PRINT the syllabus and read it often.

MATH 1473 - Mathematics for Critical Thinking
INTERNET – TCC, SE Campus
Course Syllabus – FALL 2016 (1710)

COURSE AND INSTRUCTOR CONTACT INFORMATION:
Course: MATH 1473  Instructor: Dr. Joyce S. Friske
Call #: 10844  Office: SEC 8253
Section#: 390  Phone: 918-595-8616
Email: joyce.friske@tulsacc.edu
Office Hours: Wednesday 8:00 a.m. - 11:30 noon, 1:30 - 4:00 p.m.
Tuesday and Thursday: 8:00 a.m. – 10:00 a.m., and by appointment

SEC SCHOOL OF SCIENCE AND MATH OFFICE:  SEC ACADEMIC & CAMPUS SERVICES:
SEC School Office: SEC-8125  918-595-7282  Toll Free: 1-888-822-2973

General Information:
This is an Internet based mathematics course utilizing one textbook and the Pearson/MyMathLab website
http://www.mymathlab.com which will present content, facilitate discussion, and collect assessments to help
build the knowledge and skill needed to build critical thinking skills while learning mathematics.

Required Textbook (available at the TCC NE Campus Bookstore)


Required Websites
• The Pearson /MyMathLab website (http://www.mymathlab.com ) will provide the primary source
of online video lectures, multimedia textbook explanations, practice exams, regular exams, Midterm
and comprehensive Final Exam. The MyMathLab website will also be used for submitting and
evaluating homework assignments, taking quizzes and taking exams.

Computer and Internet Requirements
This course will require the use of a PC or Mac computer and access to a Cable/DSL and/or Broadband
Internet connection to study multimedia content/resources for the course. I would recommend NOT enrolling
in this class if you do not have access to these resources.
• The computer and Internet requirements for this class are listed at

To work with MyMathLab, website the following operating system and browser* configurations are recommended:

http://pearsonmylabandmastering.com/system-requirements/

Communicating with the Instructor:

• Sending and Receiving emails
• All TCC students receive a designated TCC email address (ex: jane.doe@tulsacc.edu). All
communications to you about TCC and course assignments will be sent to your TCC email address;
and you must use TCC email to send email to, and receive email from, the instructor regarding this
course.
• When sending email messages, PLEASE put MATH 1473 – your First and Last name in the
Subject line of each message. For example: If John Doe is a member of the class, the Email Subject
Line would be:

MATH 1473 – John Doe
You can add other information if you would like, but I need to be able to identify who you are and in
what class you are enrolled.
GETTING STARTED****STUDENTS RESPONSIBILITY ****

Following instructions and being self-disciplined is vital for this course!

**STEP 1:** SET UP your MyTCC Outlook EMAIL account
- Go to MyTCC Student Outlook Website
  http://www.tulsacc.edu/about-tcc/information-technology-services/office-365-e-mail-students/
  Follow the directions given on the information page to set up your MyTCC Outlook Email account.
- Keep your MyTCC Outlook email box ready to receive mail

**STEP 2:** READ AND PRINT the SYLLABUS –

***PRINT and READ the entire SYLLABUS very carefully.

**STEP 3:** Purchase your textbook at the TCC - NEC Bookstore
*** Purchase the Required Textbook listed on the first page of the syllabus
  Be sure you request the book for MATH 1473 - Internet (390)
*** Included with your textbook is a free registration to the required MyMathLab Internet Website (www.mymathlab.com)
*** If you choose to purchase your textbook via another vendor, you will be required to purchase the MyMathLab registration ($115 plus) separately in addition to your textbook.
*** If you are having temporary financial difficulty, or are going to be receiving financial aid and have not yet received it, MyMathLab has a free Temporary Access (14 day) registration to ensure that students will be able to start on time!

**STEP 4:** Email Dr. Friske when you have successfully set up your MyTCC Outlook email account and have purchased/received your textbook.
*** If you purchased your textbook from NEC Bookstore, your textbook contains the MyMathLab Online Website registration materials you must have for this course, otherwise you will purchase the MyMathLab Online Website registration materials online.
*** The MyMathLab Course enrollment code for our class (needed for Step 5 below) on the MyMathLab website is: friske65783

**STEP 5:** REGISTER on My Math Lab Online Website and ENROLL in MyMathLab Course
GET YOUR COMPUTER READY to work on the MY MATH LAB website

GO To Online Website and ENROLL in our MyMathLab Online Course
REGISTER as a **NEW** User or as a **Returning User** or as a **Temporary User** on My Math LAB Website
- As a **NEW** User
  Go to the http://mymathlab.com/ - Click Register – Students – Register
  – Enter the Course Code: friske65783
- As a **Returning User**
  Go to the http://mymathlab.com/ - Click Log In – Students
  Once Log In is completed in the Course Window, select Enroll in a New Course
  – Enter the Course Code: friske65783
- As a **Temporary User**
  Go to the http://mymathlab.com/ - Click Register – Students – Temporary Access
  – Enter the Course Code: friske65783
- Follow the directions provided on the website or in the MyMathLab registration packet
- Use your MyTCC Outlook email account as your primary email address
  (If you did not purchase a New Textbook at TCC NE Campus Bookstore, purchase access to MyMathLab website online using a Credit or Debit Card)
GET YOUR COMPUTER READY to use all the resources on MyMathLab Online Course Website

• Go to the http://mymathlab.com/installwiz.htm
Select your textbook – Click Submit
Check your computer system needed to be able to meet all computer requirements listed.
Install ALL the plug-ins needed for this course. If you have problems installing the MyMathLab plug-ins, call MyMathLab technical support at 1-844-292-7015.

STEP 6: Explore MYMATHLAB Course – MATH 1473 (1710) Math for Critical Thinking

Once you have successfully registered on the MyMathLab website,
Log In – to our course on the MyMathLab website MATH 1473 (1710) Math for Critical Thinking

*** Spend time and explore the Website investigating which link connects to online homework assignments, quizzes, and exams.
*** Identify which link connects to the Lecture Videos for each section of our course content.
 *** Identify the toll free number and online chat link for MyMathLab technical support.
 *** If you have any questions regarding the requirements and expectations for this course, DO NOT WAIT! Contact me immediately (joyce.friske@tulsacc.edu).

NOTE: IF YOU DO NOT COMPLETE THE SIX STEP PROCESS WITHIN THE FIRST TWO WEEKS OF CLASS, AT THE BEGINNING OF WEEK 3 YOU WILL BE GIVEN A “WN” AND WITHDRAWN FROM THE CLASS. A grade of AW is not given for this class.

Course Description:
MATH 1473 - Mathematics For Critical Thinking (A), 3 Credits
Topics in problem solving, set theory, logic, numeration systems, consumer mathematics, probability, statistics, and graph theory. Other topics as time allows. Lecture 3 hours. No Laboratory.

Course Prerequisite:
Two years of high school algebra and appropriate CPT or ACT score, or completion of MATH 0123 or MATH 0105 with a grade of “C” or better, or their equivalent.

Next Course in Sequence: MATH 1483

Course Objectives:
Students will be able to:
• apply reasoning, estimating, and critical thinking strategies to solve problems encountered in everyday life.
• use and apply set theory concepts to categorize and examine problems in the world around them.
• use and apply the rules of logic to analyze complicated situations and come to a reasonable conclusion from a given set of information.
• examine and apply different systems of numeration to expand knowledge for record keeping, communication and computation.
• use and apply group theory concepts to examine transformations, patterns, and symmetry in the world around us.
• examine, use, and apply consumer mathematics concepts to solve problems involving loans, interest rates, and mortgages.
• study and apply the rules of probability to solve problems encountered in business, insurance, gaming, and other applications.
• study and apply various methods of statistics to analyze information/data from a given problem, and then use the results found to make inferences about data collected.

General Education Goal Statement:
General Education courses at TCC ensure that our graduates gain skills, knowledge, and abilities that comprise a common foundation for their higher education and a backdrop for their work and personal lives. TCC’s General Education goals are: Communication Skills, Critical Thinking, Empirical Skills, Teamwork, Personal Responsibility, and Social Responsibility.
**Discipline Goals:**
After completing a mathematics course the student should be able to:

- Demonstrate the ability to solve level-appropriate mathematics problems by drawing from a wide knowledge base of numerical, symbolic, graphical, and logical techniques.
- Demonstrate the ability to analyze any level-appropriate mathematics problem and formulate an approach that may combine previous known techniques.

**Textbook, MyMathLab Registration & Supplemental Material:**
All the required course texts and materials and must be purchased at the TCC Northeast Campus Bookstore – Distance Learning Section (corner of Harvard and Apache) 918-595-7427. To have the textbook shipped by UPS, call the Northeast Campus bookstore at 918-595-7427. They will need: course number MATH 1473, section number 390, your name, your address (not a P.O. Box number), and your credit card number.

**REQUIRED TEXT**

**OPTIONAL RESOURCES**
- A graphing calculator is recommended, and will be very helpful, but is not required.

**Technical Skill Requirements:**
You should be comfortable with the following:

- Loading software
- Opening more than one application at a time
- Using Blackboard and the Internet
- Using email
- Replying to email with the message included (reply with history)
- Taking online quizzes and assessments
- Keeping you’re MyTCC Outlook email mailbox empty enough to receive and send mail

**Teaching Methods:**
We will be using MyMathLab Website for this course and your email address needs to be the same as your TCC Outlook email account. Your work will be completed done on the computer via the MyMathLab website. **It is imperative to stay abreast of current topics listed on the Course Schedule listed at the end of this syllabus and read Weekly Announcements posted on the MyMathLab website.** Strategies include: reading text resources; viewing online video presentations and online video problem presentations; completing assigned online homework; viewing online video/powerpoint presentations concerning use of the technology resources or TI-83+ or TI 84+; and exchanging e-mails between peers and instructor.

This is not a self paced course. Working slower will cost you points and may make it impossible to finish. **Students are expected to ask questions over material they don’t understand by email.** Individual tutoring assistance is available from your instructor, the online MyMathLab website tutor, and the on-campus TCC SE Science/Math Lab (Science/Technology Bldg. 8150). **Video lectures corresponding to every section** in our text are located online under Chapter Contents or Multimedia Library, and are prerequisites for most every online homework assignment.
**THE FOLLOWING ASSIGNMENTS/PROJECTS/EXAMS ARE REQUIRED**

**WEEKLY Homework and Quiz REQUIREMENTS** to be submitted via the MyMathLab website

* Viewing Section specific Video Lectures/Examples and then completing Section specific online Homework Assignments (Follow the schedule at the end of this syllabus)
* Weekly Quiz (Follow the schedule listed at the end of this syllabus)

**TWO EXAMS** to be taken at home via your computer will be found via the MyMathLab website

**PROCTORED:** **MIDTERM** and **Comprehensive FINAL EXAM** must be taken at a TCC SE Campus Testing Center, Metro Testing Center, WEST Academic Services Testing Center, or NEC Testing Center.

The Midterm and Final Exam must be taken at either the SE Campus Testing Center, Metro Campus Testing Center, West Academic and Campus Services, or NE Campus TESTING Center.

All other work can be completed at the location of your choice. If you live further than 70 miles from Tulsa, an approved proctor may be used to take these exams. See the syllabus section *Approved Proctors*.

**Evaluation Techniques:**

Evaluation of student performance will be based upon scores received in the following areas:

Final Grades will be assigned based on the total number of points earned.

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<th>Grade:</th>
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<th>C</th>
<th>D</th>
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<tr>
<td>% of Total Points:</td>
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<td>70-79.9%</td>
<td>60-69.9%</td>
<td>0-59.9%</td>
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<td><strong>TOTAL POINTS</strong></td>
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**TASK** | **POINTS**
---|---
Homework Average (assignments completed online via MyMathLab) | 100
Quiz Average (10 quizzes completed online via MyMathLab) | 100
Exams #1, Exam #2 (completed online via MyMathLab) | 200
MIDTERM (completed via MyMathLab website at TCC Testing Ctr) | 250
FINAL Exam (completed via MyMathLab on TCC Testing Ctr) | 250
**TOTAL POINTS** | **900**

**Online HOMEWORK ASSIGNMENTS** (via MyMathLab website) 100 point Average

Homework will be assigned for each section of every Chapter from both your textbook and those available online. **Online Homework assignments** will be submitted for evaluation via the MyMathLab website under **Do Homework**. **NOTE:** As a prerequisite to each online homework assignment, it is highly recommended that you view the Video Examples for the specific section. The averaged Online Homework assignment scores will represent 100 points of the total points used for evaluation of your performance in this course. Timely completion of the Homework assignments will have a direct bearing on your grade and strongly effect how much you learn. You are always encouraged to work extra problems. The score from each completed Homework assignment completed via the MyMathLab website will be averaged for a final score. **If the assigned homework assignment is not completed, a score of zero will be averaged with the other homework scores. All homework assignments are due on Tuesday. Late Homework assignments will receive at most 70% of the point value on those problems completed after the Due Date.**
SECTION QUIZZES (via MyMathLab website) 100 points
A total of 10 quizzes need to be taken once the homework is completed on the specific sections via the MyMathLab website. Go to http://MyMathLab.com, log in, and then Take a Quiz. You may take the same quiz up to three times and only your highest score will count in your grade. You do NOT need to send me your results; I can get them MyMathLab course website. You will have to take each and every Quiz by the deadline date listed in the schedule at the end of the syllabus. All quizzes are due on Tuesday.
**There will be no MAKE UP quizzes, or extensions or exceptions given.**
The best score out the three attempts from each completed quiz will be averaged for a final score. If the assigned quiz is not taken, a score of zero will be averaged with the other scores. All quizzes are due on Tuesday.

EXAMS, MIDTERM, and FINAL EXAM (via MyMathLab)
There will be 2 regular Exams, a Midterm, and one COMPREHENSIVE FINAL EXAM given at the end of the semester session. Each regular Exam will cover approximately two chapters and will each be worth 100 points. The Midterm and Final Exam will each be worth 250 points. You will have to take each and every exam by the deadline date. There will be NO MAKE UP exams, or extensions or exceptions given on Exam deadlines including MIDTERM and FINAL. If an exam is not taken by the deadline date listed in the syllabus schedule, a score of zero will be given for the exam. See the syllabus schedule for the due dates for every exam. All practice exams must be taken and passed before regular exams may be taken. Practice Exams are found on the MyMathLab website under Take a Quiz/Exam. Online exams are NOT available for review. If you want to review what you missed on an online exam you must email Dr. Friske and set up an appointment to review your exam.

EXAMS #1 and #2, 200 points total
Exam #1 and Exam #2 (100 points each) may be taken on your own at home or at school using the honor system. Exams will be located on MyMathLab under Take a Quiz/Exam. Exams may only be taken ONCE and are timed. Practice Exams may be taken multiple times and are due 24 hours PRIOR to exam deadline. Exams are to be completed by 11:59 p.m. on the specified due date. The server will record the time the test is submitted. Don’t cut it too close as your clock may be slower! Also remember that practice exams must be completed and passed 24 hours PRIOR TO Exam deadline in order to be able to take the regular exams.

PROCTORED MIDTERM & FINAL EXAM (250 points each) 500 points total
The Midterm and Final will be online, but must be taken on TCC SE Campus with proctored supervision at TCC Southeast Campus Testing Center, West or NE Campus Academic Services Center. You will be unable to access the test without the password, which the proctor will provide for you. To take the exam, YOU MUST present a photo ID and a set of car keys. Be sure to check the deadlines and the times of operation for the TCC testing location you intend to use. Please set aside at least two hours to take either exam.

Avoid problems! Do NOT WAIT until the last minute, plan to take tests early!
Books, notes or extra aids may not be used and will be kept at the office desk.
You will be provided with scratch paper that must be turned in after the exam is completed. Calculators may be used but not shared between students. Students must work on the test continuously with no breaks. The maximum time for the Midterm and Final is two hours.
ALL EXAMS will be located on the MYMATHLAB Website under Take a Quiz/Exam.

Approved Proctor!!
If you live more than 70 miles outside of Tulsa, the supervised Midterm and Final may be taken at an approved proctor location (usually a college testing center). The proctor may NOT be a personal friend or related to the student in any way. It will be the student’s responsibility to notify Dr. Friske of the necessity of a proctor by Sunday, August 28, 2016. Every effort will be made by Dr. Friske to find a College Testing center within 70 miles of the student’s location. The student may suggest a location and person where Internet and computer access is readily available that meets the criteria for a proctor. If you have a suggestion for possible College Testing Center, contact information regarding the name, affiliation, address, email address, and
location where the exam could be taken must be emailed to joyce.friske@tulsacc.edu by August 28, 2016. Dr. Friske will contact and interview the proctor for possible approval. If any attempt is discovered that represents false or misrepresentation of information given Dr. Friske concerning the proctor, the student will be given a zero on either or both the MIDTERM and FINAL EXAM. In addition, a report of Academic Misconduct and/or Dishonesty will be placed in the student’s individual TCC file.

Attendance – Time Commitment – Student Expectations:
Attendance (keeping up with assignments, quizzes, class activities, and exams) is essential for maintaining the best learning environment.
For this 3 credit hour course students who successfully complete the course report that they spend an average of 9 hours per week on the course during the semester. You may spend more or less, depending on your current level of expertise.

NOTE: This Internet class demands that the student be self-motivated and self disciplined. You are responsible to keep up with the schedule, assignments, and exams. I will be contacting you throughout the semester via your MyTCC Outlook email account.

STRATEGIES FOR SUCCESS
1. Be realistic about the amount of time required to do the coursework
2. Plan to spend 3 to 4 clock hours PER WEEK for every credit hour, a TOTAL of 9 to 12 hours PER WEEK.
3. Schedule class time just as if you were attending class on-campus
4. Log onto the class every day of the week.
5. Complete your on-line assignments ON TIME, Follow the syllabus schedule.
6. On-line is NOT easier! ONLINE CLASSES ARE MUCH MORE DIFFICULT!!!
7. Participate actively in the class. PLAN to work problems ONLINE and those in your text.
8. Do NOT fall behind in your assignments
9. Use e-mail to communicate often with your instructor.
10. Go to the SEC Science/Math Lab (SEC 8150) for help when you need immediate assistance.

Success in this type of learning requires a great deal of self discipline. You will need to be a “self starter: as the work required will be completely up to you. Support systems are abundant but the initiative to take advantage of these resources is the student’s own responsibility.

Your text ought to be the first resource. Read each section carefully before attempting to do the homework exercises at the end of the section. Pay particular attention to the examples that are carefully worked and explained in each section. They demonstrate the skills required for success in the exercises. If after reading the section if you feel comfortable with the material go ahead and give the homework a try. You may be able to complete the assignment with a few references back to the examples.

Mastery of the assignment should be an adequate measure of understanding. Mastery does not mean you have completed the homework. Each exercise should be completed without any help from the MyMathLab ‘help’ buttons at the right. Click “similar exercise” to repeat until the exercise goes smoothly without help. Should the text reading not provide enough support, turn next to Course Compass “Chapter Contents” button. Here you will find tutorial examples, step by step video demonstrations/lectures, and further explanations. Then try the homework again.

Make-Up and Late Assignment/Exam Policy:
Deadlines for all assignments, quizzes, and class activities are listed on the Class Schedule in this syllabus. Online homework assignments may be completed after the due date. All LATE Online Homework assignments will be receive a 30% point deduction on all problems completed after the due date. There are NO Make-Up QUIZZES, or EXAMS. All quizzes and exams must be taken on or before the Due date listed on the schedule given at the end of this syllabus.
**Classroom Etiquette:**
Students are expected to display tolerance for others’ views on Discussion Board forum and through emails. Comments and language should be **respectful** and **appropriate** for a college community which includes the instructor and classmates.

**Institutional Statement:**
Each student is responsible for being aware of the information contained in the TCC Catalog, the TCC Student Policies & Resources Handbook, and semester information listed in the class schedule. All information may be viewed on the TCC website: [www.tulsacc.edu](http://www.tulsacc.edu)

**Transferability:**
Please visit with the TCC Counseling Center or the Counseling Center at the college or university to which you plan to transfer to determine transferability status of this course.

**Failure to Withdraw Policy/ Administrative Withdrawal Policy:**
Failure to withdraw may result in the student’s receiving a regular grade of “F” at the end of the semester. The **last date to withdraw** or change to audit for the FALL semester is **Friday, November 8, 2016**.

I do not give Administrative Withdrawal (AW) grades, so make effort to keep track of the last date to withdraw from class. Be sure and discuss the implications of withdrawal from class with your financial aid advisor.

**ADA Policy and Special Arrangements:**

**DISABILITY RESOURCES:** It is the policy and practice of Tulsa Community College to create inclusive learning environments. Accommodations for qualifying students in compliance with the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act are available. To request accommodations, contact the Education Access Center (EAC) at eac@tulsacc.edu or call (918) 595-7115 (Voice). Deaf and hard of hearing students may text (918) 809-1864.

If any student is in need of the academic accommodations from either office, it is the student’s responsibility to advise the instructor so an appropriated referral can be made no later that the first week of class. Students may also contact the disabled Student Services Offices directly at the telephone numbers indicated. ACADEMIC ACCOMMODATIONS WILL NOT BE PROVIDED UNLESS APPROPRIATE DOCUMENTATION IS PROVIDED TO THE DISABLED STUDENT SERVICES OFFICES TO SUPPORT THE NEED.

It is the student’s responsibility to initiate any action requiring special arrangements. Realize it takes time to coordinate and to implement these arrangements. Students with circumstances requiring special consideration are encouraged to contact me during the first week of the semester or sooner. The timely approach will allow a clear plan of action to be established within the guidelines of the school and documented through the counseling office to insure equal access and opportunity.

**Plagiarism Policy:**
Plagiarism is claiming, indicating, or implying that ideas, sentences, or words of another writer are your own; it includes having another writer do work claimed to be your own, copying the work of another and presenting it as your own, or following the work of another as a guide to ideas and expressions that are then presented as your own. The student should review the relevant sections of the **TCC Student Code of Conduct Policy Handbook**. Plagiarism will not be tolerated and my result in dismissal from the course.

**Academic Dishonesty or Misconduct:**
Academic dishonesty (cheating) is defined as the deception of others about one’s own work or about the work of another. Academic dishonesty or misconduct is not condoned or tolerated at campuses within the Tulsa Community College system. Tulsa Community College adopts a policy delegating certain forms of authority for disciplinary action to the faculty. Such disciplinary actions delegated to the faculty include, but are not limited to, the dismissal of disrespectful or disorderly students from classes. In the case of academic dishonesty a faculty member may:
- Require the student to redo an assignment or test, or require the student to complete a substitute assignment or test;
- Record a "zero" for the assignment or test in question;
- Recommend to the student that the student withdraw from the class, or administratively withdraw the student from the class;
- Record a grade of "F" for the student at the end of the semester.

Faculty may request that disciplinary action be taken against a student at the administrative level by submitting such a request to the Dean of Student Services.

**Course Drop or Withdrawal:** A student who has been found responsible for academic dishonesty in a course may not drop or withdraw from the course without faculty approval. If the student processes a drop or withdrawal from the course, the action will be reversed and the appropriate grade will be recorded on the student's transcript.

**Computer Services Acceptable User:**
Access to computing resources is a privilege granted to all TCC faculty, staff, and students. Use of TCC computing resources is limited to purposes related to the College’s mission of education, research, and community service. Student use of technology is governed by the Computer Services Acceptable Use Statements/Standards found in the *TCC Student Code of Conduct Policy Handbook*. These handbooks may be obtained by contacting any Student Activities or Dean of Student Services office.

**Tobacco Free College**
Tulsa Community College is a Tobacco Free college in accordance with the Governor’s Executive Order 2012-01 and Title 63 of the Oklahoma Statutes, Section 1-1523 which prohibits smoking or the use of any tobacco products in all public places, in any indoor workplace, and all vehicles owned by the State of Oklahoma and all of its agencies and instrumentalities. This Order includes property leased, rented, or owned by TCC including, but not limited to, all grounds, buildings, facilities, and parking lots. Tulsa Community College’s policy includes a tobacco free environment on all campus and off-campus locations conducting TCC credit or non-credit classes. The TCC Campus Police is responsible for ensuring compliance with the Tobacco-Free Environment Policy. Violations of the policy may be addressed through issuance of campus or state citations.

**Learning Support Services**

**TCC Southeast Campus Science/Math Tutoring Center Lab**
On Southeast Campus, the Math Lab is located in the Science and Math Technology Building, 1st floor, SE8150, phone 918-595-7751. Operational hours on the Southeast Campus are Monday-Thursday 8:00 a.m.-9:00 p.m., Friday 8:00-4:00 p.m., and Saturday, 9:00 a.m. – 12 noon.

**TCC Southeast Campus Testing Center**
The Southeast Campus Testing Center is located on the 2nd floor of Building 4 – Room 4231. The phone number of the Testing Center is 595-7693. **The hours of operation are** **8:00 a.m. - 6:00 p.m. Monday - Thursday, and 10:00 a.m. - 5:00 p.m. on Friday.**

**Metro Campus Testing Center**, **West Campus Academic Services and NE Campus Testing Center** – are options for taking on campus proctored exams. Contact the office for their hours of operation.
**Schedule Outline of Semester Activities:**
A schedule of course assignments, quizzes, and exams for MATH 1473 – Math for Critical Thinking is outlined as follows. Additional details for each section, quiz assignments, forum topics for each Chapter will be listed on the MyMathLab Website. Announcements will be posted on the MyMathLab Website and/or emails will be sent when revisions and additions are made to the schedule.

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<th>SUNDAY</th>
<th>MONDAY</th>
<th>TUESDAY</th>
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The last day to Withdraw from class is Friday, November 11, 2016