,990,301	31.3%
Revolving Fund	2,939,191	831,793	28.3%	2,675,650	992,291	37.1%	(160,498)	-16.2%
Resident Tuition	28,016,104	13,325,159	47.6%	29,071,159	14,654,235	50.4%	(1,329,076)	-9.1%
Non-Resident Tuition	2,206,417	1,069,740	48.5%	2,182,170	1,209,104	55.4%	(139,364)	-11.5%
Student Fees	7,531,057	3,181,483	42.2%	5,645,108	3,712,614	65.8%	(531,131)	-14.3%
Local Appropriations	47,025,000	14,500,000	30.8%	44,000,000	14,000,000	31.8%	500,000.00	3.6%
Federal Stimulus Funds - CARES	-	-	0%	8,371,556	6,733,007	80.4%	(6,733,007)	-100.0%
Federal Student Grants - HEERF	18,500,000	8,104,590	43.8%	-	-	0.0%	8,104,590	100.0%
Federal Institutional Aid - HEERF	31,000,000	8,623,248	27.8%	-	-	0.0%	8,623,248	100.0%
Total	$ 168,239,968	$ 62,175,375	37.0%	$ 121,654,150	$ 50,850,311	41.8%	$ 11,325,063	22.3%
Auxiliary Enterprises								
Campus Store	$ 400,000	$ 305,219	76.3%	$ 550,000	$ 186,649	33.9%	$ 118,570	0.64
Student Activities	2,000,000	992,411	49.6%	2,200,000	1,041,204	47.3%	(48,793)	-4.7%
Other Auxiliary Enterprises	4,000,000	1,419,886	35.5%	4,260,000	1,391,939	32.7%	27,947	2.0%
Total	$ 6,400,000	$ 2,717,516	42.5%	$ 7,010,000	$ 2,619,792	37.4%	$ 97,724	3.7%
Restricted								
Institutional Grants	$ 4,125,000	$ 1,145,332	27.8%	$ 4,630,000	$ 1,126,588	24.3%	$ 18,744	1.7%
State Student Grants	4,020,320	1,414,845	35.2%	5,200,000	619,135	11.9%	795,710	128.5%
Total	$ 8,145,320	$ 2,560,177	31.4%	$ 9,830,000	$ 1,745,723	17.8%	$ 814,454	46.7%
Capital								
Construction - State (295)	$ 2,000,000	$ 1,716,400	85.8%	$ 1,400,000	$ 450,514	32.2%	$ 1,265,886	281.0%
Construction - Non State (483)	3,000,000	699,989	23.3%	6,000,000	837,099.10	14.0%	(137,110)	-16.4%
Total	$ 5,000,000	$ 2,416,389	48.3%	$ 7,400,000	$ 1,287,613	17.4%	$ 1,128,776	87.7%
TOTAL REVENUE	$ 187,785,288	$ 69,869,457	37.2%	$ 145,894,150	$ 56,503,439	38.7%	$ 13,366,017	23.7%
Expenditures								
Education & General								
Instruction	$ 48,117,230	13,567,372	29.8%	$ 47,151,755	12,832,965	27.2%	$ 734,407	5.7%
Public Service	1,022,515	182,124	12.9%	662,320	40,952	6.2%	141,172	344.7%
Academic Support	18,617,965	5,197,357	26.6%	18,253,728	5,017,398	27.5%	179,959	3.6%
Student Services	10,581,398	2,894,787	25.0%	12,106,048	3,522,872	29.1%	(628,085)	-17.8%
Institutional Support	14,254,489	6,392,736	44.1%	12,839,085	5,551,918	43.2%	840,818	15.1%
Operation/ Maintenance of Plant	17,489,757	6,041,953	34.0%	16,843,165	5,689,295	33.8%	352,658	6.2%
Tuition Waivers	4,600,000	2,094,638	45.5%	4,400,000	2,161,487	49.1%	(66,849)	-3.1%
Scholarships	5,800,000	2,333,392	40.2%	6,391,263	2,143,672	33.5%	189,720	8.9%
Federal Student Grants - CARES	-	-	0.0%	3,990,147	3,821,250	95.8%	(3,821,250)	-100.0%
Federal Student Grants - HEERF	18,500,000	8,184,290	0.0%	-	-	0%	8,184,290	0%
Federal Institutional Aid - HEERF	31,000,000	5,366,507	0.0%	-	-	0%	5,366,507	0%
Total	$ 169,983,353	$ 52,255,157	30.7%	$ 122,637,510	$ 40,781,809	33.3%	$ 11,473,348	28.1%
Auxiliary Enterprises								
Campus Store	$ 130,500	$ 54,430	41.7%	$ 130,500	$ 63,391	48.6%	$ (8,961)	-14.1%
Student Activities	3,000,000	403,588	13.5%	3,875,000	725,322	18.7%	(321,735)	-44.4%
Other Auxiliary Enterprises	7,938,500	856,269	10.8%	7,004,500	694,942	9.9%	161,327	23.2%
Total	$ 11,069,000	$ 1,314,287	11.9%	$ 11,010,000	$ 1,483,655	13.5%	$ (169,369)	-11.4%
Restricted								
Institutional Grants	$ 4,125,000	$ 1,145,332	27.8%	$ 4,630,000	$ 1,126,788	24.3%	$ 18,544	1.6%
State Student Grants	4,020,320	1,459,330	36.3%	5,200,000	1,371,299	26.4%	88,031	6.4%
Total	$ 8,145,320	$ 2,604,662	32.0%	$ 9,830,000	$ 2,498,088	25.4%	$ 106,575	4.3%
Capital								
Construction - State (295)	$ 2,000,000	$ 128,681	6.4%	$ 1,400,000	$ 493,550	35.3%	$ (364,869)	-73.9%
Construction - Non State (483)	3,000,000	661,118	22.0%	6,000,000	967,519	16.1%	(306,401)	-31.7%
Total	$ 5,000,000	$ 789,799	15.8%	$ 7,400,000	$ 1,461,068	19.7%	$ (671,269)	-45.9%
TOTAL EXPENDITURES	$ 194,197,673	$ 56,963,905	29.3%	$ 150,877,510	$ 46,224,621	30.6%	$ 10,739,284	23.2%

TULSA COMMUNITY COLLEGE
EXPENDITURE SUMMARY BY CATEGORY
FOR THE PERIOD ENDING OCTOBER 31, 2021 AND OCTOBER 31, 2020

	OCTOBER FY22			OCTOBER FY21				
	Budget	Year to date	Percent of Budget	Budget	Year to date	Percent of Budget	$ Change	Percent Change
EDUCATION AND GENERAL								
Salaries & Wages								
Faculty	$ 19,432,417	$ 4,910,962	25.3%	$ 19,272,076	$ 4,802,041	24.9%	$ 108,921	2.3%
Adjunct Faculty	10,500,000	4,333,215	41.3%	10,100,000	3,445,375	34.1%	887,840	25.8%
Professional	11,923,617	3,996,373	33.5%	12,533,836	3,974,151	31.7%	22,222	0.6%
Classified Exempt	3,801,000	727,258	19.1%	3,258,316	1,009,246	31.0%	(281,989)	-27.9%
Classified Hourly	17,564,728	4,938,219	28.1%	16,551,705	4,826,831	29.2%	111,387	2.3%
TOTAL	$ 63,221,762	$ 18,906,027	29.9%	$ 61,715,933	$ 18,057,645	29.3%	$ 848,382	4.7%
Staff Benefits	$ 24,333,149	$ 7,460,166	30.7%	$ 24,187,667	$ 7,437,372	30.7%	22,795	0.3%
Professional Services	3,620,310	981,646	27.1%	2,474,350	823,503	33.3%	158,143	19.2%
Operating Services	15,809,902	5,549,010	35.1%	15,830,539	4,826,354	30.5%	722,656	15.0%
Travel	544,843	37,033	6.8%	567,950	9,797	1.7%	27,236	278.0%
Utilities	1,500,000	492,100	32.8%	1,700,000	357,435	21.0%	134,665	37.7%
Tuition Waivers	4,600,000	2,094,638	45.5%	4,400,000	2,161,487	49.1%	(66,849)	-3.1%
Scholarships	5,800,000	2,333,392	40.2%	6,391,263	2,143,672	33.5%	189,720	8.9%
Federal Student Grants - CARES	-	-	0%	3,990,147	3,821,250	95.8%	(3,821,250)	-100.0%
Federal Student Grants - HEERF	18,500,000	8,184,290	44.2%	-	-	0.0%	8,184,290	100.0%
Federal Institutional Aid - HEERF	31,000,000	5,366,507	17.3%	-	-	0.0%	5,366,507	100.0%
Furniture & Equipment	1,053,387	850,346	80.7%	1,379,660	1,143,294	82.9%	(292,947)	-25.6%
TOTAL	$ 169,983,353	$ 52,255,157	30.7%	$ 122,637,510	$ 40,781,809	33.3%	$ 11,473,348	28.1%
CAMPUS STORE								
Bond Principal and Expense	130,500	54,430	41.7%	131,000	63,391	48.4%	(8,961)	-14.1%
TOTAL	$ 130,500	$ 54,430	41.7%	$ 131,000	$ 63,391	48.4%	$ (8,961)	-14.1%
STUDENT ACTIVITIES								
Salaries & Wages								
Professional	$ 216,000	$ 23,822	11.0%	$ 280,000	$ 92,403	33.0%	$ (68,582)	-74.2%
Classified Hourly	850,000	188,643	22.2%	1,100,000	288,519	26.2%	(99,876)	-34.6%
Total Salaries & Wages	$ 1,066,000	$ 212,464	19.9%	$ 1,380,000	$ 380,922	27.6%	$ (168,458)	-44.2%
Staff Benefits	$ 445,000	$ 84,812	19.1%	$ 575,000	$ 160,553	27.9%	$ (75,741)	-47.2%
Professional Services	116,000	-	0.0%	150,000	83,953	56.0%	(83,953)	-100.0%
Operating Services	410,000	89,411	21.8%	525,000	94,284	18.0%	(4,873)	-5.2%
Travel	38,000	-	0.0%	50,000	(340)	-0.7%	340	-100.0%
Furniture & Equipment	925,000	16,901	1.8%	1,195,000	5,950	0.5%	10,951	184.0%
Items for Resale	-	-	0.0%	-	-	0.0%	-	0.0%
TOTAL	$ 3,000,000	$ 403,588	13.5%	$ 3,875,000	$ 725,322	18.7%	$ (321,735)	-44.4%
OTHER AUXILIARY ENTERPRISES								
Salaries & Wages								
Professional	$ 141,000	$ 42,869	30.4%	$ 125,000	$ 40,769	32.6%	$ 2,100	5.2%
Adjunct Faculty	340,000	87,964	25.9%	300,000	49,564	16.5%	38,400	77.5%
Classified Hourly	312,000	12,318	3.9%	275,000	36,789	13.4%	(24,471)	-66.5%
Total Salaries & Wages	$ 793,000	$ 143,152	18.1%	$ 700,000	$ 127,123	18.2%	$ 16,029	12.6%
Staff Benefits	$ 142,000	$ 32,137	22.6%	$ 125,000	$ 32,151	25.7%	$ (14)	0.0%
Professional Services	625,000	59,897	9.6%	550,000	30,893	5.6%	29,005	93.9%
Operating Services	2,600,000	367,623	14.1%	2,300,000	300,993	13.1%	66,631	22.1%
Travel	68,000	6,572	9.7%	60,000	190	0.3%	6,382	3358.7%
Utilities	737,000	191,372	26.0%	650,000	141,819	21.8%	49,553	34.9%
Scholarship & Refunds	45,000	125	0.3%	40,000	506	1.3%	(381)	-75.3%
Bond Principal and Expense	1,253,500	54,430	4.3%	969,000	54,405	5.6%	25	0.0%
Furniture & Equipment	1,675,000	961	0.1%	1,479,500	6,863	0.5%	(5,902)	-86.0%
Items for Resale	-	-	0.0%	-	-	0.0%	-	0.0%
TOTAL	$ 7,938,500	$ 856,269	10.8%	$ 6,873,500	$ 694,942	10.1%	$ 161,327	23.2%
CAPITAL								
Construction - State (295)	$ 2,000,000	$ 128,681	6.4%	$ 1,400,000	$ 493,550	35.3%	$ (364,869)	-73.9%
Construction - Non State (483)	3,000,000	661,118	22.0%	6,000,000	967,519	16.1%	(306,401)	-31.7%
TOTAL	$ 5,000,000	$ 789,799	15.8%	$ 7,400,000	$ 1,461,068	19.7%	$ (671,269)	-45.9%