



**Tulsa Community College
Regular Meeting of the Board of Regents
Thursday, April 19, 2018
Metro Campus, Room 212
8:30 a.m.**

AGENDA

1. Call to Order
 - 1.1 Open Meeting Compliance Statement
 - 1.2 Roll Call
2. Old Business
 - 2.1 Recommendation for Approval of the Minutes for the Regular Meeting of the Tulsa Community College Board of Regents held on Thursday, February 15, 2018
 - 2.3 Carry Over Items
3. Regular Board Items and Possible Discussion and Action
 - 3.1 Reappointment of Regent ([Attachment 3.1](#))
Presented by Regent Paul Cornell, Chair
 - 3.2 President's Report
Presented by President Goodson
 - 3.3 Personnel Report
Presented by President Goodson
 - 3.3.1 Consent Agenda ([Attachment 3.3.1](#))
 - 3.3.1-a Appointment of Professional Staff Members
 - 3.3.1-b Recommendation for Promotion to Associate Professor
 - 3.4 Nominating Committee Report
Presented by Regent Paul Cornell, Chair
 - 3.4.1 Nominating Committee Appointments

- 3.5 Academic Affairs and Student Success Committee Report
Presented by Regent Ballenger
 - 3.5.1 Introduction of Promoted Faculty
 - 3.5.2 Changes in Academic Programs ([Attachment 3.5.2](#))
- 3.6 Community Relations Report
Presented by Regent McKamey
- 3.7 Facilities Committee Report
Presented by Regent Combs
- 3.8 Finance, Risk and Audit Committee Report
Presented by Regent Cornell
 - 3.8.1 Purchase Item Agreements - Purchases >\$100k
 - 3.8.1-a. Purchase of Air Handler Replacement
 - 3.8.1-b. Purchase of Grounds Maintenance Services
 - 3.8.1-c. Purchase of Replacement Generator
 - 3.8.1-d. Purchase of Chiller Replacement
 - 3.8.1-e. Purchase of Carpet Replacement
 - 3.8.2 Consent Agenda
 - 3.8.2-a. Purchases between \$50k and \$100k – *No Items*
 - 3.8.3 Monthly Financial Report – March 2018 ([Attachment 3.8.4](#))
- 4. Presentations by Administration with Possible Discussion
 - 4.1 Introduction to Prioritization
Presented by President Goodson
 - 4.2 Reorganizing Academic Labs and Tutoring
Presented by Dr. Corinice Wilson, Associate Dean of Liberal Arts and Communications
 - 4.3 Design Institute
Presented by Lynnda Brown, Associate Professor and Coordinator for Engaged Learning
 - 4.4 Tulsa Transfer Collaborative
Presented by Dr. Cindy Hess, Sr. Vice President and Chief Academic Officer

4.5 Foundational, Departmentally Contained, and Deferred Projects

4.5.1 Explanation of Criteria for Foundational, Departmentally Contained, and Deferred Projects

Presented by President Goodson

4.5.2 Cyber Security

Presented by Michael Siftar, CTO

4.5.3 Departmentally Contained Human Resources Projects

Presented by Sandy Cooper, Chief Human Resources Officer

4.6 Introduction of Promoted Faculty

Presented by Regent Ballenger

4.7 Integrating Equity

Presented by Eunice Tarver, Provost and Associate Vice President of Diversity and Inclusion

4.8 Integrated Planning Model

Presented by Dr. Kevin David, Provost and Associate Vice President of Institutional Effectiveness

5. Executive Session

[Proposed vote to go into executive session Pursuant to Title 25 Oklahoma Statutes, Section 307(B)(4), for confidential communications between a public body and its attorneys concerning pending investigations, claims or actions.]

6. New Business

[Pursuant to Title 25 Oklahoma Statutes, Section 311(A)(9), "...any matter not known about or which could not have been reasonably foreseen prior to the time of posting." 24 hours prior to meeting]

7. Persons Who Desire to Come Before the Board

[Any person who desires to come before the Board shall notify the board chair or his or her designee in writing or electronically at least twelve (12) hours before the meeting begins. The notification must advise the chair of the nature and subject matter of their remarks and may be delivered to the president's office. All persons shall be limited to a presentation of not more than two minutes.]

8. Adjournment

8.1 Next Meeting Date:

The next meeting of the Tulsa Community College Board of Regents will be held on Thursday, June 14, 2018, 3:00 p.m., in Room I-232 at West Campus, 7505 W 41st Street, Tulsa, Oklahoma.

1. Call to Order

1.1 Open Meeting Compliance Statement

“Statement of Compliance with the Oklahoma Open Meeting Act
(Regular meeting scheduled April 19, 2018 at 8:30 a.m.)

This regular meeting of the Tulsa Community College Board of Regents has been convened in accordance with the Oklahoma Open Meeting Act.

This meeting was preceded by advance notice of the date, time, and place, filed with the Oklahoma Secretary of State on November 21, 2017.

Notice of this meeting was also given at least twenty-four (24) hours in advance of the meeting by posting notice of the date, time, place, and agenda of the meeting at 3:00 p.m. on April 17, 2018 at the principal office of the Tulsa Community College Board of Regents, located at 6111 E. Skelly Drive, Tulsa, Oklahoma.

1.2 Roll Call

	<u>Present</u>	<u>Absent</u>
Paul H. Cornell, Chair	_____	_____
Robin F. Ballenger, Vice Chair	_____	_____
Samuel Combs, Secretary	_____	_____
Caron A. Lawhorn, Member	_____	_____
Ronald S. Looney, Member	_____	_____
William R. McKamey, Member	_____	_____
Wesley Mitchell, Member	_____	_____

2. Old Business

2.1 Recommendation for Approval of the Minutes for the Regular Meeting of the Tulsa Community College Board of Regents held on Thursday, February 15, 2018

MOTION FOR APPROVAL OF THE MINUTES

MOTION:	
SECOND:	

<u>Totals</u>					<u>Motion Carried</u>	
YES	NO	Other			YES	NO
					<input type="checkbox"/>	<input type="checkbox"/>

2.3 Carry Over Items – *No items*

3. Regular Board Items and Possible Discussion and Action

3.1 Reappointment of Regent
Presented by Regent Paul Cornell, Chair

Regent Samuel Combs III

Attachment 3.1—Appointment Letter

3.2 President’s Report
Presented by President Goodson

3.3 Personnel Report
Presented by President Goodson

3.3.1 Consent Agenda

3.3.1-a. Appointment of Professional Staff Members

Appointment of Full-time Faculty and Full-time Professional at pay grade 18 and above made since the last meeting of the Board of Regents of Tulsa Community College. See Addendum for the list of appointments.

3.3.1-b. Recommendation for Promotion to Associate Professor

Promotions from Assistant Professor to Associate Professor recommended in compliance with Board policy.

MOTION FOR APPROVAL OF THE CONSENT AGENDA

MOTION:	
SECOND:	

<u>Totals</u>					<u>Motion Carried</u>	
YES		NO		Other	YES	NO
					<input type="checkbox"/>	<input type="checkbox"/>

Attachment 3.3.1 – Personnel Consent Agenda

3.4 Nominating Committee Report
Presented by Regent Paul Cornell, Chair

3.4.1 Nominating Committee Appointments

3.5 Academic Affairs and Student Success Committee Report
Presented by Regent Ballenger

3.5.1 Introduction of Promoted Faculty

Introduction of full-time faculty recommended for promotion from Assistant Professor to Associate Professor.

3.5.2 Changes in Academic Programs

The Academic Affairs & Student Success Committee recommends approval of changes in academic programs.

Attachment 3.5.2 – Changes in Academic Programs

**MOTION FROM THE ACADEMIC AFFAIRS AND STUDENT SUCCESS COMMITTEE FOR APPROVAL
NO SECOND NEEDED**

<u>Totals</u>					<u>Motion Carried</u>	
YES	NO	Other			YES	NO
					<input type="checkbox"/>	<input type="checkbox"/>

3.6 Community Relations Committee Report
Presented by Regent McKamey

3.7 Facilities Committee Report
Presented by Regent Combs

3.8 Finance, Risk and Audit Committee Report
Presented by Regent Cornell

3.8.1 Purchase Item Agreements (>\$100K)

3.8.1-a. Purchase of Air Handler Replacement

Authorization is requested to purchase two air handler replacement units from Custom Sheet Metal Services in the amount of \$239,300.

The purchase was competitively bid on RFP-18006-KS, and includes the removal and replacement of one 9,000 CFM air handler, one 10,500 CFM air handler, associated ductwork, and variable frequency drives at the Metro campus.

**MOTION FROM THE FINANCE, RISK AND AUDIT COMMITTEE FOR APPROVAL
NO SECOND NEEDED**

<u>Totals</u>				<u>Motion Carried</u>			
YES		NO		Other		YES	NO
						<input type="checkbox"/>	<input type="checkbox"/>

3.8.1-b. Purchase of Grounds Maintenance Services

Authorization is requested to purchase mowing and related services from Landmark Services Group in the amount of \$107,160.

These services were competitively bid on RFP-18007-KS, and includes mowing and related services for all four campuses and the Education Outreach Center. This is an annual contract with four optional annual renewals with an escalation clause of 1.5% per year, and provides for additional services on an as needed basis.

**MOTION FROM THE FINANCE, RISK AND AUDIT COMMITTEE FOR APPROVAL
NO SECOND NEEDED**

<u>Totals</u>				<u>Motion Carried</u>			
YES		NO		Other		YES	NO
						<input type="checkbox"/>	<input type="checkbox"/>

3.8.1-c. Purchase of Replacement Generator

Authorization is requested to purchase a backup generator from Besco Electric in the amount of \$297,093.

This purchase was competitively bid on RFP-18009-KS, and includes the removal of two existing generators, the installation of one 250 KW generator, one 600 gallon

diesel fuel tank, two automatic transfer switches, and remote annunciator at the Metro campus.

**MOTION FROM THE FINANCE, RISK AND AUDIT COMMITTEE
FOR APPROVAL
NO SECOND NEEDED**

<u>Totals</u>				<u>Motion Carried</u>			
YES		NO		Other		YES	NO
						<input type="checkbox"/>	<input type="checkbox"/>

3.8.1-d. Purchase of Chiller Replacement

Authorization is requested to purchase the replacement of an HVAC chiller from Johnson Controls in the amount of \$835,097.

This purchase was competitively bid on RFP-18011-KS, and includes the removal and replacement of one 650 ton chiller, associated pumps, piping, and valves at the Metro campus.

**MOTION FROM THE FINANCE, RISK AND AUDIT COMMITTEE
FOR APPROVAL
NO SECOND NEEDED**

<u>Totals</u>				<u>Motion Carried</u>			
YES		NO		Other		YES	NO
						<input type="checkbox"/>	<input type="checkbox"/>

3.8.1-e. Purchase of Carpet Replacement

Authorization is requested to purchase carpet from Grigby’s Carpet in the amount of \$124,489.06.

This purchase was competitively bid on RFP-18012-BC, and includes the removal and replacement of 15,901 square feet of carpet, 2,641 linear feet of rubber base, and square feet of stair tread in the PACE center at the Southeast campus.

**MOTION FROM THE FINANCE, RISK AND AUDIT COMMITTEE
FOR APPROVAL
NO SECOND NEEDED**

<u>Totals</u>					<u>Motion Carried</u>	
YES		NO		Other	YES	NO
					<input type="checkbox"/>	<input type="checkbox"/>

3.8.2 Consent Agenda

3.8.2-a Purchases between \$50k and \$100k – *No Items*

3.8.3 Monthly Financial Report

It is recommended by the Finance, Risk and Audit Committee that the monthly financial report for March 2018 be approved as presented.

**MOTION FROM THE FINANCE, RISK AND AUDIT COMMITTEE
FOR APPROVAL
NO SECOND NEEDED**

<u>Totals</u>					<u>Motion Carried</u>	
YES		NO		Other	YES	NO
					<input type="checkbox"/>	<input type="checkbox"/>

Attachment 3.8.3: Monthly Financial Report – March 2018

4. Presentations by Administration with Possible Discussion

- 4.1 Introduction to Prioritization
Presented by President Goodson
- 4.2 Reorganizing Academic Labs and Tutoring
Presented by Dr. Corinice Wilson, Associate Dean of Liberal Arts and Communications
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Presented by Lynnda Brown, Associate Professor and Coordinator for Engaged Learning
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Presented by Dr. Kevin David, Provost and Associate Vice President of Institutional Effectiveness

5. **New Business**

[Pursuant to Title 25 Oklahoma Statutes, Section 311(A)(9), "...any matter not known about or which could not have been reasonably foreseen prior to the time of posting." 24 hours prior to meeting]

6. **Persons Who Desire to Come Before the Board**

[Any person who desires to come before the Board shall notify the board chair or his or her designee in writing or electronically at least twelve (12) hours before the meeting begins. The notification must advise the chair of the nature and subject matter of their remarks and may be delivered to the president's office. All persons shall be limited to a presentation of not more than two minutes.]

7. **Executive Session**

[Proposed vote to go into executive session Pursuant to Title 25 Oklahoma Statutes, Section 307(B)(4), for confidential communications between a public body and its attorneys concerning pending investigations, claims or actions.]

MOTION FOR APPROVAL TO RECESS INTO EXECUTIVE SESSION

MOTION:	
SECOND:	

<u>Totals</u>					<u>Motion Carried</u>	
YES		NO		Other	YES	NO
					<input type="checkbox"/>	<input type="checkbox"/>

MOTION FOR APPROVAL TO RECONVENE INTO REGULAR MEETING

MOTION:	
SECOND:	

<u>Totals</u>					<u>Motion Carried</u>	
YES		NO		Other	YES	NO
					<input type="checkbox"/>	<input type="checkbox"/>

8. Adjournment

8.1 Next Meeting Date:

The next meeting of the Tulsa Community College Board of Regents will be held on Thursday, June 14, 2018, 3:00 p.m., in Room I-232 at West Campus, 7505 W 41st Street, Tulsa, Oklahoma.

**MESSAGE FROM THE
OKLAHOMA SENATE**

Second Session of the Fifty-Sixth Legislature

TO THE GOVERNOR OF THE STATE OF OKLAHOMA

The Senate, on 04.10.18, has approved and confirmed the appointment of

Samuel Combs III
Bixby, Oklahoma

as a member of the Board of Regents of the Tulsa Community College, to serve a seven-year term ending June 30, 2025, succeeding himself.

Respectfully Submitted,



Secretary, Oklahoma State Senate

Received by the Governor

Date 04/11/2018

By Mary Fallin

Masse, Melissa
Morris, Lee Anne
Muse, Sylvia
Parish, Michael J.
Robison, Vickie
Ruskoski, David

Biology
English
English
English
English
History

Southeast Campus
Conference Center
Metro Campus
Metro Campus
Southeast Campus
Northeast Campus

Tulsa Community College
Changes in Academic Programs
April 2018

PROGRAM	DESCRIPTION OF CHANGE
NEW PROGRAMS/OPTIONS	
Fire and Emergency Medical Services Certificate, Advanced Firefighter option	This option will provide the students in the Tulsa Fire Academy the opportunity to earn college credit and a credential. The Certificate will be 16 credit hours and includes two new courses: FEMS 1314 Fundamentals of Firefighting and FEMS 1324 Fundamentals of Firefighting Applications.
PROGRAM/OPTION DELETIONS & SUSPENSIONS	
International Business Certificate	Program was suspended in 2014. There are no plans to reactivate this program and this action will remove the program from the OSRHE program inventory.
Management Leadership Certificate	Program was suspended in 2013. There are no plans to reactivate this program and this action will remove the program from the OSRHE program inventory.
PROGRAM/OPTION REQUIREMENT CHANGES	
Accounting AAS, Accounting Specialist option	Delete BUSN 2213 Small Business Management from the curriculum and replace with PHIL 1143 Introduction to Ethics: Business Issues. No change in credit hours.
Accounting AAS, Accounting Software Application Specialist option	Delete BUSN 2213 Small Business Management from the curriculum and replace with BUSN 2313 Business Law or PHIL 1143 Introduction to Ethics: Business Issues. No change in credit hours.
Accounting Certificate, Accounting Assistant option	Delete BUSN 2213 Small Business Management from the curriculum and replace with BUSN 2313 Business Law or PHIL 1143 Introduction to Ethics: Business Issues. No change in credit hours.
Diagnostic Medical Sonography AAS	Special Program Admission Requirements: - ACT Composite Score of 18 - Completion of these courses with a grade of 'C' or better: BIOL 1314, ENGL 1113, MATH 1513, and ALDH 1013 or PHYS 1114. The program also requires a retention GPA of 2.5 on all coursework.
Occupational Therapy Assistant AAS	Special Program Admission Requirements: - ACT Composite Score of 18 - Completion of these courses with a grade of 'C' or better: BIOL 1314, ALDH 1313 and OCTA 1203 This program also requires a retention GPA of 2.8 on all coursework
Physical Therapist Assistant AAS	Special Program Admission Requirements: - ACT Composite Score of 15 This program also requires a retention GPA of 2.8 on all PHTA courses.
Cardiovascular Technology AAS	Special Program Admission Requirements: - Completion of BIOL 1314 and ALDH 1323. This program also requires a retention GPA of 2.5 on all CVTC courses.
All Health Sciences Programs	Special Program Admission Requirements for international students for whom English is a second language: TOEFL iBT® sub-scores: 21 for writing; 24 for speaking; 20 for reading; and 20 for listening with a total minimum score of 85. IELTS scores: 6.5 for reading; 6.5 for listening; 7.5 for speaking; and 6 for writing for a total IELTS score of 6.5. Required minimum scores must be met for each of the four sub-tests

TULSA COMMUNITY COLLEGE
FINANCIAL REPORT
MONTH ENDING MARCH 2018

TULSA COMMUNITY COLLEGE
STATEMENT OF REVENUE AND EXPENDITURES COMPARISON
FOR THE PERIOD ENDING MARCH 31, 2018 AND MARCH 31, 2017

	MARCH FY18			MARCH FY17			\$ Change	Percent Change
	Budget	Year to date	Percent of Budget	Budget	Year to date	Percent of Budget		
Revenue								
Education & General								
State Appropriations	\$ 28,585,126	\$ 21,941,771	76.8%	\$ 30,408,023	\$ 23,417,825	77.0%	\$ (1,476,054)	-6.3%
Revolving Fund	2,622,269	3,782,485	144.2%	2,336,458	3,418,954	146.3%	363,531	10.6%
Resident Tuition	29,975,268	26,827,426	89.5%	28,523,326	25,583,207	89.7%	1,244,218	4.9%
Non-Resident Tuition	2,324,228	2,405,992	103.5%	2,467,093	2,389,718	96.9%	16,274	0.7%
Student Fees	6,815,789	4,911,724	72.1%	5,634,788	5,127,127	91.0%	(215,402)	-4.2%
Local Appropriations	39,951,322	24,150,000	60.4%	39,167,963	16,500,000	42.1%	7,650,000	46.4%
Total	<u>\$ 110,274,002</u>	<u>\$ 84,019,398</u>	<u>76.2%</u>	<u>\$ 108,537,651</u>	<u>\$ 76,436,831</u>	<u>70.4%</u>	<u>\$ 7,582,567</u>	<u>9.9%</u>
Auxiliary Enterprises								
Campus Store	\$ 6,000,000	\$ 5,342,027	89.0%	\$ 6,500,000	\$ 6,326,893	97.3%	\$ (984,866)	-15.6%
Student Activities	2,645,000	1,896,337	71.7%	2,035,500	1,925,147	94.6%	(28,810)	-1.5%
Other Auxiliary Enterprises	4,565,000	2,885,877	63.2%	8,464,500	3,351,674	39.6%	(465,797)	-13.9%
Total	<u>\$ 13,210,000</u>	<u>\$ 10,124,240</u>	<u>76.6%</u>	<u>\$ 17,000,000</u>	<u>\$ 11,603,714</u>	<u>68.3%</u>	<u>\$ (1,479,474)</u>	<u>-12.8%</u>
Restricted								
Institutional Grants	\$ 3,306,747	\$ 3,155,687	95.4%	\$ 4,576,625	\$ 3,565,937	77.9%	\$ (410,250)	-11.5%
State Student Grants	3,250,000	1,796,569	55.3%	2,277,003	3,614,268	158.7%	(1,817,699)	-50.3%
Total	<u>\$ 6,556,747</u>	<u>\$ 4,952,256</u>	<u>75.5%</u>	<u>\$ 6,853,628</u>	<u>\$ 7,180,205</u>	<u>104.8%</u>	<u>\$ (2,227,949)</u>	<u>-31.0%</u>
TOTAL REVENUE	<u>\$130,040,749</u>	<u>\$ 99,095,894</u>	<u>76.2%</u>	<u>\$132,391,279</u>	<u>\$95,220,750</u>	<u>71.9%</u>	<u>\$ 3,875,145</u>	<u>4.1%</u>
Expenditures								
Education & General								
Instruction	\$ 47,953,401	\$ 29,585,164	61.7%	\$ 44,743,446	\$ 28,519,109	63.7%	\$ 1,066,055	3.7%
Public Service	491,681	94,038	19.1%	687,735	103,973	15.1%	(9,934)	-9.6%
Academic Support	18,036,190	10,310,376	57.2%	19,888,729	10,779,028	54.2%	(468,652)	-4.3%
Student Services	9,280,778	7,020,413	75.6%	8,359,380	7,121,261	85.2%	(100,848)	-1.4%
Institutional Support	11,652,083	9,882,233	84.8%	13,073,440	9,928,209	75.9%	(45,976)	-0.5%
Operation/ Maintenance of Plant	15,048,069	9,964,376	66.2%	16,128,554	9,472,727	58.7%	491,648	5.2%
Tuition Waivers	3,720,000	3,507,031	94.3%	3,544,500	3,319,609	93.7%	187,422	5.6%
Scholarships	4,567,500	4,580,135	100.3%	4,350,000	4,241,464	97.5%	338,671	8.0%
Total	<u>\$ 110,749,702</u>	<u>\$ 74,943,766</u>	<u>67.7%</u>	<u>\$ 110,775,784</u>	<u>\$ 73,485,380</u>	<u>66.3%</u>	<u>\$ 1,458,386</u>	<u>2.0%</u>
Auxiliary Enterprises								
Campus Store	\$ 6,000,000	\$ 6,268,897	104.5%	\$ 6,355,000	\$ 6,035,732	95.0%	\$ 233,165	3.9%
Student Activities	2,645,000	1,491,850	56.4%	2,385,500	1,536,885	64.4%	(45,035)	-2.9%
Other Auxiliary Enterprises	4,565,000	2,803,171	61.4%	8,626,500	2,820,260	32.7%	(17,089)	-0.6%
Total	<u>\$ 13,210,000</u>	<u>\$ 10,563,917</u>	<u>80.0%</u>	<u>\$ 17,367,000</u>	<u>\$ 10,392,877</u>	<u>59.8%</u>	<u>\$ 171,040</u>	<u>1.6%</u>
Restricted								
Institutional Grants	\$ 3,306,747	\$ 3,154,138	95.4%	\$ 4,576,625	\$ 3,559,162	77.8%	\$ (405,024)	-11.4%
State Student Grants	3,250,000	2,495,691	76.8%	2,277,003	3,412,094	149.9%	(916,403)	-26.9%
Total	<u>\$ 6,556,747</u>	<u>\$ 5,649,830</u>	<u>86.2%</u>	<u>\$ 6,853,628</u>	<u>\$ 6,971,256</u>	<u>101.7%</u>	<u>\$ (1,321,426)</u>	<u>-19.0%</u>
TOTAL EXPENDITURES	<u>\$ 130,516,449</u>	<u>\$ 91,157,513</u>	<u>69.8%</u>	<u>\$ 134,996,412</u>	<u>\$ 90,849,513</u>	<u>67.3%</u>	<u>\$ 308,000</u>	<u>0.3%</u>

**TULSA COMMUNITY COLLEGE
EXPENDITURE SUMMARY BY CATEGORY
FOR THE PERIOD ENDING MARCH 31, 2018 AND MARCH 31, 2017**

	MARCH FY18			MARCH FY17			\$ Change	Percent Change
	Budget	Year to date	Percent of Budget	Budget	Year to date	Percent of Budget		
<u>EDUCATION AND GENERAL</u>								
Salaries & Wages								
Faculty	\$ 17,998,337	\$ 11,236,329	62.4%	\$ 17,550,232	\$ 11,463,082	65.3%	\$ (226,753)	-2.0%
Adjunct Faculty	10,000,000	7,462,073	74.6%	11,700,000	7,057,261	60.3%	404,812	5.7%
Professional	9,632,198	8,290,456	86.1%	12,405,669	7,931,897	63.9%	358,559	4.5%
Classified Exempt	4,800,733	2,555,741	53.2%	4,158,105	2,602,305	62.6%	(46,564)	-1.8%
Classified Hourly	15,374,028	10,040,907	65.3%	13,316,054	10,028,820	75.3%	12,087	0.1%
TOTAL	\$ 57,805,296	\$ 39,585,507	68.5%	\$ 59,130,060	\$ 39,083,367	66.1%	\$ 502,141	1.3%
Staff Benefits	\$ 21,015,421	\$ 14,456,931	68.8%	\$ 21,569,019	\$ 14,358,064	66.6%	98,867	0.7%
Professional Services	2,399,350	1,428,693	59.5%	2,835,900	1,384,080	48.8%	44,613	3.2%
Operating Services	17,552,735	9,825,316	56.0%	14,527,578	8,986,813	61.9%	838,504	9.3%
Travel	443,700	308,745	69.6%	452,420	253,904	56.1%	54,840	21.6%
Utilities	1,745,700	987,147	56.5%	1,908,500	1,158,055	60.7%	(170,908)	-14.8%
Tuition Waivers	3,720,000	3,507,031	94.3%	3,544,500	3,319,609	93.7%	187,422	5.6%
Scholarships	4,567,500	4,580,135	100.3%	4,350,000	4,241,464	97.5%	338,671	8.0%
Furniture & Equipment	1,500,000	264,260	17.6%	2,457,807	700,023	28.5%	(435,763)	-62.2%
TOTAL	\$ 110,749,702	\$ 74,943,766	67.7%	\$ 110,775,784	\$ 73,485,380	66.3%	\$ 1,458,386	2.0%

**TULSA COMMUNITY COLLEGE
EXPENDITURE SUMMARY BY CATEGORY
FOR THE PERIOD ENDING MARCH 31, 2018 AND MARCH 31, 2017**

	MARCH FY18			MARCH FY17			\$ Change	Percent Change
	Budget	Year to date	Percent of Budget	Budget	Year to date	Percent of Budget		
<u>CAMPUS STORE</u>								
Salaries & Wages								
Professional & Classified Exempt	\$ 232,800	\$ 168,824	72.5%	\$ 258,122	\$ 225,210	87.2%	\$ (56,385)	-25.0%
Classified Hourly	388,000	412,282	106.3%	447,291	432,884	96.8%	(20,602)	-4.8%
Total Salaries & Wages	\$ 620,800	\$ 581,106	93.6%	\$ 705,413	\$ 658,093	93.3%	\$ (76,987)	-11.7%
Staff Benefits	\$ 349,200	\$ 169,770	48.6%	\$ 224,587	\$ 191,076	85.1%	\$ (21,306)	-11.2%
Professional Services		37,887	0.0%	-	-	0.0%	37,887	100.0%
Operating Services	545,211	2,349	0.4%	590,000	35,556	6.0%	(33,207)	-93.4%
Travel	15,000	606	4.0%	5,000	1,087	21.7%	(482)	-44.3%
Utilities	85,000	13,700	16.1%	85,000	16,083	18.9%	(2,383)	-14.8%
Items for Resale - Campus Store	4,384,789	5,462,188	124.6%	4,745,000	5,133,838	108.2%	328,350	6.4%
Furniture & Equipment		1,290	0.0%	-	-	0.0%	1,290	100.0%
TOTAL	\$ 6,000,000	\$ 6,268,897	104.5%	\$ 6,355,000	\$ 6,035,732	95.0%	\$ 233,164	3.9%
<u>STUDENT ACTIVITIES</u>								
Salaries & Wages								
Professional	\$ 598,300	\$ 367,193	61.4%	\$ 613,385	\$ 380,506	62.0%	\$ (13,313)	-3.5%
Classified Hourly	636,900	463,682	72.8%	686,230	434,472	63.3%	29,210	6.7%
Total Salaries & Wages	\$ 1,235,200	\$ 830,876	67.3%	\$ 1,299,615	\$ 814,978	62.7%	\$ 15,897	2.0%
Staff Benefits	\$ 694,800	\$ 311,256	44.8%	\$ 520,385	\$ 309,728	59.5%	\$ 1,528	0.5%
Professional Services	59,319	49,336	83.2%	46,181	17,538	38.0%	31,797	181.3%
Operating Services	474,387	245,974	51.9%	369,319	280,273	75.9%	(34,299)	-12.2%
Travel	40,000	28,723	71.8%	40,000	22,684	56.7%	6,039	26.6%
Furniture & Equipment	12,845	6,287	48.9%	10,000	43,072	430.7%	(36,785)	-85.4%
Items for Resale	128,449	19,400	15.1%	100,000	48,611	48.6%	(29,211)	-60.1%
TOTAL	\$ 2,645,000	\$ 1,491,850	56.4%	\$ 2,385,500	\$ 1,536,885	64.4%	\$ (45,035)	-2.9%
<u>OTHER AUXILIARY ENTERPRISES</u>								
Salaries & Wages								
Professional	\$ 107,726	\$ 42,767	39.7%	\$ 120,789	\$ 101,785	84.3%	\$ (59,018)	-58.0%
Adjunct Faculty	167,786	188,077	112.1%	188,132	131,848	70.1%	56,229	42.6%
Classified Hourly	271,752	220,701	81.2%	304,705	233,953	76.8%	(13,252)	-5.7%
Total Salaries & Wages	\$ 547,264	\$ 451,545	82.5%	\$ 613,626	\$ 467,586	76.2%	\$ (16,041)	-3.4%
Staff Benefits	\$ 87,735	\$ 65,215	74.3%	\$ 98,374	\$ 78,460	79.8%	\$ (13,245)	-16.9%
Professional Services	115,010	187,404	162.9%	447,082	258,790	57.9%	(71,386)	-27.6%
Operating Services	1,238,273	1,019,735	82.4%	4,813,558	868,129	18.0%	151,606	17.5%
Travel	-	26,718	0.0%	-	23,994	0.0%	2,724	11.4%
Utilities	750,000	394,823	52.6%	750,000	456,613	60.9%	(61,790)	-13.5%
Scholarship & Refunds	-	1,393	0.0%	-	3,417	0.0%	(2,024)	-59.2%
Bond Principal and Expense	1,800,000	642,160	35.7%	1,800,000	651,110	36.2%	(8,950)	-1.4%
Furniture & Equipment	25,725	13,781	53.6%	100,000	10,673	10.7%	3,107	29.1%
Items for Resale	993	397	40.0%	3,860	1,488	38.6%	(1,091)	-73.3%
TOTAL	\$ 4,565,000	\$ 2,803,171	61.4%	\$ 8,626,500	\$ 2,820,260	32.7%	\$ (17,089)	-0.6%

**TULSA COMMUNITY COLLEGE-CAMPUS STORE
STATEMENT OF REVENUE, EXPENDITURES AND CAMPUS STORE EQUITY
FOR THE NINE MONTHS ENDING MARCH 31, 2018 AND MARCH 31, 2017**

	MARCH FY18		MARCH FY17		Increase/ (Decrease)	Percent Change
	Current Year	Percent of Sales	Prior Year	Percent of Sales		
Income From Sales						
Sales (From 07-01-17 To 03-31-18)						
Textbooks, Supplies, and Soft Goods	\$ 5,325,592		\$ 6,278,319		\$ (952,727)	-15.2%
Total Sales	5,325,592	100.0%	6,278,319	100.0%	(952,727)	-15.2%
Less: Cost of Goods Sold	5,370,871	100.9%	4,751,000	75.7%	619,872	13.0%
Gross Income/(Loss) on Sales	(45,280)	-0.9%	1,527,319	24.3%	(1,572,599)	-103.0%
Operating Expenses						
Selling Expenses	581,106	10.9%	635,223	10.1%	(54,117)	-8.5%
Total Selling Expense	581,106	10.9%	635,223	10.1%	(54,117)	-8.5%
Administrative Expenses						
Personnel Benefits	169,770	3.2%	183,403	2.9%	(13,633)	-7.4%
Travel	606	0.0%	1,087	0.0%	(482)	-44.3%
Operating Expense	53,936	1.0%	51,638	0.8%	2,298	4.5%
Total Administrative Expense	224,312	4.2%	236,129	3.8%	(11,816)	-5.0%
Total Selling and Administrative Expense	805,419	15.1%	871,351	13.9%	(65,933)	-7.6%
Net Selling Income/(Loss)	(850,698)	-16.0%	655,968	10.4%	(1,506,666)	-229.7%
Other Income/(Loss)						
Commission Income	13,159	0.2%	39,484	0.6%	(26,324)	-66.7%
Other Expense	-	0.0%	-	0.0%	-	0.0%
Net Income/(Loss)	\$ (837,539)	-15.7%	\$ 695,451	11.1%	(1,532,990)	-220.4%
Equity Balance July 1, 2017	6,807,047		6,606,607		200,440	3.0%
Equity Balance March 31, 2018	\$ 5,969,508		\$ 7,302,058		(1,332,550)	-18.2%

	Current Year	Prior Year	Increase/ (Decrease)	Percent Change
Inventory July 1, 2017	\$ 1,419,157	\$ 1,751,939	\$ (332,782)	-19.0%
Purchases				
Textbooks, Supplies, and Soft Goods	4,718,117	4,474,632	243,485	5.4%
Total Purchases	4,718,117	4,474,632	243,485	5.4%
Freight-In	114,781	104,099	10,682	
	4,832,898	4,578,731	254,168	5.6%
Cost of Goods Available for Sale	6,252,055	6,330,670	(78,614)	-1.2%
Deduct Inventory March 31, 2018	881,184	1,579,670	(698,486)	-44.2%
Cost of Goods Sold	\$ 5,370,871	\$ 4,751,000	619,872	13.0%