



**Tulsa Community College  
Regular Meeting of the Board of Regents  
Monday, August 28, 2017  
Conference Center, Room 211/213  
1:00 p.m.**

**AGENDA**

1. Call to Order
  - 1.1 Open Meeting Compliance Statement
  - 1.2 Roll Call
2. Old Business
  - 2.1 Recommendation for Approval of the Minutes for the Special Meeting of the Tulsa Community College Board of Regents held on Thursday, June 15, 2017
  - 2.2 Recommendation for Approval of the Minutes for the Regular Meeting of the Tulsa Community College Board of Regents held on Thursday, June 15, 2017
  - 2.3 Carry Over Items
3. Induction of Regent
  - 3.1 Regent Wesley Mitchell ([Attachment 3.1](#))  
*Presented by Regent Cornell*
4. President's Report and Possible Discussion  
*Presented by President Goodson*
5. Student Success Committee Report and Possible Discussion  
*Presented by Regent Ballenger*
6. Community Relations Committee Report and Possible Discussion  
*Presented by Regent McKamey*
7. Personnel Report and Possible Discussion and Action on:  
*Presented by President Goodson*
  - 7.1 Information Items

- 7.1.1 Introduction of Recently Appointed Staff
- 7.2 Consent Agenda ([Attachment 7.2](#))
  - 7.2.1 Appointments of Professional Staff Members
  - 7.2.2 Retirement of Professional Staff Members
  - 7.2.3 Resignations of Professional Staff Members
- 8. Facilities Committee Report and Possible Discussion and Action on:  
*Presented by Regent Combs*
  - 8.1. Sale of the Conference Center
- 9. Finance, Risk and Audit Committee Report and Possible Discussion and Action on:  
*Presented by Regent Lawhorn*
  - 9.1 Purchase Item Agreements (>100k)
    - 9.1.1 Purchase of Contractual Services
  - 9.2 Consent Agenda (Between \$50k and \$100k ([Attachment 9.2.1](#)))
  - 9.3 Monthly Financial Report
    - 9.3.1 Monthly Financial Report - June 2017([Attachment 9.3.1](#))
    - 9.3.2 Monthly Financial Report - July 2017 ([Attachment 9.3.2](#))
- 10. New Business  
[Pursuant to Title 25 Oklahoma Statutes, Section 311(A)(9), "...any matter not known about or which could not have been reasonably foreseen prior to the time of posting." 24 hours prior to meeting]
- 11. Persons Who Desire to Come Before the Board
- 12. Executive Session  
[Proposed vote to go into executive session Pursuant to Title 25 Oklahoma Statutes, Section 307(B)(4), for confidential communications between a public body and its attorneys concerning pending investigations, claims or actions.]
  - 12.1 Confidential Report by College Legal Counsel Concerning Pending Litigation, Investigations and Claims.
- 13. Adjournment
  - 13.1 Next Meeting Date:

The next meeting of the Tulsa Community College Board of Regents is a special meeting in the form of a Regent's retreat and will be held on Thursday, September 21, 2017, 8:30 a.m., in Room 617 at Metro Campus, 909 South Boston, Tulsa, Oklahoma.

**1. Call to Order**

**1.1 Open Meeting Compliance Statement**

“Statement of Compliance with the Oklahoma Open Meeting Act  
(Regularly scheduled meeting, August 28, 2017 at 1:00 pm)

**This regularly scheduled meeting of the Tulsa Community College Board of Regents has been convened in accordance with the Oklahoma Open Meeting Act.**

This meeting was preceded by advance notice of the date, time, and place, filed with the Oklahoma Secretary of State on December 15, 2016.

Notice of this meeting was also given at least twenty-four (24) hours in advance of the meeting by posting notice of the date, time, place, and agenda of the meeting at 1:00 p.m. on August 24, 2017 at the principal office of the Tulsa Community College Board of Regents, located at 6111 E. Skelly Drive, Tulsa, Oklahoma.

**1.2 Roll Call**

	<u>Present</u>	<u>Absent</u>
Paul H. Cornell, Chair	_____	_____
Robin F. Ballenger, Vice Chair	_____	_____
Samuel Combs, Secretary	_____	_____
Caron A. Lawhorn, Member	_____	_____
Ronald S. Looney, Member	_____	_____
William R. McKamey, Member	_____	_____
Wesley Mitchell, Member	_____	_____

**2. Old Business**

**2.1 Recommendation for Approval of the Minutes for the *Special* Meeting of the Tulsa Community College Board of Regents held on Thursday, June 15, 2017**

**MOTION FOR APPROVAL OF THE MINUTES**

MOTION:	
SECOND:	

<u>Totals</u>					<u>Motion Carried</u>	
YES	NO	Other			YES	NO
					<input type="checkbox"/>	<input type="checkbox"/>

- 2.2 Recommendation for Approval of the Minutes for the Regular Meeting of the Tulsa Community College Board of Regents held on Thursday, June 15, 2017

**MOTION FOR APPROVAL OF THE MINUTES**

MOTION:	
SECOND:	

<u>Totals</u>					<u>Motion Carried</u>	
YES		NO		Other	YES	NO
					<input type="checkbox"/>	<input type="checkbox"/>

- 2.3 Carry Over Items

**3. Induction of Regent**

- 3.1 Regent Wesley Mitchell (**Attachment 3: Appointment Letter**)  
*Presented by Regent Cornell*

**4. President’s Report and Possible Discussion**

*Presented by President Goodson*

**5. Student Success Committee Report and Possible Discussion**

*Presented by Regent Ballenger*

**6. Community Relations Committee Report and Possible Discussion**

*Presented by Regent McKamey*

**7. Personnel Report and Possible Discussion and Action on:**

*Presented by President Goodson*

7.1 Information Items

- 7.1.1 Introduction of Recently Appointed Staff

7.2 Consent Agenda (**Attachment 7.2: Consent Agenda**)

- 7.2.1 Appointment of Professional Staff Members  
7.2.2 Retirement of Professional Staff Members  
7.2.3 Resignations of Professional Staff Members

**MOTION FOR APPROVAL OF THE CONSENT AGENDA**

MOTION:	
SECOND:	

<u>Totals</u>					<u>Motion Carried</u>	
YES		NO		Other	YES	NO
					<input type="checkbox"/>	<input type="checkbox"/>

**8. Facilities Committee Report and Possible Discussion and Action on:**  
*Presented by Regent Combs*

**8.1 Sale of the Conference Center**

Motion to declare the following real estate located at 6111 East Skelly Drive, Tulsa, Oklahoma (the "Property") to be surplus to the needs of Tulsa Community College and authorizing and directing the President to have the Property appraised and offered for public sale in cooperation with Tulsa Technology Center pursuant to *Okla. Stat. tit. 70, § 5-117(11): Lot One (1), Block One (1) Tulsa Scottish Rite Subdivision Amended, a subdivision in the City of Tulsa, Oklahoma according to the recorded plat thereof.* Proposed by the Facilities Committee.

<b>MOTION FROM THE FACILITIES COMMITTEE FOR APPROVAL NO SECOND NEEDED</b>
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<u>Totals</u>					<u>Motion Carried</u>	
YES		NO		Other	YES	NO
					<input type="checkbox"/>	<input type="checkbox"/>

**9. Finance, Risk and Audit Committee Report and Possible Discussion and Action on:** *Presented by Regent Lawhorn*

**9.1 Purchase Item Agreements (>\$100K)**

**9.1.1 Purchase of Contractual Services**

Authorization is requested to enter into a contract for the purchase of professional services, research support, and other content related to the College's diversity initiative.

The Finance Committee recommends award of the contract to Center for Urban Education in the amount of \$102,000. This purchase is an acquisition of professional services.

**MOTION FROM THE FINANCE, RISK AND AUDIT COMMITTEE FOR APPROVAL  
NO SECOND NEEDED**

<u>Totals</u>					<u>Motion Carried</u>	
YES		NO		Other	YES	NO
					<input type="checkbox"/>	<input type="checkbox"/>

9.2 Consent Agenda (Between \$50k and \$100k)

**MOTION FROM THE FINANCE, RISK AND AUDIT COMMITTEE FOR APPROVAL  
NO SECOND NEEDED**

<u>Totals</u>					<u>Motion Carried</u>	
YES		NO		Other	YES	NO
					<input type="checkbox"/>	<input type="checkbox"/>

**(Attachment 9.2: Purchasing Consent Agenda)**

9.3 Monthly Financial Report

9.3.1 It is recommended by the Finance, Risk and Audit Committee that the monthly financial report for June 2017 be approved as presented.

**MOTION FROM THE FINANCE, RISK AND AUDIT COMMITTEE FOR APPROVAL  
NO SECOND NEEDED**

<u>Totals</u>					<u>Motion Carried</u>	
YES		NO		Other	YES	NO
					<input type="checkbox"/>	<input type="checkbox"/>

**(Attachment 9.3.1: Monthly Financial Report – June 2017)**

9.3.2 It is recommended by the Finance, Risk and Audit Committee that the monthly financial report for July 2017 be approved as presented.

**MOTION FROM THE FINANCE, RISK AND AUDIT COMMITTEE  
FOR APPROVAL  
NO SECOND NEEDED**

<u>Totals</u>					<u>Motion Carried</u>	
YES		NO		Other	YES	NO
					<input type="checkbox"/>	<input type="checkbox"/>

**(Attachment 9.3.1: Monthly Financial Report – July 2017)**

**10. New Business**

[Pursuant to Title 25 Oklahoma Statutes, Section 311(A)(9), "...any matter not known about or which could not have been reasonably foreseen prior to the time of posting." 24 hours prior to meeting]

**11. Persons Who Desire to Come Before the Board**

Any person who desires to come before the Board shall notify the board chair or his or her designee in writing or electronically at least twelve (12) hours before the meeting begins. The notification must advise the chair of the nature and subject matter of their remarks and may be delivered to the president's office. All persons shall be limited to a presentation of not more than two minutes.

**12. Executive Session**

[Proposed vote to go into executive session Pursuant to Title 25 Oklahoma Statutes, Section 307(B)(4), for confidential communications between a public body and its attorneys concerning pending investigations, claims or actions.]

12.1 Confidential Report by College Legal Counsel Concerning Pending Litigation, Investigations and Claims.

**MOTION FOR APPROVAL TO RECESS INTO EXECUTIVE SESSION**

MOTION:	
SECOND:	

<u>Totals</u>					<u>Motion Carried</u>	
YES		NO		Other	YES	NO
					<input type="checkbox"/>	<input type="checkbox"/>

**MOTION FOR APPROVAL TO RECONVENE INTO REGULAR MEETING**

MOTION:	
SECOND:	

<u>Totals</u>					<u>Motion Carried</u>	
YES		NO		Other	YES	NO
					<input type="checkbox"/>	<input type="checkbox"/>

**13. Adjournment**

13.1 Next Meeting Date:

The next meeting of the Tulsa Community College Board of Regents is a special meeting in the form of a Regent's retreat and will be held on Thursday, September 21, 2017, 8:30 a.m., in Room 617 at Metro Campus, 909 South Boston, Tulsa, Oklahoma.





**Mary Fallin**  
Governor

**FILED**

MAR 29 2017

OKLAHOMA SECRETARY  
OF STATE

**ORDER OF APPOINTMENT**

TO: **SECRETARY OF STATE  
OKLAHOMA STATE CAPITOL  
OKLAHOMA CITY, OKLAHOMA**

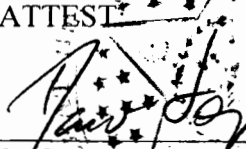
Please file for record the following executive order. By virtue of the authority vested in me as Governor of the State of Oklahoma, I hereby appoint:

**Wesley G. Mitchell  
Owasso, Oklahoma**

as a member of the **Board of Regents for Tulsa Community College** as provided in 70 O.S. Section 4413 for a seven year term beginning July 1, 2017 and expiring June 30, 2024. Wesley G. Mitchell is replacing Martin D. Garber, Jr. and will serve in Position 7 on the board. Senate confirmation is required for this appointment.

**BY THE GOVERNOR OF THE STATE OF OKLAHOMA**

  
\_\_\_\_\_  
MARY FALLIN

ATTEST  
  
\_\_\_\_\_  
SECRETARY OF STATE  


048506

## **ADDENDUM FOR PERSONNEL CONSENT ITEMS:**

*Items listed under Personnel Consent Items will be approved by one motion without discussion. If discussion on an item is desired, the item will be removed from the "Consent Agenda" and considered separately at the request of a Board member.*

### **APPOINTMENTS:**

Amanda Bailey, Assistant Professor, Biology, 9 month, Metro Campus  
August 16, 2017 Salary: \$51,300

Chief Downs, Assistant Professor, CVT Program, 11 month, Owasso  
August 1, 2017 Salary: \$57,426

Tracy Jackson, Assistant Professor Mathematics, 9 month, Metro Campus  
August 16, 2017 Salary: \$46,000

Johnathan Marlow, Assistant Professor, Communication, 9 month, Southeast Campus  
August 16, 2017 Salary: \$57,000

Janet Pitt, Assistant Professor/Coordinator Health Sciences Simulation Technology  
11 month, Metro Campus  
August 1, 2017 Salary: \$62,400

Jason Powers, Web Manager, Conference Center  
July 5, 2017 Salary: \$70,000

Landon Schurtz, Assistant Professor, Humanities, 9 month, Metro Campus  
August 16, 2017 Salary: \$52,000

Angela Sivadon, Dept. of Nursing Associate Dean/Endowed Chair, Metro Campus  
August 1, 2017 Salary: \$87,000

Heather Wilburn, Assistant Professor, Humanities, 9 month, Southeast Campus  
August 16, 2017 Salary: \$54,000

Corinice Wilson, Associate Dean, Liberal Arts & Communication  
Southeast Campus/varies  
August 1, 2017 Salary: \$71,500

### **RETIREMENTS:**

Robert Allen, Assistant Professor/Coordinator, Engineering/Applied Technology  
Northeast Campus Date: January 1, 2018

James Morrow, Associate Professor, Liberal Arts, Metro Campus  
Date: January 1, 2018

### **RESIGNATIONS:**

Leaugeay Barnes, Assistant Professor, Engineering/Applied Technology,  
Northeast Campus Date: August 25, 2017

Marsais Broadway, Director Enrollment Services  
Southeast Campus Date: August 16, 2017

Nina Dulabaum, Assistant Professor, Liberal Arts/Communication  
Metro Campus

Date: July 31, 2017

Christina George, Assistant Professor, Nursing Services  
Southeast Campus

Date: July 31, 2017

Joo-Hee Han, Assistant Professor, Nursing Services  
Metro Campus

Date: June 30, 2017

Amanda Kuhns, Library Director, West Campus

Date: June 30, 2017

Jeanine Nowell, Business Intelligence Manager,  
Conference Center

Date: June 24, 2017

## **ADDENDUM FOR PURCHASING CONSENT ITEMS:**

*Items listed under Purchasing Consent Items will be enacted by one motion with no separate discussion. If discussion on an item is desired, the item will be removed from the “Consent Agenda” and considered separately.*

### **1. Purchase of Software Services**

Authorization to enter into a contractual agreement with Kaltura Inc. for hosted video streaming services.

*Renewal of existing software as a service.*

**Total Purchase:** **\$50,142.00**

### **2. Purchase of Software Services**

Authorization to enter into a contractual agreement with Jaggaer/SciQuest Inc. for contract management software services.

*Extension of existing software as a service.*

**Total Purchase:** **\$68,513.00**

TULSA COMMUNITY COLLEGE

FINANCIAL REPORT

MONTH ENDING JUNE 2017

TULSA COMMUNITY COLLEGE

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SCHEDULE A: Revenue and Expenditures Comparison  
Educational & General

SCHEDULE B: Expenditure Summary by  
Category

SCHEDULE E: Statement of Revenue,  
Expenditures and Campus Store Equity

**TULSA COMMUNITY COLLEGE**  
**STATEMENT OF REVENUE AND EXPENDITURES COMPARISON**  
**FOR THE PERIOD ENDING JUNE 30, 2017 AND JUNE 30, 2016**

	JUNE FY17			JUNE FY16			\$ Change	Percent Change
	Budget	Year to date	Percent of Budget	Budget	Year to date	Percent of Budget		
<b>Revenue</b>								
<b>Education &amp; General</b>								
State Appropriations	\$ 30,408,023	\$ 30,949,600	101.8%	\$ 36,600,023	\$ 32,936,000	90.0%	\$ (1,986,399)	-6.0%
Revolving Fund	2,336,458	4,116,314	176.2%	2,839,046	3,896,245	137.2%	220,069	5.6%
Resident Tuition	28,523,326	28,563,759	100.1%	27,636,535	27,795,304	100.6%	768,455	2.8%
Non-Resident Tuition	2,467,093	2,642,736	107.1%	2,578,634	2,577,260	99.9%	65,477	2.5%
Student Fees	5,634,788	5,793,173	102.8%	6,180,408	6,153,293	99.6%	(360,121)	-5.9%
Local Appropriations	39,167,963	34,500,000	88.1%	37,683,613	39,800,000	105.6%	(5,300,000)	-13.3%
<b>Total</b>	<u>\$ 108,537,651</u>	<u>\$ 106,565,583</u>	<u>98.2%</u>	<u>\$ 113,518,259</u>	<u>\$ 113,158,101</u>	<u>99.7%</u>	<u>\$ (6,592,518)</u>	<u>-5.8%</u>
<b>Auxiliary Enterprises</b>								
Campus Store	\$ 6,500,000	\$ 6,883,248	105.9%	\$ 8,816,213	\$ 7,396,756	83.9%	\$ (513,508)	-6.9%
Student Activities	2,035,500	2,201,626	108.2%	2,471,419	2,290,774	92.7%	(89,149)	-3.9%
Other Auxiliary Enterprises	8,464,500	4,243,570	50.1%	7,745,885	4,153,222	53.6%	90,348	2.2%
<b>Total</b>	<u>\$ 17,000,000</u>	<u>\$ 13,328,443</u>	<u>78.4%</u>	<u>\$ 19,033,517</u>	<u>\$ 13,840,752</u>	<u>72.7%</u>	<u>\$ (512,309)</u>	<u>-3.7%</u>
<b>Restricted</b>								
Institutional Grants	\$ 4,576,625	\$ 5,435,996	118.8%	\$ 7,732,911	\$ 6,390,603	82.6%	\$ (954,607)	-14.9%
State Student Grants	2,277,003	3,731,913	163.9%	4,392,014	3,561,068	81.1%	170,845	4.8%
<b>Total</b>	<u>\$ 6,853,628</u>	<u>\$ 9,167,909</u>	<u>133.8%</u>	<u>\$ 12,124,925</u>	<u>\$ 9,951,672</u>	<u>82.1%</u>	<u>\$ (783,763)</u>	<u>-7.9%</u>
<b>TOTAL REVENUE</b>	<u>\$132,391,279</u>	<u>\$129,061,935</u>	<u>97.5%</u>	<u>\$144,676,701</u>	<u>\$136,950,525</u>	<u>94.7%</u>	<u>\$ (7,888,590)</u>	<u>-5.8%</u>
<b>Expenditures</b>								
<b>Education &amp; General</b>								
Instruction	\$ 44,743,446	\$ 41,777,426	93.4%	\$ 47,642,238	\$ 41,775,903	87.7%	\$ 1,523	0.0%
Public Service	687,735	233,757	34.0%	544,020	137,258	25.2%	96,499	70.3%
Academic Support	19,888,729	14,746,160	74.1%	20,099,642	18,724,049	93.2%	(3,977,889)	-21.2%
Student Services	8,359,380	9,667,862	115.7%	9,029,409	8,491,463	94.0%	1,176,399	13.9%
Institutional Support	13,073,440	13,455,663	102.9%	14,079,500	15,018,968	106.7%	(1,563,305)	-10.4%
Operation/ Maintenance of Plant	16,128,554	13,895,004	86.2%	16,307,411	16,448,393	100.9%	(2,553,389)	-15.5%
Tuition Waivers	3,544,500	4,246,701	119.8%	3,375,756	3,438,654	101.9%	808,047	23.5%
Scholarships	4,350,000	4,651,694	106.9%	4,145,100	4,371,040	105.5%	280,654	6.4%
<b>Total</b>	<u>\$ 110,775,784</u>	<u>\$ 102,674,267</u>	<u>92.7%</u>	<u>\$ 115,223,076</u>	<u>\$ 108,405,729</u>	<u>94.1%</u>	<u>\$ (5,731,462)</u>	<u>-5.3%</u>
<b>Auxiliary Enterprises</b>								
Campus Store	\$ 6,355,000	\$ 6,986,034	109.9%	\$ 7,241,877	\$ 7,255,370	100.2%	\$ (269,335)	-3.7%
Student Activities	2,385,500	2,254,467	94.5%	2,439,017	2,271,127	93.1%	(16,660)	-0.7%
Other Auxiliary Enterprises	8,626,500	4,209,307	48.8%	7,736,844	4,455,942	57.6%	(246,635)	-5.5%
<b>Total</b>	<u>\$ 17,367,000</u>	<u>\$ 13,449,808</u>	<u>77.4%</u>	<u>\$ 17,417,738</u>	<u>\$ 13,982,438</u>	<u>80.3%</u>	<u>\$ (532,630)</u>	<u>-3.8%</u>
<b>Restricted</b>								
Institutional Grants	\$ 4,576,625	\$ 5,429,946	118.6%	\$ 7,732,911	\$ 7,603,897	98.3%	\$ (2,173,951)	-28.6%
State Student Grants	2,277,003	3,717,581	163.3%	4,392,014	3,783,158	86.1%	(65,577)	-1.7%
<b>Total</b>	<u>\$ 6,853,628</u>	<u>\$ 9,147,527</u>	<u>133.5%</u>	<u>\$ 12,124,925</u>	<u>\$ 11,387,056</u>	<u>93.9%</u>	<u>\$ (2,239,529)</u>	<u>-19.7%</u>
<b>TOTAL EXPENDITURES</b>	<u>\$ 134,996,412</u>	<u>\$ 125,271,602</u>	<u>92.8%</u>	<u>\$ 144,765,739</u>	<u>\$ 133,775,222</u>	<u>92.4%</u>	<u>\$ (8,503,620)</u>	<u>-6.4%</u>

**TULSA COMMUNITY COLLEGE  
EXPENDITURE SUMMARY BY CATEGORY  
FOR THE PERIOD ENDING JUNE 30, 2017 AND JUNE 30, 2016**

	JUNE FY17			JUNE FY16			\$ Change	Percent Change
	Budget	Year to date	Percent of Budget	Budget	Year to date	Percent of Budget		
<b><u>EDUCATION AND GENERAL</u></b>								
Salaries & Wages								
Faculty	\$ 17,550,232	\$ 17,296,011	98.6%	\$ 18,288,189	\$ 17,560,925	96.0%	\$ (264,915)	-1.5%
Adjunct Faculty	11,700,000	9,897,436	84.6%	12,893,590	9,867,202	76.5%	30,234	0.3%
Professional	12,405,669	10,680,926	86.1%	11,599,149	11,569,790	99.7%	(888,864)	-7.7%
Classified Exempt	4,158,105	3,500,209	84.2%	4,479,153	4,177,098	93.3%	(676,889)	-16.2%
Classified Hourly	13,316,054	13,743,358	103.2%	14,440,059	13,817,916	95.7%	(74,558)	-0.5%
TOTAL	\$ 59,130,060	\$ 55,117,940	93.2%	\$ 61,700,140	\$ 56,992,931	92.4%	\$ (1,874,991)	-3.3%
Staff Benefits	\$ 21,569,019	\$ 20,072,919	93.1%	\$ 22,047,079	\$ 21,229,807	96.3%	(1,156,888)	-5.4%
Professional Services	2,835,900	2,025,274	71.4%	3,522,742	3,036,158	86.2%	(1,010,884)	-33.3%
Operating Services	14,527,578	12,901,196	88.8%	16,759,682	14,633,463	87.3%	(1,732,267)	-11.8%
Travel	452,420	473,228	104.6%	750,533	535,175	71.3%	(61,947)	-11.6%
Utilities	1,908,500	1,656,355	86.8%	2,015,900	1,754,340	87.0%	(97,986)	-5.6%
Tuition Waivers	3,544,500	4,246,701	119.8%	3,375,756	3,438,654	101.9%	808,047	23.5%
Scholarships	4,350,000	4,651,694	106.9%	4,145,100	4,371,040	105.5%	280,654	6.4%
Furniture & Equipment	2,457,807	1,528,960	62.2%	906,144	2,414,159	266.4%	(885,200)	-36.7%
TOTAL	\$ 110,775,784	\$ 102,674,267	92.7%	\$ 115,223,076	\$ 108,405,729	94.1%	\$ (5,731,462)	-5.3%



**TULSA COMMUNITY COLLEGE**  
**EXPENDITURE SUMMARY BY CATEGORY**  
**FOR THE PERIOD ENDING JUNE 30, 2017 AND JUNE 30, 2016**

	JUNE FY17			JUNE FY16			\$ Change	Percent Change
	Budget	Year to date	Percent of Budget	Budget	Year to date	Percent of Budget		
<b><u>CAMPUS STORE</u></b>								
Salaries & Wages								
Professional & Classified Exempt	\$ 258,122	\$ 303,075	117.4%	\$ 306,629	\$ 327,462	106.8%	\$ (24,388)	-7.4%
Classified Hourly	447,291	581,194	129.9%	599,206	567,449	94.7%	13,745	2.4%
Total Salaries & Wages	\$ 705,413	\$ 884,268	125.4%	\$ 905,835	\$ 894,911	98.8%	\$ (10,643)	-1.2%
Staff Benefits	\$ 224,587	\$ 258,127	114.9%	\$ 320,542	\$ 284,919	88.9%	\$ (26,792)	-9.4%
Professional Services	-	-	0.0%	-	8,048	0.0%	(8,048)	-100.0%
Operating Services	590,000	42,289	7.2%	180,500	49,451	27.4%	(7,162)	-14.5%
Travel	5,000	1,139	22.8%	15,000	3,724	24.8%	(2,585)	-69.4%
Utilities	85,000	22,980	27.0%	40,000	24,365	60.9%	(1,385)	-5.7%
Items for Resale - Campus Store	4,745,000	5,777,231	121.8%	5,780,000	5,989,953	103.6%	(212,722)	-3.6%
Furniture & Equipment	-	-	0.0%	-	-	0.0%	-	0.0%
TOTAL	\$ 6,355,000	\$ 6,986,034	109.9%	\$ 7,241,877	\$ 7,255,370	100.2%	\$ (269,335)	-3.7%
<b><u>STUDENT ACTIVITIES</u></b>								
Salaries & Wages								
Professional	\$ 613,385	\$ 511,820	83.4%	\$ 564,340	\$ 566,559	100.4%	\$ (54,739)	-9.7%
Classified Hourly	686,230	605,292	88.2%	808,166	633,844	78.4%	(28,552)	-4.5%
Total Salaries & Wages	\$ 1,299,615	\$ 1,117,112	86.0%	\$ 1,372,506	\$ 1,200,402	87.5%	\$ (83,290)	-6.9%
Staff Benefits	\$ 520,385	\$ 417,993	80.3%	\$ 396,565	\$ 480,659	121.2%	\$ (62,665)	-13.0%
Professional Services	46,181	52,054	112.7%	39,260	18,963	48.3%	33,091	174.5%
Operating Services	369,319	494,409	133.9%	435,766	378,244	86.8%	116,165	30.7%
Travel	40,000	37,356	93.4%	104,920	78,154	74.5%	(40,798)	-52.2%
Furniture & Equipment	10,000	69,099	691.0%	-	54,151	0.0%	14,948	27.6%
Items for Resale	100,000	66,443	66.4%	90,000	60,553	67.3%	5,890	9.7%
TOTAL	\$ 2,385,500	\$ 2,254,467	94.5%	\$ 2,439,017	\$ 2,271,127	93.1%	\$ (16,660)	-0.7%
<b><u>OTHER AUXILIARY ENTERPRISES</u></b>								
Salaries & Wages								
Professional	\$ 120,789	\$ 115,713	95.8%	\$ 82,000	\$ 135,713	165.5%	\$ (20,000)	-14.7%
Adjunct Faculty	188,132	181,045	96.2%	146,713	211,377	144.1%	(30,332)	-14.3%
Classified Hourly	304,705	319,659	104.9%	320,000	342,353	107.0%	(22,694)	-6.6%
Total Salaries & Wages	\$ 613,626	\$ 616,417	100.5%	\$ 548,713	\$ 689,443	125.6%	\$ (73,026)	-10.6%
Staff Benefits	\$ 98,374	\$ 100,749	102.4%	\$ 65,613	\$ 110,529	168.5%	\$ (9,780)	-8.8%
Professional Services	447,082	362,588	81.1%	398,000	328,124	82.4%	34,464	10.5%
Operating Services	4,813,558	1,304,543	27.1%	3,847,418	1,690,266	43.9%	(385,723)	-22.8%
Travel	-	32,877	0.0%	-	24,158	0.0%	8,719	36.1%
Utilities	750,000	653,382	87.1%	870,000	657,878	75.6%	(4,496)	-0.7%
Scholarship & Refunds	-	4,340	0.0%	-	-	0.0%	4,340	100.0%
Bond Principal and Expense	1,800,000	1,120,222	62.2%	2,000,000	865,391	43.3%	254,831	29.4%
Furniture & Equipment	100,000	12,512	12.5%	-	88,551	0.0%	(76,039)	-85.9%
Items for Resale	3,860	1,677	43.4%	7,100	1,602	22.6%	75	4.7%
TOTAL	\$ 8,626,500	\$ 4,209,307	48.8%	\$ 7,736,844	\$ 4,455,942	57.6%	\$ (246,635)	-5.5%

**TULSA COMMUNITY COLLEGE-CAMPUS STORE**  
**STATEMENT OF REVENUE, EXPENDITURES AND CAMPUS STORE EQUITY**  
**FOR THE TWELVE MONTHS ENDING JUNE 30, 2017 AND JUNE 30, 2016**

	JUNE FY17		JUNE FY16		Increase/ (Decrease)	Percent Change
	Current Year	Percent of Sales	Prior Year	Percent of Sales		
Income From Sales						
Sales (From 07-01-16 To 06-30-17)						
Textbooks, Supplies, and Soft Goods	\$ 6,833,514		\$ 7,339,721		\$ (506,206)	-6.9%
Total Sales	6,833,514	100.0%	7,339,721	100.0%	(506,206)	-6.9%
Less: Cost of Goods Sold	5,060,485	74.1%	5,669,233	77.2%	(608,748)	-10.7%
Gross Income/(Loss) on Sales	1,773,029	25.9%	1,670,487	22.8%	102,542	6.1%
Operating Expenses						
Selling Expenses	884,268	12.9%	894,911	12.2%	(10,643)	-1.2%
Total Selling Expense	884,268	12.9%	894,911	12.2%	(10,643)	-1.2%
Administrative Expenses						
Personnel Benefits	258,127	3.8%	284,919	3.9%	(26,792)	-9.4%
Travel	1,139	0.0%	3,724	0.1%	(2,585)	-69.4%
Operating Expense	65,269	1.0%	81,864	1.1%	(16,595)	-20.3%
Total Administrative Expense	324,535	4.7%	370,506	5.0%	(45,971)	-12.4%
Total Selling and Administrative Expense	1,208,803	17.7%	1,265,417	17.2%	(56,614)	-4.5%
Net Selling Income/(Loss)	564,226	8.3%	405,070	5.5%	159,156	39.3%
Other Income/(Loss)						
Commission Income	47,425	0.7%	42,590	0.6%	4,834	11.4%
Other Expense	-	0.0%	425,000	5.8%	(425,000)	-100.0%
	47,425	0.7%	(382,410)	-5.2%	429,834	-112.4%
Net Income/(Loss)	\$ 611,650	9.0%	\$ 22,661	0.3%	588,990	2599.1%
Equity Balance July 1, 2016	6,606,607		6,627,002		(20,395)	-0.3%
Equity Balance June 30, 2017	\$ 7,218,257		\$ 6,649,662		568,595	8.6%

	Current Year	Prior Year	Increase/ (Decrease)	Percent Change
Inventory July 1, 2016	\$ 1,751,939	\$ 1,644,716	\$ 107,223	6.5%
Purchases				
Textbooks, Supplies, and Soft Goods	4,609,765	5,691,140	(1,081,375)	-19.0%
Total Purchases	4,609,765	5,691,140	(1,081,375)	-19.0%
Freight-In	117,938	85,317	32,621	
	4,727,703	5,776,456	(1,048,753)	-18.2%
Cost of Goods Available for Sale	6,479,642	7,421,172	(941,530)	-12.7%
Deduct Inventory June 30, 2017	1,419,157	1,751,939	(332,782)	-19.0%
Cost of Goods Sold	\$ 5,060,485	\$ 5,669,233	(608,748)	-10.7%

TULSA COMMUNITY COLLEGE

FINANCIAL REPORT

MONTH ENDING JULY 2017

TULSA COMMUNITY COLLEGE

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**TULSA COMMUNITY COLLEGE**  
**STATEMENT OF REVENUE AND EXPENDITURES COMPARISON**  
**FOR THE PERIOD ENDING JULY 31, 2017 AND JULY 31, 2016**

	JULY FY18			JULY FY 17			\$ Change	Percent Change
	Budget	Year to date	Percent of Budget	Budget	Year to date	Percent of Budget		
<b>Revenue</b>								
<b>Education &amp; General</b>								
State Appropriations	\$ 28,585,126	\$ 2,496,110	8.7%	\$ 30,408,023	\$ 2,518,956	8.3%	\$ (22,846)	-0.9%
Revolving Fund	2,622,269	532,037	20.3%	2,336,458	511,682	21.9%	20,355	4.0%
Resident Tuition	29,975,268	11,205,296	37.4%	28,523,326	10,033,853	35.2%	1,171,444	11.7%
Non-Resident Tuition	2,324,228	900,914	38.8%	2,467,093	865,965	35.1%	34,949	4.0%
Student Fees	6,815,789	2,049,070	30.1%	5,634,788	1,959,671	34.8%	89,399	4.6%
Local Appropriations	39,951,322	2,500,000	6.3%	39,167,963	2,500,000	6.4%	0	0.0%
<b>Total</b>	<b>\$ 110,274,002</b>	<b>\$ 19,683,426</b>	<b>17.8%</b>	<b>\$ 108,537,651</b>	<b>\$ 18,390,127</b>	<b>16.9%</b>	<b>\$ 1,293,300</b>	<b>7.0%</b>
<b>Auxiliary Enterprises</b>								
Campus Store	\$ 6,000,000	\$ 23,515	0.4%	\$ 6,500,000	\$ 50,087	0.8%	\$ (26,572)	-53.1%
Student Activities	2,645,000	759,338	28.7%	2,035,500	716,444	35.2%	42,894	6.0%
Other Auxiliary Enterprises	4,565,000	1,018,077	22.3%	8,464,500	970,681	11.5%	47,396	4.9%
<b>Total</b>	<b>\$ 13,210,000</b>	<b>\$ 1,800,929</b>	<b>13.6%</b>	<b>\$ 17,000,000</b>	<b>\$ 1,737,212</b>	<b>10.2%</b>	<b>\$ 63,717</b>	<b>3.7%</b>
<b>Restricted</b>								
Institutional Grants	\$ 3,306,747	\$ 162,244	4.9%	\$ 4,576,625	\$ 204,373	4.5%	\$ (42,129)	-20.6%
State Student Grants	3,250,000	8,040	0.2%	2,277,003	0	0.0%	8,040	#DIV/0!
<b>Total</b>	<b>\$ 6,556,747</b>	<b>\$ 170,284</b>	<b>2.6%</b>	<b>\$ 6,853,628</b>	<b>\$ 204,373</b>	<b>3.0%</b>	<b>\$ (34,089)</b>	<b>-16.7%</b>
<b>TOTAL REVENUE</b>	<b>\$130,040,749</b>	<b>\$21,654,639</b>	<b>16.7%</b>	<b>\$132,391,279</b>	<b>\$20,331,711</b>	<b>15.4%</b>	<b>\$ 1,322,928</b>	<b>6.5%</b>
<b>Expenditures</b>								
<b>Education &amp; General</b>								
Instruction	\$ 47,953,401	\$ 1,504,000	3.1%	\$ 44,743,446	\$ 2,016,981	4.5%	\$ (512,981)	-25.4%
Public Service	491,681	9,871	2.0%	687,735	1,558	0.2%	8,313	533.6%
Academic Support	18,036,190	1,053,539	5.8%	19,888,729	1,175,697	5.9%	(122,157)	-10.4%
Student Services	9,280,778	730,456	7.9%	8,359,380	722,561	8.6%	7,895	1.1%
Institutional Support	11,652,083	1,492,359	12.8%	13,073,440	1,393,828	10.7%	98,530	7.1%
Operation/ Maintenance of Plant	15,048,069	492,418	3.3%	16,128,554	476,243	3.0%	16,174	3.4%
Tuition Waivers	3,720,000	219,599	5.9%	3,544,500	755,903	21.3%	(536,305)	-70.9%
Scholarships	4,567,500	45,472	1.0%	4,350,000	45,165	1.0%	307	0.7%
<b>Total</b>	<b>\$ 110,749,702</b>	<b>\$ 5,547,713</b>	<b>5.0%</b>	<b>\$ 110,775,784</b>	<b>\$ 6,587,937</b>	<b>5.9%</b>	<b>\$ (1,040,224)</b>	<b>-15.8%</b>
<b>Auxiliary Enterprises</b>								
Campus Store	\$ 6,000,000	\$ 55,657	0.9%	\$ 6,355,000	\$ 100,216	1.6%	\$ (44,559)	-44.5%
Student Activities	2,645,000	89,139	3.4%	2,385,500	145,471	6.1%	(56,332)	-38.7%
Other Auxiliary Enterprises	4,565,000	117,051	2.6%	8,626,500	87,752	1.0%	29,299	33.4%
<b>Total</b>	<b>\$ 13,210,000</b>	<b>\$ 261,847</b>	<b>2.0%</b>	<b>\$ 17,367,000</b>	<b>\$ 333,439</b>	<b>1.9%</b>	<b>\$ (71,593)</b>	<b>-21.5%</b>
<b>Restricted</b>								
Institutional Grants	\$ 3,306,747	\$ 164,926	5.0%	\$ 4,576,625	\$ 205,826	4.5%	\$ (40,900)	-19.9%
State Student Grants	3,250,000	3,394	0.1%	2,277,003	9,734	0.4%	(6,340)	-65.1%
<b>Total</b>	<b>\$ 6,556,747</b>	<b>\$ 168,320</b>	<b>2.6%</b>	<b>\$ 6,853,628</b>	<b>\$ 215,560</b>	<b>3.1%</b>	<b>\$ (47,240)</b>	<b>-21.9%</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 130,516,449</b>	<b>\$ 5,977,880</b>	<b>4.6%</b>	<b>\$ 134,996,412</b>	<b>\$ 7,136,936</b>	<b>5.3%</b>	<b>\$ (1,159,056)</b>	<b>-16.2%</b>

**TULSA COMMUNITY COLLEGE  
EXPENDITURE SUMMARY BY CATEGORY  
FOR THE PERIOD ENDING JULY 31, 2017 AND JULY 31, 2016**

	JULY FY18			JULY FY17			\$ Change	Percent Change
	Budget	Year to date	Percent of Budget	Budget	Year to date	Percent of Budget		
<b><u>EDUCATION AND GENERAL</u></b>								
Salaries & Wages								
Faculty	\$ 16,799,091	\$ 8,487	0.1%	\$ 17,550,232	\$ 39,037	0.2%	\$ (30,550)	-78.3%
Adjunct Faculty	11,199,246	1,185,461	10.6%	11,700,000	1,111,864	9.5%	73,597	6.6%
Professional	9,632,198	815,513	8.5%	12,405,669	945,319	7.6%	(129,806)	-13.7%
Classified Exempt	4,800,733	206,903	4.3%	4,158,105	307,755	7.4%	(100,852)	-32.8%
Classified Hourly	15,374,028	527,199	3.4%	13,316,054	590,898	4.4%	(63,699)	-10.8%
TOTAL	\$ 57,805,296	\$ 2,743,563	4.7%	\$ 59,130,060	\$ 2,994,873	5.1%	\$ (251,310)	-8.4%
Staff Benefits	\$ 21,015,421	\$ 1,208,619	5.8%	\$ 21,569,019	\$ 1,193,370	5.5%	15,249	1.3%
Professional Services	2,399,350	47,101	2.0%	2,835,900	48,265	1.7%	(1,164)	-2.4%
Operating Services	17,173,135	1,213,763	7.1%	14,527,578	1,412,224	9.7%	(198,461)	-14.1%
Travel	443,700	10,566	2.4%	452,420	10,914	2.4%	(348)	-3.2%
Utilities	1,745,700	58,457	3.3%	1,908,500	32,051	1.7%	26,406	82.4%
Tuition Waivers	3,720,000	219,599	5.9%	3,544,500	755,903	21.3%	(536,305)	-70.9%
Scholarships	4,567,500	45,472	1.0%	4,350,000	45,165	1.0%	307	0.7%
Furniture & Equipment	1,879,600	573	0.0%	2,457,807	95,171	3.9%	(94,598)	-99.4%
TOTAL	\$ 110,749,702	\$ 5,547,713	5.0%	\$ 110,775,784	\$ 6,587,937	5.9%	\$ (1,040,224)	-15.8%

**TULSA COMMUNITY COLLEGE**  
**EXPENDITURE SUMMARY BY CATEGORY**  
**FOR THE PERIOD ENDING JULY 31, 2017 AND JULY 31, 2016**

	JULY FY18			JULY FY17			\$ Change	Percent Change
	Budget	Year to date	Percent of Budget	Budget	Year to date	Percent of Budget		
<b><u>CAMPUS STORE</u></b>								
Salaries & Wages								
Professional & Classified Exempt	\$ 232,800	\$ 19,638	8.4%	\$ 258,122	\$ 21,132	8.2%	\$ (1,494)	-7.1%
Classified Hourly	388,000	21,030	5.4%	447,291	24,804	5.5%	(3,774)	-15.2%
Total Salaries & Wages	\$ 620,800	\$ 40,669	6.6%	\$ 705,413	\$ 45,936	6.5%	\$ (5,267)	-11.5%
Staff Benefits	\$ 349,200	\$ 14,153	4.1%	\$ 224,587	\$ 13,297	5.9%	\$ 856	6.4%
Professional Services		-	0.0%	-	-	0.0%	-	0.0%
Operating Services	545,211	-	0.0%	590,000	-	0.0%	-	0.0%
Travel	15,000	-	0.0%	5,000	49	1.0%	(49)	-100.0%
Utilities	85,000	835	1.0%	85,000	445	0.5%	390	87.5%
Items for Resale - Campus Store	4,384,789	-	0.0%	4,745,000	40,489	0.9%	(40,489)	-100.0%
Furniture & Equipment		-	0.0%	-	-	0.0%	-	0.0%
TOTAL	\$ 6,000,000	\$ 55,657	0.9%	\$ 6,355,000	\$ 100,216	1.6%	\$ (44,559)	-44.5%
<b><u>STUDENT ACTIVITIES</u></b>								
Salaries & Wages								
Professional	\$ 598,300	\$ 26,642	4.5%	\$ 613,385	\$ 44,385	7.2%	\$ (17,743)	-40.0%
Classified Hourly	636,900	23,351	3.7%	686,230	24,971	3.6%	(1,620)	-6.5%
Total Salaries & Wages	\$ 1,235,200	\$ 49,993	4.0%	\$ 1,299,615	\$ 69,356	5.3%	\$ (19,363)	-27.9%
Staff Benefits	\$ 694,800	\$ 19,526	2.8%	\$ 520,385	\$ 24,024	4.6%	\$ (4,499)	-18.7%
Professional Services	59,319	4,738	8.0%	46,181	-	0.0%	4,738	100.0%
Operating Services	474,387	14,745	3.1%	369,319	50,334	13.6%	(35,588)	-70.7%
Travel	40,000	136	0.3%	40,000	1,757	4.4%	(1,621)	-92.2%
Furniture & Equipment	12,845	-	0.0%	10,000	-	0.0%	-	0.0%
Items for Resale	128,449	-	0.0%	100,000	-	0.0%	-	0.0%
TOTAL	\$ 2,645,000	\$ 89,139	3.4%	\$ 2,385,500	\$ 145,471	6.1%	\$ (56,332)	-38.7%
<b><u>OTHER AUXILIARY ENTERPRISES</u></b>								
Salaries & Wages								
Professional	\$ 107,726	\$ 4,643	4.3%	\$ 120,789	\$ 11,309	9.4%	\$ (6,667)	-58.9%
Adjunct Faculty	167,786	24,585	14.7%	188,132	18,060	9.6%	6,525	36.1%
Classified Hourly	271,752	1,563	0.6%	304,705	-	0.0%	1,563	100.0%
Total Salaries & Wages	\$ 547,264	\$ 30,791	5.6%	\$ 613,626	\$ 29,370	4.8%	\$ 1,421	4.8%
Staff Benefits	\$ 87,735	\$ 6,954	7.9%	\$ 98,374	\$ 7,191	7.3%	\$ (237)	-3.3%
Professional Services	115,010	8,683	7.5%	447,082	1,950	0.4%	6,733	345.3%
Operating Services	1,238,273	4,201	0.3%	4,813,558	37,223	0.8%	(33,021)	-88.7%
Travel	-	116	0.0%	-	-	0.0%	116	100.0%
Utilities	750,000	22,541	3.0%	750,000	12,019	1.6%	10,522	87.5%
Scholarship & Refunds	-	-	0.0%	-	-	0.0%	-	0.0%
Bond Principal and Expense	1,800,000	43,765	2.4%	1,800,000	-	0.0%	43,765	100.0%
Furniture & Equipment	25,725	-	0.0%	100,000	-	0.0%	-	0.0%
Items for Resale	993	-	0.0%	3,860	-	0.0%	-	0.0%
TOTAL	\$ 4,565,000	\$ 117,051	2.6%	\$ 8,626,500	\$ 87,752	1.0%	\$ 29,299	33.4%

**TULSA COMMUNITY COLLEGE-CAMPUS STORE  
STATEMENT OF REVENUE, EXPENDITURES AND CAMPUS STORE EQUITY  
FOR THE ONE MONTH ENDING JULY 31, 2017 AND JULY 31, 2016**

	JULY FY18		JULY FY17		Increase/ (Decrease)	Percent Change
	Current Year	Percent of Sales	Prior Year	Percent of Sales		
Income From Sales						
Sales (From 07-01-17 To 07-31-17)						
Textbooks, Supplies, and Soft Goods	\$ 20,239		\$ 33,325		\$ (13,086)	-39.3%
Total Sales	20,239	100.0%	33,325	100.0%	(13,086)	-39.3%
Less: Cost of Goods Sold	33,360	164.8%	48,904	146.7%	(15,544)	-31.8%
Gross Income/(Loss) on Sales	(13,121)	-64.8%	(15,579)	-46.7%	2,458	-15.8%
Operating Expenses						
Selling Expenses	40,669	200.9%	45,936	137.8%	(5,267)	-11.5%
Total Selling Expense	40,669	200.9%	45,936	137.8%	(5,267)	-11.5%
Administrative Expenses						
Personnel Benefits	14,153	69.9%	13,297	39.9%	856	6.4%
Travel	-	0.0%	49	0.1%	(49)	-100.0%
Operating Expense	835	4.1%	445	1.3%	390	87.5%
Total Administrative Expense	14,988	74.1%	13,791	41.4%	1,197	8.7%
Total Selling and Administrative Expense	55,657	275.0%	59,727	179.2%	(4,070)	-6.8%
Net Selling Income/(Loss)	(68,778)	-339.8%	(75,306)	-226.0%	6,528	-8.7%
Other Income/(Loss)						
Commission Income	-	0.0%	2,600	7.8%	(2,600)	-100.0%
Other Expense	-	0.0%	-	0.0%	-	0.0%
	-	0.0%	2,600	7.8%	(2,600)	-100.0%
Net Income/(Loss)	\$ (68,778)	-339.8%	\$ (72,706)	-218.2%	3,928	-5.4%
Equity Balance July 1, 2017	6,807,051		6,606,607		200,444	3.0%
Equity Balance July 31, 2017	\$ 6,738,273		\$ 6,533,901		204,372	3.1%

	Current Year	Prior Year	Increase/ (Decrease)	Percent Change
Inventory July 1, 2017	\$ 1,419,157	\$ 1,751,939	\$ (332,782)	-19.0%
Purchases				
Textbooks, Supplies, and Soft Goods	(74,327)	476,898	(551,225)	-115.6%
Total Purchases	(74,327)	476,898	(551,225)	-115.6%
Freight-In	-	-	-	
	(74,327)	476,898	(551,225)	-115.6%
Cost of Goods Available for Sale	1,344,830	2,228,837	(884,007)	-39.7%
Deduct Inventory July 31, 2017	1,311,470	2,179,933	(868,463)	-39.8%
Cost of Goods Sold	\$ 33,360	\$ 48,904	(15,544)	-31.8%