APPLICATION INSTRUCTIONS

1. Provide ALL information requested on the application. (Your Social Security Number is used for Tulsa Community College identification of records only and will not be released, unless required by law, without your permission.) A student ID will be assigned once your application is entered in the TCC system. When you log-in to the student web you will receive a message displaying your new login ID. Please make note of your SID and change your pin at the same time or you may get your SID by showing a photo ID in any Admissions/Enrollment Services Office. Some major programs may require special admissions or an additional application.

2. FEE NOTICE - A $20 one-time non-refundable application processing fee will be added to your first semester's tuition and fee statement. (When mailing, DO NOT submit any money with your application).

3. Apply on-line, by mail, in person, or via the TCC homepage: www.tulsacc.edu. Click on Student Web. You may also print the TCC application from TCC homepage & mail or fax to a Admissions/Enrollment Services Office on any campus. See phone, faxes and addresses listed above.

4. First-time college students are encouraged to participate in the student orientation program and be prepared for placement in courses.

INFORMATION REQUESTS

For college information or class schedules contact Student Recruitment Services, call 918-595-7834 or email recruitment@tulsacc.edu. Schedules and catalogs are available at the Tulsa City-County libraries and Tulsa Community College campuses or see www.tulsacc.edu.

INTERNATIONAL STUDENTS

Complete the Tulsa Community College application as well as the International application packet. Mail to the address indicated in the packet. The TOEFL exam is required for those for whom English is a second language. Contact the International Student Services Office, 3727 East Apache, Tulsa, OK 74115-3151, (918) 595-7478 or view www.tulsacc.edu/iss.

FINANCIAL AID

For forms or more information about TCC scholarships, tuition waivers, or financial assistance, contact any TCC campus Financial Aid and Scholarship Office, e-mail faid@tulsacc.edu or visit the website at www.tulsacc.edu/sfaid. Students seeking financial aid must use their Social Security Number.

ADVISEMENT/COUNSELING

Advisement Centers are located on each campus to assist students with assessment, college orientation, program curriculums, course content, transfer credit, advanced standing credit, planning a course schedule, placement testing, career guidance, and disabilities support services.

APPLICATION PROCEDURES

ADMISSIONS OPTIONS

Find the category that identifies you. Provide credentials prior to enrollment. Have credentials mailed directly from the high school, college or testing center to any TCC Campus Admissions/Enrollment Services Office. Degree seeking students meet the federal ability to benefit criteria.

HIGH SCHOOL GRADUATES/GED GRADUATES— Provide an official high school transcript with graduation date (and/or passing GED scores - high school class must have graduated). Students 20 years of age or less, submit ACT, SAT or CPT test scores.

HOME STUDY/UNACREDITED HIGH SCHOOL GRADUATES

Provide credentials and meet same criteria as high school graduates. Degree seeking peer high school class must have graduated. (ACT required)

COLLEGE TRANSFER OR COLLEGE GRADUATE (Associate or higher) -

Provide an official transcript from each college or university previously attended.

ADULTS Non-High School Graduates - Degree seeking adults whose high school class has graduated may be admitted to the college on a provisional basis and must demonstrate an ability-to-benefit from a program at TCC. College placement test (CPT) is required.

NON-DEGREE STUDENTS - Students who wish to enroll without intending to pursue a degree may enroll without transcripts. Students' peer high school class must have graduated and student must meet proficiency requirements. (a student may earn no more than 9 credit hours under this classification. A 9 hrs, non-degree form is required prior to enrollment.)

CONCURRENT HIGH SCHOOL -ACE- High School Juniors or Seniors - Provide high school transcript, ACT (using Oklahoma norms) and Concurrent Enrollment Form with appropriate signatures each semester of attendance. Contact the Admissions/Enrollment Services Office on the campus you plan to attend to apply and to enroll. Students eligible for concurrent enrollment are eligible for the ACE waiver.

SENIOR CITIZEN FEE WAIVER - Fee waivers are available for Oklahoma residents, ages 65 or older, who wish to audit a course. Enrollment in this category is contingent on space available the day class begins.

OTHER SPECIAL ADMISSION OPTIONS - Opportunity Admissions (academically accelerated young person), International Students, Students for Whom English is a Second Language, should contact the Admissions/Enrollment Services Office on any campus for specific admission criteria.

* Omission or falsification of information on the application is grounds for rejection of the application and/or disciplinary action of an enrolled student.

All credentials submitted in support of this application become and remain the property of TCC.
Application for Admission

Before Mailing: Please be sure you have: (1) answered all questions completely (2) signed and dated this application (3) verified your social security number (4) ordered official copy of your transcript(s) reflecting credits completed to date

1. Semester and Year of Entry

☐ Spring ______________________ ☐ Summer ______________________ ☐ Fall ______________________

2. Social Security Number

Provide Social Security Number initially - students will be assigned a college identification number.

3. Student’s Full Legal Name

________________________________________  ________________________________  ________________________________

4. Current Address

All TCC correspondence prior to the beginning of classes will be mailed here.

________________________________________

5. Current Phone

________________________________________

6. Student’s Date of Birth

_________________________ ___________________________ __________________________

7. Gender

☐ Male ☐ Female

8. Race / Ethnic Background

☐ Caucasian (0) ☐ African American (1) ☐ Asian Pacific (2) ☐*Native American (3) ☐ Hispanic (4)

☐ Other (5) ☐ Native Hawaiian / Pacific Islander (6)

*Tribal Affiliation ________________________ Derived from: ☐ Mother ☐ Father ☐ Both

9. Citizenship / Residency

Are you an Oklahoma resident? ☐ Yes ☐ No If yes, list the Oklahoma County ____________________________

If no, list state of residence ____________________________

Are you on active military duty, or the dependent of someone on active duty, assigned to the state of Oklahoma? ☐ Yes ☐ No

Are you a citizen of the United States? ☐ Yes ☐ No ☐ Non-resident Alien ☐ Visa Type ____________________________

Is English your native language? ☐ Yes ☐ No If no, native language ____________________________

10. International Applicants

Do you have permanent resident alien status? ☐ Yes ☐ No County of Birth ____________________________

If yes, please include a photocopy of your permanent resident alien registration card. (Front and Back)

If applying on-line fax a copy to ISS office. (Original will be required)

Country of Citizenship ____________________________

Have you taken the Test of English as a Foreign Language (TOEFL)? ☐ Yes ☐ No

11. Educational Goal

Which college major do you plan to pursue? Indicate below desired college major or area of interest.

Major name: ____________________________ Major code: ____________________________

My objective while attending Tulsa Community College is to:

☐ Complete a certificate program ☐ Complete an associate degree ☐ Not seeking a certificate or degree

TCC receives federal funding for services to students with the following special characteristics. Please check all that apply.

☐ I will receive financial aid based on need ☐ I am a foster child ☐ I am a single parent with dependent children/child

☐ I am a displaced homemaker ☐ I have a documented physical, learning or mental disability ☐ I have limited English proficiency

Are you planning to receive financial aid? ☐ Yes ☐ No If yes, a major must be declared and transcripts provided.

Did either of your parents attend college? ☐ Mother ☐ Father ☐ Both ☐ Neither

Did either of your parents complete a four-year college degree? ☐ Mother ☐ Father ☐ Both ☐ Neither

12. All Applicants - Please fill out all information pertaining to your high school and/or career/vo-tech as completely as possible.

HIGH SCHOOL ___________________________________________ DATE ATTENDED ________________ From - To

CITY ___________________________________________ STATE ____________

CAREER / VO-TECH ___________________________________________ DATE ATTENDED ________________ From - To

CITY ___________________________________________ STATE ____________ PROGRAM ☐ ADULT ☐ HIGH SCHOOL

Are you a high school graduate? ☐ Yes ☐ No Actual or expected date of high school graduation ____________________________

If no, do you have a GED? ☐ Yes ☐ No If yes, date awarded ____________________________ (Please submit a copy of your GED score report.)

(OVER)
REQUIRED SIGNATURE (All Applicants)  BY MY SIGNATURE BELOW, I:

1. Understand that withholding information requested or giving false information may make me ineligible for admission to, or continuation in, Tulsa Community College.

2. Authorize any high school, university or college I have attended to furnish enrollment and/or grade information as may be requested by TCC. TCC is authorized to provide TCC enrollment or grades as requested by another school or college.

3. If currently enrolled in high school or college, will furnish the College with final transcripts within two weeks of the end of the semester. Failure to do so may result in difficulty with academic advising, a delay in admission decision, financial aid packaging, and, if provisionally admitted, an enrollment hold.

4. Promise to fulfill all financial obligations to the institution which I may incur and will comply with all Board of Regents and institutional policies or standards.

ALL CREDENTIALS SUBMITTED IN SUPPORT OF THIS APPLICATION BECOME AND REMAIN THE PROPERTY OF TULSA COMMUNITY COLLEGE.