



**Tulsa Community College
Regular Meeting of the Board of Regents
Thursday, January 19, 2017
Northeast Campus, Room 1315
3:00 p.m.**

AGENDA

1. Call to Order
 - 1.1 Open Meeting Compliance Statement
 - 1.2 Roll Call
2. Old Business
 - 2.1 Recommendation for Approval of the Minutes for the Regular Meeting of the Tulsa Community College Board of Regents held on Thursday, December 15, 2016
 - 2.2 Carry Over Items
3. President's Report and Possible Discussion
Presented by President Goodson
4. Student Success Update and Possible Discussion on:
Presented by Professor Jeff Horvath
 - 4.1 Corrections Education Program
5. Highlighted Key Performance Indicators and Possible Discussion & Action on:
Presented by Dr. Kevin David, Provost and Associate Vice President for Institutional Effectiveness
 - 5.1 KPI 3: Three-Year Graduation Rate (Overall Full-Time Cohort)
 - 5.2 KPI 4: Three-Year Graduation Rate for Underrepresented Minority Students (Full-Time)
 - 5.3 KPI 5: Three-Year Success Rate (University Transfer and/or Graduation; Full-Time)

6. Academic Affairs and Student Success Committee Report and Possible Discussion and Action on:
Presented by Regent Ballenger
 - 6.1 Policy for Scheduling Classes
7. Community Relations and Workforce Development Committee Report and Possible Discussion
Presented by Regent Garber
8. Personnel Report and Possible Discussion and Action on:
Presented by President Goodson
 - 8.1 Information Items
 - 8.1.1 Introduction of Recently Appointed Staff
 - 8.2 Consent Agenda ([Attachment 8.2](#))
 - 8.2.1 Recommendation for Approval of Professional Staff Appointments
 - 8.2.2 Retirement of Professional Staff Members
 - 8.2.3 Resignation of Professional Staff Members
9. Facilities Committee Report and Possible Discussion
Presented by Regent Combs
10. Finance and Audit Committee Report and Possible Discussion and Action on:
Presented by Regent Lawhorn
 - 10.1 Purchase Item Agreements (>100k)
 - 10.1.1 Purchase of Data Processing Software Lease
 - 10.1.2 Renewal of the Employee Assistance Program and Initiation of a Student Assistance Program ([Attachment 10.1.2](#))
 - 10.2 Consent Agenda (Between \$50k and \$100k)
 - 10.3 Monthly Financial Report for December 2016 ([Attachment 10.3](#))
11. New Business
[Pursuant to Title 25 Oklahoma Statutes, Section 311(A)(9), "...any matter not known about or which could not have been reasonably foreseen prior to the time of posting." 24 hours prior to meeting]
12. Persons Who Desire to Come Before the Board
13. Executive Session
[Proposed vote to go into executive session Pursuant to Title 25 Oklahoma Statutes, Section 307(B)(4), for confidential communications between a public body and its attorneys concerning pending investigations, claims or actions.]

13.1 Confidential Report by College Legal Counsel Concerning Pending Litigation, Investigations and Claims.

14. Adjournment

14.1 Next Meeting Date:

The next regular meeting of the Tulsa Community College Board of Regents will be held on Thursday, February 16, 2017, 3:00 p.m., in Room 1320 at Southeast Campus, Tulsa, Oklahoma.

1. Call to Order

1.1 Open Meeting Compliance Statement

“Statement of Compliance with the Oklahoma Open Meeting Act
(Regularly scheduled meeting, January 19, 2017 at 3:00 pm)

This regularly scheduled meeting of the Tulsa Community College Board of Regents has been convened in accordance with the Oklahoma Open Meeting Act.

This meeting was preceded by advance notice of the date, time, and place, filed with the Oklahoma Secretary of State on December 15, 2016.

Notice of this meeting was also given at least twenty-four (24) hours in advance of the meeting by positing notice of the date, time, place, and agenda of the meeting at 3:00 p.m. on January --, 2017 at the principal office of the Tulsa Community College Board of Regents, located at 6111 E. Skelly Drive, Tulsa, Oklahoma.

Leigh Goodson
President & CEO

1.2 Roll Call

	<u>Present</u>	<u>Absent</u>
Paul H. Cornell, Chair	_____	_____
Robin F. Ballenger, Vice Chair	_____	_____
Martin D. Garber, Jr., Secretary	_____	_____
Samuel Combs, Member	_____	_____
Caron A. Lawhorn, Member	_____	_____
Ronald S. Looney, Member	_____	_____
William R. McKamey, Member	_____	_____

2. Old Business

2.1 Recommendation for Approval of the Minutes for the Regular Meeting of the Tulsa Community College Board of Regents held on Thursday, December 15, 2016

MOTION FOR APPROVAL OF THE MINUTES

MOTION:	
SECOND:	

<u>Totals</u>					<u>Motion Carried</u>	
YES	NO	Other			YES	NO
					<input type="checkbox"/>	<input type="checkbox"/>

2.2 Carry Over Items

3. President’s Report and Possible Discussion

Presented by President Goodson

4. Student Success Update and Possible Discussion on:

Presented by Professor Jeff Horvath

4.1 Corrections Education Program

5. Highlighted Key Performance Indicators

Presented by Dr. Kevin David, Provost and Associate Vice President for Institutional Effectiveness

5.1 KPI 3: Three-Year Graduation Rate (Overall Full-Time Cohort)

5.2 KPI 4: Three-Year Graduation Rate for Underrepresented Minority Students (Full-Time)

5.3 KPI 5: Three-Year Success Rate (University Transfer and/or Graduation; Full-Time)

6. Academic Affairs and Student Success Committee Report and Possible Discussion and Action on:

Presented by Regent Ballenger

6.1 Policy for Scheduling Classes

The Academic Affairs and Student Success Committee recommend approval of a new policy for the scheduling of classes as follows:

Development of the class schedule for each regular semester, summer session and intersession shall be guided by two primary considerations:

1. to maximize the opportunity for students to enroll in the courses that they need for timely and successful completion of their academic programs, and
2. to make effective and efficient use of faculty resources and physical facilities as good stewards of public funds.

It is the responsibility of the Chief Academic Officer to develop and implement rules and procedures for building class schedules in light of these considerations, and with all classes scheduled to ensure compliance with criteria for the semester credit hour set forth by the U.S. Department of Education, the Higher Learning Commission, and the Oklahoma State Regents for Higher Education. In doing so, attention should be given to national best practices in building schedules that foster student access and success. These may include, but are not limited to, standard start times, consideration of the balance between online and face to face offerings, scheduling across days of the week and hours of the day, classroom assignment, and distribution of offerings across the four anchor campuses.

**MOTION FROM THE ACADEMIC AFFAIRS & STUDENT SUCCESS COMMITTEE FOR APPROVAL
NO SECOND NEEDED**

<u>Totals</u>				<u>Motion Carried</u>			
YES		NO		Other		YES	NO
						<input type="checkbox"/>	<input type="checkbox"/>

7. Community Relations and Workforce Development Committee Report and Possible Discussion

Presented by Regent Garber

8. Personnel Report and Possible Discussion and Action on:

Presented by President Goodson

8.1 Information Items

8.1.1 Introduction of Recently Appointed Staff

8.2 Consent Agenda

8.2.1 Recommendation for Approval of Professional Staff Appointments

Appointments of full-time faculty and full-time professional grade 18 and above made since the last meeting of the Board of Regents of Tulsa Community College.

8.2.2 Retirement of Professional Staff Members

Retirement of full-time faculty and professional employees submitted since the last meeting of the Board of Regents of Tulsa Community College.

8.2.3 Resignation of Professional Staff Members

Resignation of Full-time Faculty and Professional employees submitted since the last meeting of the Board of Regents of Tulsa Community College.

(Attachment 8.2: Addendum for Personnel Consent Items)

MOTION FOR APPROVAL OF THE CONSENT AGENDA

MOTION:	
SECOND:	

<u>Totals</u>					<u>Motion Carried</u>	
YES		NO		Other	YES	NO
					<input type="checkbox"/>	<input type="checkbox"/>

9. Facilities Committee Report and Possible Discussion

Presented by Regent Combs

10. Finance and Audit Committee Report and Possible Discussion and Action on: *Presented by Regent Lawhorn*

10.1 Purchase Item Agreements (>\$100K):

10.1.1. Purchase of Data Processing Software Lease

Authorization is requested to enter into a contract for the purchase of data processing software and lease of equipment for

all campus bookstores. The service and equipment to be leased will provide bookstores with updated merchant terminals, student textbooks, e-commerce software and maintenance. The terms of the lease are for a five-year period.

The Finance and Audit Committee recommends award of the contract to Nebraska Book Company in the amount of \$358,435. This lease is a software as a service purchase.

**MOTION FROM THE FINANCE & AUDIT COMMITTEE FOR APPROVAL
NO SECOND NEEDED**

<u>Totals</u>					<u>Motion Carried</u>	
YES	NO	Other			YES	NO
					<input type="checkbox"/>	<input type="checkbox"/>

10.1.2 Renewal of the Employee Assistance Program and Initiation of a Student Assistance Program

On December 31, 2016, Tulsa Community College Employee Assistance Program (EAP) contract ended. A temporary contract with our current provider is in place until February 1, 2017. A renewal is needed to continue offering an EAP benefit to the College’s full and part-time employees. In addition, to providing an EAP for our employees, the College would like to add a Student Assistant Program (SAP) to assist our students attending the College.

The Finance Committee requests authorization to implement a contract with Business Health Services (BHS) in the amount of \$122,820 to provide an Employee Assistance Program (EAP) February 1, 2017 through December 31, 2017 and a Student Assistance Program (SAP) March 1, 2017 through December 31, 2017.

(Attachment 10.1.2: Rates / Proposal)

MOTION FROM THE FINANCE & AUDIT COMMITTEE FOR APPROVAL NO SECOND NEEDED
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<u>Totals</u>					<u>Motion Carried</u>	
YES		NO		Other	YES	NO
					<input type="checkbox"/>	<input type="checkbox"/>

10.2 Consent Agenda (Between \$50k and \$100k): *No items*

10.3 Monthly Financial Report

It is recommended by the Finance & Audit Committee that the monthly financial report for December 2016 be approved as presented.

(Attachment 10.3: Monthly Financial Report – December 2016)

MOTION FROM THE FINANCE & AUDIT COMMITTEE FOR APPROVAL NO SECOND NEEDED
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<u>Totals</u>					<u>Motion Carried</u>	
YES		NO		Other	YES	NO
					<input type="checkbox"/>	<input type="checkbox"/>

11. New Business

[Pursuant to Title 25 Oklahoma Statutes, Section 311(A)(9), “...any matter not known about or which could not have been reasonably foreseen prior to the time of posting.” 24 hours prior to meeting]

12. Persons Who Desire to Come Before the Board

Any person who desires to come before the Board shall notify the board chair or his or her designee in writing or electronically at least twelve (12) hours before the meeting begins. The notification must advise the chair of the nature and subject matter of their remarks and may be delivered to the president’s office. All persons shall be limited to a presentation of not more than two minutes.

13. Executive Session

[Proposed vote to go into executive session Pursuant to Title 25 Oklahoma Statutes, Section 307(B)(4), for confidential communications between a public body and its attorneys concerning pending investigations, claims or actions.]

- 13.1 Confidential Report by College Legal Counsel Concerning Pending Litigation, Investigations and Claims.

MOTION FOR APPROVAL TO RECESS INTO EXECUTIVE SESSION

MOTION:	
SECOND:	

<u>Totals</u>					<u>Motion Carried</u>	
YES		NO		Other	YES	NO
					<input type="checkbox"/>	<input type="checkbox"/>

MOTION FOR APPROVAL TO RECONVENE INTO REGULAR MEETING

MOTION:	
SECOND:	

<u>Totals</u>					<u>Motion Carried</u>	
YES		NO		Other	YES	NO
					<input type="checkbox"/>	<input type="checkbox"/>

14. Adjournment

- 14.1 Next Meeting Date:

The next regular meeting of the Tulsa Community College Board of Regents will be held on Thursday, February 16, 2017, 3:00 p.m., in Room 1320 at Southeast Campus, Tulsa, Oklahoma.

ADDENDUM FOR PERSONNEL CONSENT ITEMS:

Items listed under Personnel Consent Items will be approved by one motion without discussion. If discussion on an item is desired, the item will be removed from the "Consent Agenda" and considered separately at the request of a Board member.

APPOINTMENT:

Mackenzie Wilfong, General Counsel, Conference Center
March 1, 2017

Salary: \$175,000

RETIREMENT:

Russell Sowell, Jr., Assistant Professor, Business & Information Tech
Southeast Campus

Date: April 1, 2017

RESIGNATION:

Benjamin McFarland, Assistant Professor, Engineering/Applied Technology
Northeast Campus

Date: December 31, 2016

Renewal of Employee Assistance Program and Initiation of Student Assistance Program

On December 31, 2016, Tulsa Community College Employee Assistance Program (EAP) contract ended. A temporary contract with our current provider is in place until February 1, 2017. A renewal is needed to continue offering an EAP benefit to the College's full and part-time employees. In addition, to providing an EAP for our employees, the College would like to add a Student Assistant Program (SAP) to assist our students attending the College. The Finance Committee requests authorization to implement a contract with Business Health Services (BHS) to provide an Employee Assistance Program (EAP) February 1, 2017 through December 31, 2017 and a Student Assistance Program (SAP) March 1, 2017 through December 31, 2017.

Based on NFP Broker negotiations, the College will see a reduction in overall costs as compared to the current EAP premiums of – 30.77%.

2017 EMPLOYEE ASSISTANCE RATES		
	Current Provider – EMPAC	BHS Proposed Rates
Employee	\$1.95 (per employee)	\$1.35 (per employee)

Estimated Employee Monthly Premium	\$3,105.00
Estimated Employee Annual Premium	\$37,260.00
Annual Percentage Change	-30.77%
Annual Dollar Change	-\$16,560.00

2017 STUDENT ASSISTANCE RATES		
	Current Provider – EMPAC	BHS Proposed Rates
Student	No Provision for Students	.31

Estimated Student Monthly Premium	\$7,130.00
Estimated Student Annual Premium	\$85,560.00

Total Estimated Cost for Both EAP and SAP	\$122,820.00
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Tulsa Community College EAP

Effective Date: 1/1/2017

Benefit and Cost Analysis	Current EMPAC www.empac-eap.com	Revised Renewal EMPAC www.empac-eap.com	Option 1 CompPsych www.compsych.com	Option 2 Deer Oaks www.deeroaks.com	Option 3 BHS www.bhsonline.com
Crisis Intervention	YES	YES	YES	YES	YES
Referral Services	Self or Manager	Self or Manager	Self or Manager	Self or Manager	Self or Manager
Confidential	YES	YES	YES	YES	YES
Reporting	Quarterly	Quarterly	YES	Quarterly	Quarterly
On-Site Training	40 Hours	40 Hours	40 Hours	40 Hours	40 Hours
Specialty Areas: Substance Abuse, Health Concerns Marital/Family/Relationship problems, Financial Stress, and more	YES	YES	YES	YES	YES
Sessions per Incident per Contract Year	6 sessions for employee / eligible family members	6 sessions for employee / eligible family members	5 sessions for employee / eligible family members	8 sessions for employee / eligible family members	5 sessions for employee / eligible family members
Rate Guarantee	One Year	One Year	Five Year	Five Year	Five Year
Program Cost Per Employee Per Month	\$1.95	\$1.67	\$1.21	\$1.35	\$1.35
Estimated Monthly Premium	\$4,485.00	\$3,841.00	\$2,783.00	\$3,105.00	\$3,105.00
Estimated Annual Premium	\$53,820.00	\$46,092.00	\$33,396.00	\$37,260.00	\$37,260.00
Annual Percentage Change		-14.36%	-37.95%	-30.77%	-30.77%
Annual Dollar Change		-\$7,728.00	-\$20,424.00	-\$16,560.00	-\$16,560.00
Student Assistance Program (SAP)					
Program Cost Per Student Per Month			\$0.35	\$0.31	\$0.31
Estimated Annual Premium			\$96,600.00	\$85,560.00	\$85,560.00
Total Estimated Cost for Both EAP and SAP			\$129,996.00	\$122,820.00	\$122,820.00

1. Deer Oaks will provide 3 face to face SAP visits for \$0.53.

Attachment 10.3

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TULSA COMMUNITY COLLEGE
FINANCIAL REPORT
MONTH ENDING DECEMBER 2016

TULSA COMMUNITY COLLEGE

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Educational & General

SCHEDULE B: Expenditure Summary by
Category

SCHEDULE E: Statement of Revenue,
Expenditures and Campus Store Equity

TULSA COMMUNITY COLLEGE
STATEMENT OF REVENUE AND EXPENDITURES COMPARISON
FOR THE PERIOD ENDING DECEMBER 31, 2016 AND DECEMBER 31, 2015

	DECEMBER FY17			DECEMBER FY16			\$ Change	Percent Change
	Budget	Year to date	Percent of Budget	Budget	Year to date	Percent of Budget		
Revenue								
Education & General								
State Appropriations	\$ 30,408,023	\$ 16,023,130	52.7%	\$ 36,600,023	\$ 17,296,805	47.3%	\$ (1,273,675)	-7.4%
Revolving Fund	2,336,458	1,914,816	82.0%	2,839,046	2,234,994	78.7%	(320,179)	-14.3%
Resident Tuition	28,523,326	23,844,459	83.6%	27,636,535	22,377,184	81.0%	1,467,275	6.6%
Non-Resident Tuition	2,467,093	2,113,535	85.7%	2,578,634	1,765,676	68.5%	347,860	19.7%
Student Fees	5,634,788	4,706,764	83.5%	6,180,408	4,777,314	77.3%	(70,549)	-1.5%
Local Appropriations	39,167,963	11,500,000	29.4%	37,683,613	13,500,000	35.8%	(2,000,000)	-14.8%
Total	<u>\$ 108,537,651</u>	<u>\$ 60,102,705</u>	<u>55.4%</u>	<u>\$ 113,518,259</u>	<u>\$ 61,951,973</u>	<u>54.6%</u>	<u>\$ (1,849,268)</u>	<u>-3.0%</u>
Auxiliary Enterprises								
Campus Store	\$ 6,500,000	\$ 3,582,266	55.1%	\$ 8,816,213	\$ 3,738,659	42.4%	\$ (156,393)	-4.2%
Student Activities	2,035,500	1,760,199	86.5%	2,471,419	1,765,580	71.4%	(5,381)	-0.3%
Other Auxiliary Enterprises	8,464,500	2,927,594	34.6%	7,745,885	2,878,025	37.2%	49,569	1.7%
Total	<u>\$ 17,000,000</u>	<u>\$ 8,270,059</u>	<u>48.6%</u>	<u>\$ 19,033,517</u>	<u>\$ 8,382,264</u>	<u>44.0%</u>	<u>\$ (112,205)</u>	<u>-1.3%</u>
Restricted								
Institutional Grants	\$ 4,576,625	\$ 2,225,377	48.6%	\$ 7,732,911	\$ 3,247,658	42.0%	\$ (1,022,280)	-31.5%
State Student Grants	2,277,003	2,077,060	91.2%	4,392,014	1,822,517	41.5%	254,543	14.0%
Total	<u>\$ 6,853,628</u>	<u>\$ 4,302,437</u>	<u>62.8%</u>	<u>\$ 12,124,925</u>	<u>\$ 5,070,174</u>	<u>41.8%</u>	<u>\$ (767,737)</u>	<u>-15.1%</u>
TOTAL REVENUE	<u>\$132,391,279</u>	<u>\$72,675,201</u>	<u>54.9%</u>	<u>\$144,676,701</u>	<u>\$75,404,411</u>	<u>52.1%</u>	<u>\$ (2,729,210)</u>	<u>-3.6%</u>
Expenditures								
Education & General								
Instruction	\$ 44,743,446	\$ 19,240,518	43.0%	\$ 47,642,238	\$ 18,998,686	39.9%	\$ 241,833	1.3%
Public Service	687,735	62,217	9.0%	544,020	62,793	11.5%	(575)	-0.9%
Academic Support	19,888,729	6,910,309	34.7%	20,099,642	9,399,704	46.8%	(2,489,394)	-26.5%
Student Services	8,359,380	4,712,172	56.4%	9,029,409	4,171,201	46.2%	540,971	13.0%
Institutional Support	13,073,440	6,644,917	50.8%	14,079,500	7,370,770	52.4%	(725,853)	-9.8%
Operation/ Maintenance of Plant	16,128,554	6,615,526	41.0%	16,307,411	7,986,947	49.0%	(1,371,421)	-17.2%
Tuition Waivers	3,544,500	2,424,608	68.4%	3,375,756	2,229,931	66.1%	194,677	8.7%
Scholarships	4,350,000	2,257,855	51.9%	4,145,100	2,248,421	54.2%	9,435	0.4%
Total	<u>\$ 110,775,784</u>	<u>\$ 48,868,124</u>	<u>44.1%</u>	<u>\$ 115,223,076</u>	<u>\$ 52,468,453</u>	<u>45.5%</u>	<u>\$ (3,600,329)</u>	<u>-6.9%</u>
Auxiliary Enterprises								
Campus Store	\$ 6,355,000	\$ 3,256,974	51.3%	\$ 7,241,877	\$ 4,319,453	59.6%	\$ (1,062,479)	-24.6%
Student Activities	2,385,500	968,093	40.6%	2,439,017	1,100,207	45.1%	(132,114)	-12.0%
Other Auxiliary Enterprises	8,626,500	1,837,896	21.3%	7,736,844	2,019,910	26.1%	(182,014)	-9.0%
Total	<u>\$ 17,367,000</u>	<u>\$ 6,062,963</u>	<u>34.9%</u>	<u>\$ 17,417,738</u>	<u>\$ 7,439,570</u>	<u>42.7%</u>	<u>\$ (1,376,607)</u>	<u>-18.5%</u>
Restricted								
Institutional Grants	\$ 4,576,625	\$ 2,224,253	48.6%	\$ 7,732,911	\$ 3,251,124	42.0%	\$ (1,026,870)	-31.6%
State Student Grants	2,277,003	1,905,424	83.7%	4,392,014	1,863,322	42.4%	42,103	2.3%
Total	<u>\$ 6,853,628</u>	<u>\$ 4,129,678</u>	<u>60.3%</u>	<u>\$ 12,124,925</u>	<u>\$ 5,114,445</u>	<u>42.2%</u>	<u>\$ (984,767)</u>	<u>-19.3%</u>
TOTAL EXPENDITURES	<u>\$ 134,996,412</u>	<u>\$ 59,060,765</u>	<u>43.7%</u>	<u>\$ 144,765,739</u>	<u>\$ 65,022,468</u>	<u>44.9%</u>	<u>\$ (5,961,703)</u>	<u>-9.2%</u>

**TULSA COMMUNITY COLLEGE
EXPENDITURE SUMMARY BY CATEGORY
FOR THE PERIOD ENDING DECEMBER 31, 2016 AND DECEMBER 31, 2015**

	DECEMBER FY17			DECEMBER FY16			\$ Change	Percent Change
	Budget	Year to date	Percent of Budget	Budget	Year to date	Percent of Budget		
EDUCATION AND GENERAL								
Salaries & Wages								
Faculty	\$ 17,550,232	\$ 7,230,498	41.2%	\$ 18,288,189	\$ 7,327,285	40.1%	\$ (96,787)	-1.3%
Adjunct Faculty	11,700,000	5,249,366	44.9%	12,893,590	5,224,632	40.5%	24,734	0.5%
Professional	12,405,669	5,271,827	42.5%	11,599,149	5,764,598	49.7%	(492,772)	-8.5%
Classified Exempt	4,158,105	1,715,874	41.3%	4,479,153	2,069,321	46.2%	(353,446)	-17.1%
Classified Hourly	13,316,054	6,339,472	47.6%	14,440,059	6,566,173	45.5%	(226,701)	-3.5%
TOTAL	\$ 59,130,060	\$ 25,807,036	43.6%	\$ 61,700,140	\$ 26,952,009	43.7%	\$ (1,144,973)	-4.2%
Staff Benefits	\$ 21,569,019	\$ 9,448,463	43.8%	\$ 22,047,079	\$ 10,086,480	45.7%	(638,017)	-6.3%
Professional Services	2,835,900	1,042,707	36.8%	3,522,742	1,231,993	35.0%	(189,286)	-15.4%
Operating Services	14,527,578	6,482,489	44.6%	16,759,682	7,202,640	43.0%	(720,151)	-10.0%
Travel	452,420	140,637	31.1%	750,533	298,881	39.8%	(158,244)	-52.9%
Utilities	1,908,500	779,156	40.8%	2,015,900	871,301	43.2%	(92,145)	-10.6%
Tuition Waivers	3,544,500	2,424,608	68.4%	3,375,756	2,229,931	66.1%	194,677	8.7%
Scholarships	4,350,000	2,257,855	51.9%	4,145,100	2,248,421	54.2%	9,435	0.4%
Furniture & Equipment	2,457,807	485,173	19.7%	906,144	1,346,797	148.6%	(861,624)	-64.0%
TOTAL	\$ 110,775,784	\$ 48,868,124	44.1%	\$ 115,223,076	\$ 52,468,453	45.5%	\$ (3,600,329)	-6.9%

TULSA COMMUNITY COLLEGE
EXPENDITURE SUMMARY BY CATEGORY
FOR THE PERIOD ENDING DECEMBER 31, 2016 AND DECEMBER 31, 2015

	DECEMBER FY17			DECEMBER FY16			\$ Change	Percent Change
	Budget	Year to date	Percent of Budget	Budget	Year to date	Percent of Budget		
<u>CAMPUS STORE</u>								
Salaries & Wages								
Professional & Classified Exempt	\$ 258,122	\$ 147,074	57.0%	\$ 306,629	\$ 166,817	54.4%	\$ (19,743)	-11.8%
Classified Hourly	447,291	282,875	63.2%	599,206	263,224	43.9%	19,651	7.5%
Total Salaries & Wages	\$ 705,413	\$ 429,949	60.9%	\$ 905,835	\$ 430,041	47.5%	\$ (92)	0.0%
Staff Benefits	\$ 224,587	\$ 119,993	53.4%	\$ 320,542	\$ 137,543	42.9%	\$ (17,550)	-12.8%
Professional Services	-	-	0.0%	-	4,464	0.0%	(4,464)	-100.0%
Operating Services	590,000	14,842	2.5%	180,500	25,098	13.9%	(10,256)	-40.9%
Travel	5,000	832	16.6%	15,000	1,138	7.6%	(305)	-26.9%
Utilities	85,000	10,820	12.7%	40,000	12,101	30.3%	(1,281)	-10.6%
Items for Resale - Campus Store	4,745,000	2,680,537	56.5%	5,780,000	3,709,068	64.2%	(1,028,531)	-27.7%
Furniture & Equipment	-	-	0.0%	-	-	0.0%	-	0.0%
TOTAL	\$ 6,355,000	\$ 3,256,974	51.3%	\$ 7,241,877	\$ 4,319,453	59.6%	\$ (1,062,479)	-24.6%
<u>STUDENT ACTIVITIES</u>								
Salaries & Wages								
Professional	\$ 613,385	\$ 249,739	40.7%	\$ 564,340	\$ 285,312	50.6%	\$ (35,573)	-12.5%
Classified Hourly	686,230	266,643	38.9%	808,166	321,288	39.8%	(54,645)	-17.0%
Total Salaries & Wages	\$ 1,299,615	\$ 516,382	39.7%	\$ 1,372,506	\$ 606,600	44.2%	\$ (90,218)	-14.9%
Staff Benefits	\$ 520,385	\$ 193,549	37.2%	\$ 396,565	\$ 245,090	61.8%	\$ (51,540)	-21.0%
Professional Services	46,181	4,393	9.5%	39,260	7,873	20.1%	(3,480)	-44.2%
Operating Services	369,319	200,237	54.2%	435,766	185,790	42.6%	14,447	7.8%
Travel	40,000	11,779	29.4%	104,920	19,904	19.0%	(8,125)	-40.8%
Furniture & Equipment	10,000	31,784	317.8%	-	12,066	0.0%	19,718	163.4%
Items for Resale	100,000	9,970	10.0%	90,000	22,885	25.4%	(12,915)	-56.4%
TOTAL	\$ 2,385,500	\$ 968,093	40.6%	\$ 2,439,017	\$ 1,100,207	45.1%	\$ (132,115)	-12.0%
<u>OTHER AUXILIARY ENTERPRISES</u>								
Salaries & Wages								
Professional	\$ 120,789	\$ 89,739	74.3%	\$ 82,000	\$ 67,857	82.8%	\$ 21,883	32.2%
Adjunct Faculty	188,132	67,857	36.1%	146,713	118,419	80.7%	(50,563)	-42.7%
Classified Hourly	304,705	129,508	42.5%	320,000	159,182	49.7%	(29,674)	-18.6%
Total Salaries & Wages	\$ 613,626	\$ 287,103	46.8%	\$ 548,713	\$ 345,458	63.0%	\$ (58,354)	-16.9%
Staff Benefits	\$ 98,374	\$ 50,205	51.0%	\$ 65,613	\$ 54,884	83.6%	\$ (4,679)	-8.5%
Professional Services	447,082	178,644	40.0%	398,000	158,795	39.9%	19,849	12.5%
Operating Services	4,813,558	576,213	12.0%	3,847,418	678,801	17.6%	(102,588)	-15.1%
Travel	-	14,695	0.0%	-	16,765	0.0%	(2,070)	-12.3%
Utilities	750,000	297,050	39.6%	870,000	326,738	37.6%	(29,688)	-9.1%
Scholarship & Refunds	-	3,000	0.0%	-	-	0.0%	3,000	100.0%
Bond Principal and Expense	1,800,000	426,415	23.7%	2,000,000	429,358	21.5%	(2,943)	-0.7%
Furniture & Equipment	100,000	3,911	3.9%	-	8,380	0.0%	(4,469)	-53.3%
Items for Resale	3,860	660	17.1%	7,100	731	10.3%	(71)	-9.7%
TOTAL	\$ 8,626,500	\$ 1,837,896	21.3%	\$ 7,736,844	\$ 2,019,910	26.1%	\$ (182,014)	-9.0%

