



**Tulsa Community College
Special Meeting of the Board of Regents
Thursday, August 13, 2020
Southeast Campus
VanTrease Performance Arts Center
10300 East 81st Street, Tulsa, OK
2:00 p.m.**

Attendees to the board meetings should enter through the Studio Theatre doors. There will be staff/signage to point you in the right direction. To keep everyone safe, we ask that you wear a face mask when in the building. If you do not have a face mask, one will be provided to you. Some rows will not be available for seating to help adhere to social distancing guidelines, and audio amplification will be provided in the auditorium. We are also asking attendees to fill out a health screening questionnaire.

AGENDA

1. Call to Order

1.1 Open Meeting Compliance Statement

“Statement of Compliance with the Oklahoma Open Meeting Act
(Special meeting scheduled August 13, 2020 at 2:00 p.m.)

This special meeting of the Tulsa Community College Board of Regents has been convened in accordance with the Oklahoma Open Meeting Act.

This meeting was preceded by advance notice of the date, time, and place, filed with the Oklahoma Secretary of State on May 18, 2020.

Notice of this meeting was also given at least twenty-four (24) hours in advance of the meeting by posting notice of the date, time, place, and agenda of the meeting at the principal office of the Tulsa Community College Board of Regents, located at 6111 East Skelly Drive, Tulsa, Oklahoma.

1.2 Roll Call

2. Return to Campus Plans

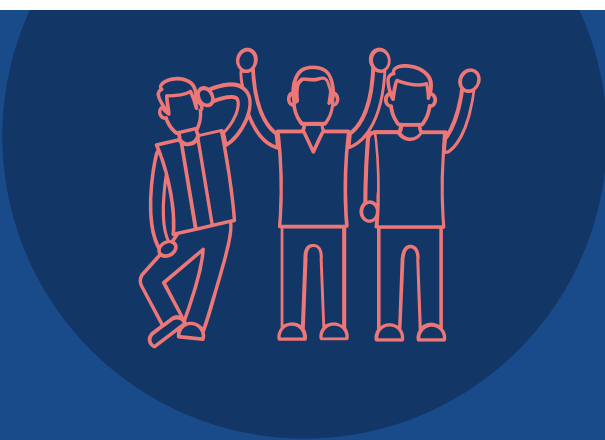
Presented by Angela Sivadon, PhD, Senior Vice President and Chief Academic Officer; Matt Sharpe, Director of Risk Management, Occupational Health and Safety; and Sean Weins, Vice President of Administration and Chief Operating Officer

A report and presentation on return to campus plans.

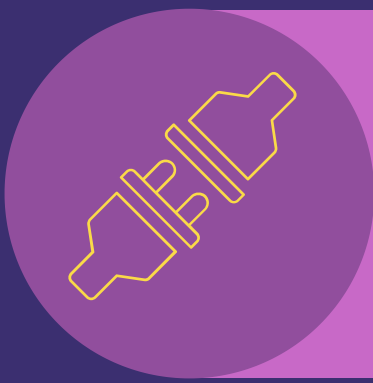
[\(Attachment: Facilities Response to COVID-19 Infograph\)](#)

[\(Attachment: Recap of Faculty Return to Campus Forums\)](#)

3. Adjournment



FACILITIES RESPONSE TO COVID19 CAMPUS ESSENTIALS

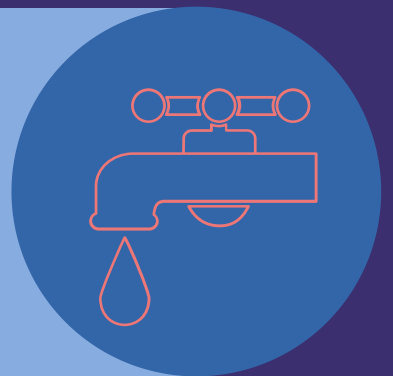


31% decrease in KBTU's
from April to June
for \$177,421 in savings.

UTILITIES

RETROFITS

- 40) restrooms
- 245) touch less fixtures
- 234) foot pulls
- 85) water fountains sealed off
- 1,276) MERV 14 filters
- 25) defined areas for UV lighting
- 140) designated air exchange areas

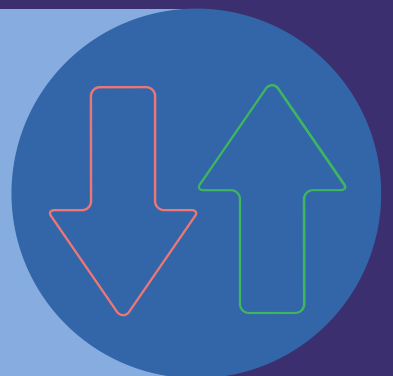


1,500 hours re-configuring
250 classroom layouts
across all campuses.

CLASSROOMS

POSTERS &
DECALS

- 500) 6 ft apart decals
- 80) floor decals
- 33) desk decals
- 24) 18"x 4" enter only exit only posters
- 12) 18"x 18" face mask posters
- 6) 24"x 48" enter only posters



61.75 gallons of hand sanitizer
125-36"x 30" plexiglass shields
10-30"x 24" plexiglass shields
75-24"x30" plexiglass shields

PPE



**TULSA
COMMUNITY
COLLEGE**

Recap of Faculty Return to Campus Forums

**Dr. Angela Sivadon, Senior Vice President and Chief Academic Officer
Matt Sharpe, Director of Risk Management, Occupational Health and Safety**

Details for Forum Participants

- This is an opportunity for us to further discuss our return to campus plan – the more we talk about it, the more informed we become.
- We are committed to answer as many questions as possible, and will follow up on those that cannot be addressed.
- All sessions will be recorded to ensure that comments and suggestions are shared with those working on our return to campus plans.

Forum Agenda

- Welcome - Dr. Angela Sivadon, Senior Vice President and Chief Academic Officer
- The Why and the How -Matt Sharpe, Director of Risk Management, Occupational Health & Safety
- Our commitment...
- Next steps, follow-up

Fall Class Delivery Style



Online Classes

Content is delivered through the internet with no scheduled class times.



Online Live Classes

Online “web-conference style” courses meet at designated time and students are required to be present online, live at that time.



Blended Classes

Part online, part scheduled face-to-face following physical space guidelines on campus.



Face-to-Face Classes

Held at specific times following physical space guidelines on campus.

We are in this together... but six feet apart



Face Covering Required

If you don't have one, one will be provided.



Social Distancing



Keep Hands Clean



Avoid Contact



If You Are Sick, Please Stay Home.

Protocols and Procedures

- All water fountains have been shut off except those with bottle filling capabilities.
- Facilities staff upgraded multiple air handling units with hospital grade MERV 14 filters for enhanced filtration.
- ABM has sanitized all classrooms and offices.
- The outdoor air exchange frequency has been increased for fresher office/classroom air.



Protocols and Procedures

- Facilities staff added foot pedals on all the restroom doors to make it hands free.
- Contractors are adding touchless faucets to several restrooms.
- Contractors are adding UV lighting to several air handling units for enhanced bacteria and virus removal.







Suggestions for Faculty



- Take attendance during face-to-face meetings.
- Ensure students' phone numbers are updated during your initial meeting.
- Record a video to show students what the online-live version of class will look like. Also, record a video on how to navigate the Blackboard site to help students locate information more easily.
- Add a tab to your Blackboard site with a direct link to Zoom in case students need to connect virtually.
- Send students an email two business days prior to the beginning of class reminding them about the mask mandate.

Questions?

- Matt Sharpe, Director of Risk Management, Occupational Health, and Safety - Matthew.sharpe@tulsacc.edu
- Academic Affairs – academicaffairs@tulsacc.edu
- IT / Telework – telework@tulsacc.edu

Thank you!

