



**Tulsa Community College
Regular Meeting of the Board of Regents
Thursday, February 16, 2023
Northeast Campus
3727 East Apache, Tulsa, OK
Student Success Center, Bldg. 3, Boardroom AB-145
2:30 p.m.**

AGENDA

1. Call to Order

1.1 Open Meeting Compliance Statement

“Statement of Compliance with the Oklahoma Open Meeting Act
(Regular meeting scheduled on February 16, 2023 at 2:30 p.m.)

This regular meeting of the Tulsa Community College Board of Regents has been convened in accordance with the Oklahoma Open Meeting Act.

This meeting was preceded by advance notice of the date, time, and place, filed with the Oklahoma Secretary of State on July 12, 2022.

Notice of this meeting was also given at least twenty-four (24) hours in advance of the meeting by posting notice of the date, time, place, and agenda of the meeting in the glass window adjacent to room 618 on the sixth floor of the Tulsa Community College Metro Campus, located at 909 South Boston Ave, Tulsa, OK, Academic Building 1.

1.2 Roll Call

2. Old Business and Possible Discussion and Action

2.1 Recommendation for Approval of the Minutes for the Regular Meeting of the Tulsa Community College Board of Regents held on Thursday, January 19, 2023.

Motion for Approval: _____

Second Motion for Approval: _____

2.2 Carry Over Items

3. Academic Affairs and Student Success & Equity Committee Report and Possible Discussion

Presented by Regent Jezek

3.1 Overview of Committee Meeting Topics

- Academic Advising Update
- School of Health Sciences Update

3.2 Faculty Sabbatical Overview

Presented by Dr. Sylvia Muse and Dr. Kristen Marangoni, Associate Professors of English

Dr. Muse and Dr. Marangoni will present an overview of their work on “Teaching Race-Related Tulsa History, the 1921 Tulsa Race Massacre and Historic Greenwood.”

4. Personnel Report and Possible Discussion and Action

Presented by President Goodson

4.1 Introduction of New Staff

4.2 Consent Agenda

- Appointments of full-time faculty and full-time professional staff at a pay grade 18 and above made since the last meeting of the Board of Regents of Tulsa Community College.
- Retirements of full-time faculty and professional employees submitted since the last meeting of the Board of Regents of Tulsa Community College
- Separations including resignations, terminations, deaths, and transition to disability status of full-time faculty and professional employees submitted since the last meeting of the Board of Regents of Tulsa Community College.

Motion for Approval: _____

Second Motion for Approval: _____

[\(Attachment 4.2\)](#)

5. Facilities and Safety Committee Report and Possible Discussion

Presented by Regent Adwon

5.1 Overview of Committee Meeting Topics

- Conference Center Sale Update

- Long-term Facilities Planning Update
- Major Projects and Dashboard Update

6. **Community Relations Committee Report and Possible Discussion**

Presented by Regent Cornell

6.1 Overview of Committee Meeting Topics

- Legislative Updates
 - Federal Update
 - State Update
- Foundation Update

7. **Finance, Risk and Audit Committee Report and Possible Discussion and Action**

Presented by Regent Beavers

7.1 Purchase Item Agreements over \$50,000

7.1.1 Computer Services

Authorization is requested to renew an agreement with True Digital Security, Inc. (dba CISO Global in Scottsdale, AZ) in the amount of **\$81,362** to provide network security and training services. As a service, this purchase is not subject to competitive bidding, but is purchased under Oklahoma State Regents for Higher Education (OSRHE) OneNet contract C2020-3. The purchase will be funded from general budget.

Motion for Approval from the Finance, Risk and Audit Committee. No Second Needed.

7.2 Monthly Financial Report

Presented by Mark McMullen, Chief Financial Officer

7.2.1 Financial Statements for January 2023

The Finance, Risk and Audit Committee recommends approval of the monthly financial report for January 2023.

Motion from the Finance, Risk and Audit Committee for Approval. No Second Needed.

[\(Attachment 7.2.1\)](#)

8. New Business

[Pursuant to Title 25 Oklahoma Statutes, Section 311(A)(9), "...any matter not known about or which could not have been reasonably foreseen prior to the time of posting." 24 hours prior to meeting]

9. Persons Who Desire to Come Before the Board

Any person who desires to come before the Board shall notify the Tulsa Community College President’s Office or designee in writing or electronically at least twenty-four (24) hours before the meeting begins. The notification must explain the nature and subject matter of their remarks and the corresponding agenda item. All persons shall be limited to a presentation of not more than two minutes.

10. President’s Report and Possible Discussion

Presented by President Goodson and Nicole Burgin, Media Relations Manager

10.1 Overview of President’s Highlights

- TCC Students Meet with U.S. Labor Secretary
- TCC Student Lands Dream Internship
- TCC to Receive Portion of Build Back Better Regional Challenge Grant
- Higher Ed Day at Oklahoma Capitol
- TCC Dual-Credit Programs Seeing Double Digit Enrollment Growth
- Editorial: TCC Setting Records that Will Help Oklahoma’s Workforce by Expanding College Access
- TCC Nursing Program Class Reaches Largest Enrollment; Multiyear Expansion
- Thunder Fellows Program Welcomes First College-Level Cohort
- TCC Legend Passes Away
- TCC Welcomes Hundreds of High School Students to Campus
- TCC Among 10 U.S. Schools Chosen for Post-College Success Initiative
- TCC Selected for Cyber Skills for All Initiative; Receives \$20K Grant

10.2 President’s Comments on Previous Agenda Items

11. Executive Session

[Proposed vote to go into executive session Pursuant to Title 25 Oklahoma Statutes, Section 307(B)(4), for confidential communications between a public body and its attorneys concerning pending litigation, investigations, claims or actions.]

Motion for Approval to Recess: _____
Second Motion for Approval: _____

- 11.1 Confidential Report by College Legal Counsel Concerning Pending Litigation, Investigations and Claims or Actions.

Motion for Approval to Adjourn: _____

Second Motion for Approval: _____

Motion for Approval to Reconvene: _____

Second Motion for Approval: _____

12. Adjournment

- 12.1 Next Meeting Date:

The next meeting of the Tulsa Community College Board of Regents will be held on Thursday, April 20, 2023 at 8:30 a.m. at West Campus, 7505 West 41st Street South, Tulsa, OK, Student Success Center, Building 1, Boardroom IC-213.

ADDENDUM FOR PERSONNEL CONSENT ITEMS:

Items listed under Personnel Consent Items will be approved by one motion without discussion. If discussion on an item is desired, the item will be removed from the "Consent Agenda" and considered separately at the request of a Board member.

APPOINTMENT:

Katie Sawicki, Director Development & Operations
External Affairs
Southeast Campus
March 1, 2023

Salary: \$89,000

Katie has earned both her Master of Science in Educational Leadership and College Student Development from Oklahoma State University. Katie also earned her Bachelor of Arts in Visual & Performing Arts: Painting and Drawing. Katie has over nine years of Higher Education and Plan Development and Execution.

Allen Sitter, Senior Application Developer
Information Technology Services
Metro Campus
January 1, 2023

Salary: \$89,332.80

Allen has earned his Bachelor of Technology from Oklahoma State University Institute of Technology. Allen has been with Tulsa Community College since 2016. Allen has been promoted from Application Developer to Senior Application Developer.

Charles Stimac, Senior Application Developer
Information Technology Services
Metro Campus
January 1, 2023

Salary: \$89,332.80

Charles has earned his Associate of Science in Electrical Engineering and Computer Information Systems. Charles has been with Tulsa Community College since 2015. Charles has been promoted from Application Developer to Senior Application Developer.

RETIREMENT:

Gary Wescott, Associate Professor & Air Traffic Control Coordinator
Science & Aeronautics
Northeast Campus

February 28, 2023

SEPARATION:

Emily Tichenor, Director University Transfer
Academic Affairs
Northeast Campus

January 27, 2023

TULSA COMMUNITY COLLEGE
FINANCIAL REPORT
MONTH ENDING JANUARY 31, 2023

TULSA COMMUNITY COLLEGE
STATEMENT OF REVENUE AND EXPENDITURES COMPARISON
FOR THE PERIOD ENDING JANUARY 31, 2023 AND JANUARY 31, 2022

	JANUARY FY23			JANUARY FY22			\$ Change	Percent Change
	Budget	Year to date	Percent of Budget	Budget	Year to date	Percent of Budget		
Revenue								
Education & General								
State Appropriations	\$ 32,957,050	\$ 21,050,899	63.9%	\$ 31,022,199	\$ 19,942,016	64.3%	\$ 1,108,883	5.6%
Revolving Fund	1,936,906	2,074,016	107.1%	2,939,191	1,749,140	59.5%	324,876	18.6%
Resident Tuition	28,598,786	18,442,211	64.5%	28,016,104	18,396,911	65.7%	45,300	0.2%
Non-Resident Tuition	2,343,890	1,326,303	56.6%	2,206,417	1,429,910	64.8%	(103,607)	-7.2%
Student Fees	7,130,931	4,121,332	57.8%	7,531,057	4,415,851	58.6%	(294,519)	-6.7%
Local Appropriations	48,000,000	23,100,000	48.1%	47,025,000	22,800,000	48.5%	300,000	1.3%
Total	\$ 120,967,563	\$ 70,114,761	58.0%	\$ 118,739,968	\$ 68,733,828	57.9%	\$ 1,380,933	2.0%
HEERF								
Federal Student Grants - HEERF II&III	1,500,000	1,508,245	100.5%	18,500,000	10,124,590	54.7%	(8,616,345)	-85.1%
Federal Institutional Aid - HEERF II&III	28,500,000	11,451,658	40.2%	31,000,000	10,617,962	34.3%	833,695	7.9%
Total	\$ 30,000,000	\$ 12,959,903	43.2%	\$ 49,500,000	\$ 20,742,552	41.9%	\$ (7,782,650)	-37.5%
Auxiliary Enterprises								
Campus Store	\$ 525,000	\$ 109,878	20.9%	\$ 400,000	\$ 390,844	97.7%	\$ (280,966)	(0.72)
Student Activities	1,900,000	1,379,071	72.6%	2,000,000	1,309,740	65.5%	69,331	5.3%
Other Auxiliary Enterprises	3,500,000	2,130,804	60.9%	4,000,000	2,140,407	53.5%	(9,603)	-0.4%
Total	\$ 5,925,000	\$ 3,619,753	61.1%	\$ 6,400,000	\$ 3,840,991	60.0%	\$ (221,238)	-5.8%
Restricted								
Institutional Grants	\$ 4,185,000	\$ 2,092,382	50.0%	\$ 4,125,000	\$ 2,076,047	50.3%	\$ 16,334	0.8%
State Student Grants	4,456,979	1,468,332	32.9%	4,020,320	1,422,848	35.4%	45,484	3.2%
Total	\$ 8,641,979	\$ 3,560,714	41.2%	\$ 8,145,320	\$ 3,498,895	43.0%	\$ 61,819	1.8%
Capital								
Construction - State (295)	\$ 3,116,400	\$ 1,716,400	55.1%	\$ 2,000,000	\$ 1,716,400	85.8%	\$ -	0.0%
Construction - Non State (483)	7,500,000	139,662	1.9%	3,000,000	2,127,376	70.9%	(1,987,714)	-93.4%
Total	\$ 10,616,400	\$ 1,856,062	17.5%	\$ 5,000,000	\$ 3,843,776	76.9%	\$ (1,987,714)	-51.7%
TOTAL REVENUE	\$ 176,150,942	\$ 92,111,193	52.3%	\$ 187,785,288	\$ 100,660,043	53.6%	\$ (8,548,851)	-8.5%
Expenditures								
Education & General								
Instruction	\$ 50,516,742	\$ 23,986,026	47.5%	\$ 48,117,230	\$ 23,818,162	49.5%	\$ 167,864	0.7%
Public Service	982,076	397,216	40.4%	1,022,515	546,383	53.4%	(149,167)	-27.3%
Academic Support	18,732,346	9,404,338	50.2%	18,617,965	9,120,833	49.0%	283,505	3.1%
Student Services	11,121,621	5,372,438	48.3%	10,581,398	5,394,262	51.0%	(21,824)	-0.4%
Institutional Support	14,344,843	8,255,120	57.5%	14,254,489	8,317,623	58.4%	(62,503)	-0.8%
Operation/ Maintenance of Plant	17,789,214	10,346,198	58.2%	17,489,757	10,389,343	59.4%	(43,145)	-0.4%
Tuition Waivers	4,300,000	2,384,304	55.4%	4,600,000	2,173,373	47.2%	210,931	9.7%
Scholarships	5,300,000	2,293,503	43.3%	5,800,000	2,630,553	45.4%	(337,050)	-12.8%
Total	\$ 123,086,842	\$ 62,439,143	50.7%	\$ 120,483,353	\$ 62,390,532	51.8%	\$ 48,612	0.1%
HEERF								
Federal Student Grants - HEERF II&III	1,500,000	1,138,044	75.9%	18,500,000	-	0.0%	1,138,044	0%
Federal Institutional Aid - HEERF II&III	6,000,000	3,658,421	61.0%	31,000,000	9,586,790	30.9%	(5,928,369)	-61.8%
Federal Institutional Aid - Lost Revenue	22,500,000	3,699,973	16.4%	-	9,987,082	0%	(6,287,109)	-63.0%
Total	\$ 30,000,000	\$ 8,496,438	28.3%	\$ 49,500,000	\$ 19,573,872	39.5%	\$ (11,077,434)	-56.6%
Auxiliary Enterprises								
Campus Store	\$ 130,500	\$ 87,602	67.1%	\$ 130,500	\$ 87,088	66.7%	\$ 514	0.6%
Student Activities	1,900,000	466,352	24.5%	3,000,000	792,348	26.4%	(325,997)	-41.1%
Other Auxiliary Enterprises	7,623,500	2,683,974	35.2%	7,938,500	3,073,588	38.7%	(389,614)	-12.7%
Total	\$ 9,654,000	\$ 3,237,928	33.5%	\$ 11,069,000	\$ 3,953,024	35.7%	\$ (715,096)	-18.1%
Restricted								
Institutional Grants	\$ 4,185,000	\$ 2,354,952	56.3%	\$ 4,125,000	\$ 2,076,247	50.3%	\$ 278,704	13.4%
State Student Grants	4,456,979	1,573,139	35.3%	4,020,320	1,506,424	37.5%	66,715	4.4%
Total	\$ 8,641,979	\$ 3,928,091	45.5%	\$ 8,145,320	\$ 3,582,671	44.0%	\$ 345,420	9.6%
Capital								
Construction - State (295)	\$ 3,116,400	\$ 1,200,223	38.5%	\$ 2,000,000	\$ 357,603	17.9%	\$ 842,620	235.6%
Construction - Non State (483)	7,500,000	1,336,464	17.8%	3,000,000	1,609,152	53.6%	(272,688.10)	-16.9%
Total	\$ 10,616,400	\$ 2,536,687	23.9%	\$ 5,000,000	\$ 1,966,755	39.3%	\$ 569,931	29.0%
TOTAL EXPENDITURES	\$ 181,999,221	\$ 80,638,286	44.3%	\$ 194,197,673	\$ 91,466,854	47.1%	\$ (10,828,568)	-11.8%

**TULSA COMMUNITY COLLEGE
EXPENDITURE SUMMARY BY CATEGORY
FOR THE PERIOD ENDING JANUARY 31, 2023 AND JANUARY 31, 2022**

	JANUARY FY23			JANUARY FY22			\$ Change	Percent Change
	Budget	Year to date	Percent of Budget	Budget	Year to date	Percent of Budget		
EDUCATION AND GENERAL								
Salaries & Wages								
Faculty	\$ 20,334,088	\$ 9,677,924	47.6%	\$ 19,432,417	\$ 9,516,310	49.0%	\$ 161,614	1.7%
Adjunct Faculty	11,000,000	5,439,495	49.4%	10,500,000	6,741,581	64.2%	(1,302,085)	-19.3%
Professional	13,180,480	7,225,502	54.8%	11,923,617	6,862,629	57.6%	362,873	5.3%
Classified Exempt	1,978,693	1,223,111	61.8%	3,801,000	1,189,271	31.3%	33,840	2.8%
Classified Hourly	18,004,571	8,499,510	47.2%	17,564,728	8,454,308	48.1%	45,202	0.5%
TOTAL	\$ 64,497,832	\$ 32,065,543	49.7%	\$ 63,221,762	\$ 32,764,098	51.8%	\$ (698,556)	-2.1%
Staff Benefits								
Professional Services	\$ 2,634,000	1,454,088	55.2%	3,620,310	1,607,182	44.4%	(153,094)	-9.5%
Operating Services	16,037,800	8,234,899	51.3%	15,809,902	7,847,520	49.6%	387,379	4.9%
Travel	310,200	176,842	57.0%	544,843	89,821	16.5%	87,021	96.9%
Utilities	1,650,000	1,179,041	71.5%	1,500,000	930,774	62.1%	248,267	26.7%
Tuition Waivers	1,628,000	2,384,304	146.5%	4,600,000	2,173,373	47.2%	210,931	9.7%
Scholarships	4,300,000	2,293,502	53.3%	5,800,000	2,630,553	45.4%	(337,050)	-12.8%
Furniture & Equipment	5,300,000	884,304	16.7%	1,053,387	1,056,190	100.3%	(171,886)	-16.3%
TOTAL	\$ 123,086,842	\$ 62,439,142	50.7%	\$ 120,483,353	\$ 62,390,529	51.8%	\$ 48,613	0.1%
HEERF								
Federal Student Grants - HEERF II&III	\$ 1,500,000	\$ 1,138,044	75.9%	\$ 18,500,000	\$ 10,133,988	54.8%	\$ (8,995,944)	-88.8%
Federal Institutional Aid - HEERF II&III	6,000,000	3,658,421	61.0%	31,000,000	9,439,884	30.5%	(5,781,463)	-61.2%
Federal Institutional Aid - Lost Revenue	22,500,000	3,699,974	16.4%	-	-	0.0%	3,699,974	100.0%
TOTAL	\$ 30,000,000	\$ 8,496,439	28.3%	\$ 49,500,000	\$ 19,573,872	39.5%	\$ (11,077,433)	-56.6%
CAMPUS STORE								
Bond Principal and Expense	130,500	87,602	67.1%	130,500	87,088	66.7%	514	0.6%
TOTAL	\$ 130,500	\$ 87,602	67.1%	\$ 130,500	\$ 87,088	66.7%	\$ 514	0.6%
STUDENT ACTIVITIES								
Salaries & Wages								
Professional	\$ 135,000	\$ 1,260	0.9%	\$ 216,000	\$ 41,038	19.0%	\$ (39,778)	-96.9%
Classified Hourly	535,000	207,787	38.8%	850,000	315,628	37.1%	(107,842)	-34.2%
Total Salaries & Wages	\$ 670,000	\$ 209,047	31.2%	\$ 1,066,000	\$ 356,666	33.5%	\$ (147,619)	-41.4%
Staff Benefits								
Professional Services	\$ 300,000	88,695	29.6%	\$ 445,000	\$ 155,268	34.9%	\$ (66,572)	-42.9%
Operating Services	70,000	1,050	1.5%	116,000	65,000	56.0%	(63,950)	-98.4%
Travel	260,000	161,215	62.0%	410,000	196,086	47.8%	(34,871)	-17.8%
Furniture & Equipment	20,000	6,345	31.7%	38,000	80	0.2%	6,265	7830.8%
Items for Resale	580,000	-	0.0%	925,000	19,249	2.1%	(19,249)	-100.0%
TOTAL	\$ 1,900,000	\$ 466,352	24.5%	\$ 3,000,000	\$ 792,348	26.4%	\$ (325,997)	-41.1%
OTHER AUXILIARY ENTERPRISES								
Salaries & Wages								
Professional	\$ 135,000	\$ 93,514	69.3%	\$ 141,000	\$ 140,791	99.9%	\$ (47,277)	-33.6%
Adjunct Faculty	325,000	133,775	41.2%	340,000	73,446	21.6%	60,329	82.1%
Classified Hourly	300,000	72,781	24.3%	312,000	37,807	12.1%	34,974	92.5%
Total Salaries & Wages	\$ 760,000	\$ 300,070	39.5%	\$ 793,000	\$ 252,045	31.8%	\$ 48,026	19.1%
Staff Benefits								
Professional Services	\$ 140,000	69,943	50.0%	\$ 142,000	\$ 56,348	39.7%	\$ 13,594	24.1%
Operating Services	600,000	848,713	141.5%	625,000	231,143	37.0%	617,570	267.2%
Travel	2,495,000	953,389	38.2%	2,600,000	1,750,716	67.3%	(797,328)	-45.5%
Utilities	65,000	19,759	30.4%	68,000	16,679	24.5%	3,081	18.5%
Scholarship & Refunds	800,000	393,013	49.1%	737,000	361,967	49.1%	31,046	8.6%
Bond Principal and Expense	43,000	1,115	2.6%	45,000	835	1.9%	280	33.5%
Furniture & Equipment	1,120,500	87,602	7.8%	1,253,500	402,893	32.1%	(315,291)	-78.3%
Items for Resale	1,600,000	10,369	0.6%	1,675,000	961	0.1%	9,408	979.1%
TOTAL	\$ 7,623,500	\$ 2,683,974	35.2%	\$ 7,938,500	\$ 3,073,588	38.7%	\$ (389,614)	-12.7%
CAPITAL								
Construction - State (295)	\$ 3,116,400	\$ 1,200,223	38.5%	\$ 2,000,000	\$ 357,603	17.9%	\$ 842,620	235.6%
Construction - Non State (483)	7,500,000	1,336,464	17.8%	3,000,000	1,609,152	53.6%	(272,688)	-16.9%
TOTAL	\$ 10,616,400	\$ 2,536,687	23.9%	\$ 5,000,000	\$ 1,966,755	39.3%	\$ 569,931	29.0%